

Kittery School Committee
Regular Business Meeting - Tuesday, December 7, 2021 - 6:00 PM - Town Council Chambers

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Election of Chair and Vice Chair
- E. Warrants (*S22-11*)
- F. Adjustment to the Agenda
- G. Approval of the minutes of the meeting held on November 16, 2021

II. PUBLIC COMMENT - Those wishing to speak are asked to share their first and last names and where they reside unless they are under the age of 18.

III. REPORTS/PRESENTATIONS

- A. Student Representative Report – Sarah Robillard

IV. UNFINISHED BUSINESS

V. SUPERINTENDENT'S REPORT

- A. Highlight bi-weekly report to School Committee
- B. 11 Category Report ending October 31, 2021
- C. Resignations/Retirements (none)
- D. New Appointments:
 1. Candace Lach, Mitchell Primary School Custodian effective December 6, 2021
 2. Ann Spaulding, Mitchell Primary School Educational Technician II
 3. Jennifer Thayer, Sustainability Coordinator

VI. NEW BUSINESS

- A. Take action on a revision to the current District Masking Protocol to include the following: *At Traip Academy, masks are required indoors for all students, staff, and visitors.*
- B. Take action to appoint Melissa Vargas as HR Generalist effective December 8, 2021
- C. Take action to approve the annual Cooperative Agreement between the Kittery School District and Sanford Regional Technical Center for the 2021-22 school year
- D. Take action to modify the 2021-22 school calendar, changing December 22nd to a half-day of school
- E. Take action to approve revised 2022 Substitute Pay Rate Schedule
- F. Discuss a possible School Committee Workshop prior to the December 21st meeting at 5:15 PM for a Review & Feedback Workshop of the Vision Draft (Michelle Milstein from Great Schools Partnership would facilitate a tuning protocol with the School Committee)
- G. Take action to approve First read of the following policies as recommended by the Policy Committee:
 1. AC (Nondiscrimination/Equal Opportunity and Affirmative Action)
 2. ACAB (Harassment & Sexual Harassment of School Employees)
 3. GBEBB (Staff Conduct with Students)
 4. GCFB (Recruiting and Hiring of Administrative Staff)
 5. JK (Student Discipline)
 6. JKD (Suspension of Students)
 7. JKE (Expulsion of Students)
 8. JLCD (Administration of Medication to Students)
- H. Take action to approve First and only Read of the following policies as recommended by the Policy Committee:
 1. ACAB-R (Employee Discrimination/Harassment & Title IX Sexual Harassment Complaint Procedures)
 2. JKE-R (Expulsion Hearing & Re-entry Guidelines)
- I. Take action to acknowledge the following donations:
 1. DonorsChoose: \$1,073.93 Mitchell Primary School 1st grade classrooms for supplies
 2. DonorsChoose: \$4,124.79 Mitchell Primary School Kindergarten classrooms for supplies, books, equipment
 3. Robert W. Traip Trust: (\$23,943.60) for various school projects

VII. COMMITTEES and REPORTS

- A. Facilities, Finance, & Safety Committee
- B. Policy Committee
- C. ACIL (Advisory Committee for Informational Literacy)
- D. MSBA Update
- E. Wellness Committee
- F. Dropout Prevention Committee
- G. Adult & Community Education Committee
- H. CTE (SRTC)
- I. Vision 2.0
- J. Capital Improvement Program

VIII. QUESTIONS/COMMENTS/CONCERNS

IX. EXECUTIVE SESSION

- A. Personnel

X. ACTION ON EXECUTIVE SESSION

- A. Take action on Certification of Employment of Superintendent

XI. EXECUTIVE SESSION

- A. Negotiations

XII. ADJOURNMENT