

KITTERY SCHOOL COMMITTEE

Business Meeting

6:30 p.m. - Town Hall Chambers - Tuesday, September 18, 2012

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS

- A. Call to Order
- B. Roll Call

The meeting was called to order by Chair Lemont at 6:30 p.m. Superintendent Hutton, Lisa D'Angelo, Julie Dow, Patti Ayer, David Batchelder and Student Representative Jessica Batchelder were present.

- C. Warrants

It was **MOVED** by Patti Ayer, **SECONDED** by David Batchelder and **VOTED 5-0-0** in favor to approve the warrants as presented.

- D. Adjustments to the agenda - Addendum

- E. Approval of the minutes of the meeting held on September 4, 2012

The minutes of September 4, 2012 were approved as presented.

II. PUBLIC COMMENT - None

III. CORRESPONDENCE - None

- A. Acknowledge receipt of correspondence

IV. STAFF REPORTS/PRESENTATIONS

- A. David Foster, Mitchell School Principal - reported on opening of school and enrollment.
- B. Wanda Avery, Shapleigh School Principal - reported on opening of school and enrollment.
- C. Eric Waddell, Traip Academy Principal - reported on opening of school and enrollment.
- D. Jen Hall, Business Manager - presented 11-category financial report.

V. UNFINISHED BUSINESS - None

VI. SUPERINTENDENT'S REPORT

- A. Resignation/Retirement

- 1. Retirement - Robert Johnson, Custodian (effective September 28, 2012)

It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer, and **VOTED 5-0-0** with Student Representative, Jessica Batchelder in favor to acknowledge the retirement of Robert Johnson, Custodian effective September 28, 2012.

- 2. Resignation - Elizabeth Pritchett, Shapleigh Kitchen Helper

It was **MOVED** by David Batchelder, **SECONDED** by Patti Ayer, and **VOTED 5-0-0** with Student Representative, Jessica Batchelder in favor to accept the resignation of Elizabeth Pritchett, Shapleigh Kitchen Helper.

VII. NEW BUSINESS

- A. Take action to appoint the following co-curricular positions:

It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED 5-0-0** with Student Representative, Jessica Batchelder in favor to appoint the following co-curricular positions for the 2012-13 school year.

- 1. Hillary Humiston, Shapleigh Field Hockey Coach
 - 2. Cindy Rutherford, Shapleigh Year Book Advisor
 - 3. Kristina Clements, Traip Service Learning Club (Interact)
 - 4. Katie Conant - Traip Content Team Leader (World Language)
 - 5. Nancy Berry - Traip Content Team Leader (Math)
 - 6. Guy Pollino - Traip Content Team Leader (Health/PE)
 - 7. Paul Marquis - Traip Content Team Leader (Science)
 - 8. Lonnie Wescott - Traip Content Team Leader (Visual & Performing Arts)

9. Catherine Thorn - Traip NEASC Co-Chair
10. Bruce Merrill - Traip NEASC Co-Chair
11. Melissa Jolie - Traip PLCSS Committee
12. Janice Bigos - Traip PLCSS Committee
13. Laura Mazzola - Traip Technology Lead
14. Chris Pirkel - Shapleigh Technology Lead
15. Hillary Humiston, Shapleigh Student Council
16. Nancy Long-Broughton - Shapleigh PLCSS Chair
17. Karen Seleb - Mitchell PLCSS Committee
18. Laura Messersmith - Mitchell PLCSS Committee
19. Amy-Marie Wilson - Mitchell Technology Lead
20. Ruth Sallade - Mitchell Technology Lead
21. Anna Leijon-Guth - Mitchell Webmaster

B. Take action on first reading of the following policies:

It was **MOVED** by Julie Dow, **SECONDED** by Lisa D'Angelo and **VOTED** 5-0-0 with Student Representative, Jessica Batchelder in favor to approve the first reading of the following policies.

1. BDEA - School Committee Finance Committee
2. EBCA - Crisis Management Plan (Emergencies and Disaster Preparedness Plan)
3. JJA - Student Clubs and Organizations
4. JJE - Student Fundraising Activities
5. JKD - Suspension of Students
6. JKD-R - In School Suspension Administrative Procedure (regs. only reading)
7. JLF - Reporting Child Abuse and Neglect
8. JLIB - Student Dismissal Precautions

C. Take action to approve the Adult Education Proposal

It was **MOVED** by Julie Dow, **SECONDED** by Lisa D'Angelo and **VOTED** 5-0-0 with Student Representative, Jessica Batchelder in favor to approve the Adult Education Proposal.

D. Take action to appoint Michael Sinclair as an Educational Technician II at Traip Academy for the 2012-2013 school year

It was **MOVED** by Lisa D'Angelo, **SECONDED** by Patti Ayer and **VOTED** 5-0-0 with Student Representative, Jessica Batchelder in favor to appoint Michael Sinclair as an Educational Technician II at Traip Academy for the 2012-13 school year.

VIII. COMMITTEES and REPORTS

- A. Finance Committee: warrants were approved; no issues. Committee met with Ron Smith, Auditor and reviewed expectations for the FY12 audit.
- B. Policy Committee: next meeting September 25th.
- C. CIP Committee: CIP project list will be provided by Superintendent at next meeting.
- D. Shared Services Committee: none
- E. Comprehensive Planning Committee: none
- F. ACIL: none
- G. MSBA Update: Superintendent distributed draft MSBA proposals to review by October 2nd.
- H. Other Committees: none

IX. QUESTIONS/COMMENTS/CONCERN

X. EXECUTIVE SESSIONS

A. Legal Matter

It was **MOVED** by Julie Dow, **SECONDED** by David Batchelder and **VOTED** 5-0-0 to enter Executive Session to consider a legal matter pursuant to 1 M.R.S.A. ss405 96)(E) at 7:25 p.m.

It was **MOVED** by Julie Dow, **SECONDED** by David Batchelder and **VOTED** 5-0-0 to leave Executive Session at 7:58 p.m.

XI. ACTION ON EXECUTIVE SESSION

XII. ADJOURNMENT

It was **MOVED** by Lisa D'Angelo, **SECONDED** by Julie Dow and unanimously on a **VOICE VOTE** to adjourn at 8:00 p.m.

Approved by Kittery School Committee: October 2, 2012

Allyn W. Hutton

October 4, 2012

Allyn W. Hutton, Superintendent of Schools

Date