

Kittery School committee Meeting
September 17, 2013 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A., B., & C. The meeting was called to order by Chair Lemont at 6:30 p.m. Members pledged allegiance to the flag. Supt. Hutton, Kim Bedard, Julie Dow, Patti Ayer, Robert Wiles, Gavin Barbour and David Batchelder were present. Also present were school administrators.

D. Warrants: There were no warrants.

E. Adjustments to the Agenda: None.

F. Minutes:

The Minutes of September 3, 2013 were approved as amended.

II. PUBLIC COMMENT: None.

III. CORRESPONDENCE: None.

IV. STAFF REPORTS/PRESENTATIONS: None.

V. UNFINISHED BUSINESS: None.

VI. SUPERINTENDENT'S REPORT:

A. Resignation/Retirement:

It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 in favor to acknowledged the resignation of George Russo, Mitchell Custodian.

B. Supt. Hutton reported that Michael Roberge and Betsy Burke have assisted with creating the new policy on Concussion/Head Injury management. Mike has also received some grant funding which will allow us to implement a program to manage these types of injuries and offer impact testing.

C. Supt Hutton reported that the entire Leadership Team and two teacher representatives attended a three hour seminar presented by Kim Marshall on Sept. 10. We appreciate Supt. Nash for arranging this PD opportunity and inviting us to share in that learning.

D. Supt. Hutton updated the School Committee on the Safety/Crisis Team. It was noted that all staff members have swipe cards for access, cameras are operational in all three buildings, radios have been distributed in all three buildings, SRO is making daily visits to all schools and plans for lockdown drills are in place.

VII. NEW BUSINESS:**A. Action to approve second reading of the following policies:**

It was **MOVED** by Julie Dow, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 in favor to approve second reading of the following policies:

1. EGAD - Copyright Compliance
2. IHBAC - Child Find
3. KHB - Advertising in the Schools

B. Action on first (second) reading of the following policies:

1. It was **MOVED** by Robert Wiles, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to approve first (second) reading of policy JJIF - Management of Concussions and Other Head Injuries.
2. It was **MOVED** Robert Wiles, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to approve the first (second) reading waiving the formality of reading the policy, of policy EDAG-R Copyright Compliance Administrative Procedure as amended.

C. Action to appoint the following Co/Extra Curricular positions:

It was **MOVED** by Julie Dow, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 in favor to appoint the following Co/Extra Curricular positions:

1. Dallas Dotter as Mitchell Mentor for the 2013-14 school year.
2. Doreen Carson, Corrine Gagnon, Kristen Gilpatrick, Stephanie Holland, Chris Pirkel, Nancy Sebert, Aimee Sutherland, Andy Weatherhead as Shapleigh Mentors for the 2013-14 school year.
3. Jennifer Dufort, Laura Mazzola as Traip Mentors for the 2013-14 school year.
4. Laura Messersmith, Karen Seleb as Mitchell PLCSS for the 2013-14 school year.
5. Janice Bigos, Nancy Long-Broughton as Shapleigh PLCSS for the 2013-14 school year.
6. Melissa Jolie, Penny Morrison-Draker as Traip PLCSS for the 2013-14 school year.
7. Terri Hartley, Ruth Sallade as Mitchell Technology Leaders for the 2013-14 school year.
8. Chris Pirkel, Andy Weatherhead as Shapleigh Technology Leaders for the 2013-14 school year.
9. Joshua Gagnon, Suzanne Watson as Traip Technology Leaders for the 2013-14 school year.
10. Anna Leijon-Guth as Mitchell Webmaster for the 2013-14 school year.
11. Andy Weatherhead as Shapleigh Webmaster for the 2013-14 school year.
12. Nancy Berry, Donal Harkin as Traip Webmaster for the 2013-14 school year.
13. Guy Pollino. Health P.E., Katie Conant, World Language; Paul Marquis, Science; Nancy Berry, Math; Laura Mazzola, English; Jessica Pearson, Social Studies; Lawrence Wescott, Visual Performing Arts; for the 2013-14 school year.
14. Catherine Thorn, Bruce Merrill as Traip NEASC Co-Chairs for the 2013-14 school year.
15. Jessica Pearson, Susan Johnson, Catherine Thorn, Bruce Merrill, Scott Singer as Traip

- Redesign Implementation Team for the 2013-14 school year.
16. Michelle Perry, Megan Monroe, Nancy Bartlett, Jill Deluca, Kelly Moulton, Denise Hofferma-Stearns, Faye McDonough, Tonya Fitzgerald as Mitchell Team Leaders for the 2013-14 school year.
 17. Kate Sheldon, Kristen Gilpatrick, Nancy Sebert, Stephanie Holland, Aimee Sutherland, Chris Pirkl as Shapleigh Academy Leadership Team for the 2013-14 school year.
 18. Melinda Shofner as Traip National Honor Society for the 2013-14 school year.
 19. Katherine Conant as Traip Project Search Director for the 2013-14 school year.
 20. Carla Landers as Traip Drama Co-Director for the 2013-14 school year.
 21. Lawrence Wescott as Traip Drama Co-Director for the 2013-14 school year.
 22. Joshua Gagnon as Traip Senior Class Advisor for the 2013-14 school year.
 23. Angela Devoid as Traip Junior Class Co-Advisor for the 2013-14 school year.
 24. Melinda Shofner as Traip Junior Class Co-Advisor for the 2013-14 school year.
 25. Joshua Gagnon as Traip Yearbook Advisor for the 2013-14 school year.
 26. Lawrence Wescott as Traip Band Director (Festivals & Auditions) for the 2013-14 school year.
 27. Kristina Clements as Traip Green Team Co-Advisor for the 2013-14 school year.
 28. Carla Landers as Traip Green Team Co-Advisor for the 2013-14 school year.
 29. Kristina Clements as Traip Service Learning Club Advisor for the 2013-14 school year.
 30. Brandon Paxton as Traip Volunteer Assistant Football Coach for the 2013-14 school year.
 31. Jane Durgin as Traip Volunteer Fall Cheering Coach for the 2013-14 school year.
 32. Cindy Rutherford as Shapleigh Yearbook Advisor for the 2013-14 school year.
 33. Heidi Ayotte as Shapleigh Student Council Advisor for the 2013-14 school year.
 34. Jonathan Roth as Shapleigh Music Festivals Director for the 2013-14 school year.
 35. Steve Frost as Shapleigh Lego League Advisor for the 2013-14 school year.
 36. Steve Frost as Shapleigh Games Director for the 2013-14 school year.
 37. Jennifer Thayer as Shapleigh Green Team Advisor for the 2013-14 school year.
 38. Nikolas Nichols as Shapleigh Boys Soccer Volunteer Coach for the 2013-14 school year.

D. Action to transfer funds from Maintenance Reserve fund to CIP fund to cover approved projects for FY14.

It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to approve the transfer (\$167,725) from the Maintenance Reserve Acct#0292 into the CIP Fund #400 to contribute towards CIP approved projects.

VIII. COMMITTEES AND REPORTS:

A. Finance Committee: The Finance Committee did not meet.

B. Policy Committee: The Policy Committee is scheduled to meet on Monday, September 23, 2013.

C. CIP Committee: The CIP Committee did not meet.

D. Shared Services Committee: The Shared Services Committee is scheduled to meet on Sept. 18, 2013 at 5:00 p.m.

E. ACIL - ACIL is scheduled to meet on Wednesday, September 25, 2013.

F. MSBA Update: MSBA met and reviewed resolutions.

G. Other Committees: None.

IX. QUESTIONS/COMMENTS/CONCERNS:

Kim Bedard commented that some of the Minutes are missing on the website. The last minutes that were posted are April 10, 2013.

Gavin Barbour commented that Parents Night went very well. Great job done!

David Batchelder commented that Traip Girls Soccer had another OT last evening. He also asked how the 5 year facility plan was coming along.

Patti Ayer commented that after reviewing the Sept. enrollment report, she is very pleased to see that our district has expanded.

Ken Lemont thanked the School Committee members whose terms will expire this year, and encourage them to seek re-election.

X. EXECUTIVE SESSION:

It was **MOVED** by Patti Ayer, **SECONDED** by Gavin Barbour and **VOTED** 6-0-0 in favor to enter into Executive Session pursuant to 1M.R.S.A. § 405 (6)(E) at 8:16 p.m.

It was **MOVED** by Patti Ayer, **SECONDED** by Kim Bedard and **VOTED** 6-0-0 in favor to come out of Executive Session at 8:46 p.m.

XI. ACTION ON EXECUTIVE SESSION:

XII. ADJOURNMENT:

It was **MOVED** by David Batchelder, **SECONDED** by Bob Wiles and **VOTED** 6-0-0 unanimously on a **VOICE VOTE** to adjourn at 8:48 p.m.

Submitted by: Janis Marshall-Colby, Recorder

Approved Kittery School Committee: October 15, 2013

Allyn W. Hutton

October 16, 2013

Allyn W. Hutton, Superintendent of Schools

Date