

Kittery School District STANDING COMMITTEES for 2020-21 Responsibilities/Assignments

FACILITIES, FINANCE, & SAFETY COMMITTEE (2) ~ Julie Dow, Kim Bedard (alternate: Eric Lemont)

This group **meets monthly** (sometimes more) with the superintendent of schools, the accounting manager, and the facilities director. The group provides advice to the three leaders in the arena of facilities/safety and finances. The Committee assists in monitoring the use of the District's Capital Improvement Project reserve funds and helps to prioritize needs. This committee is also tuned into the District Facilities Maintenance Plan to help prioritize budgetary needs. During the budget-building season, this committee offers advice to the superintendent of schools before the proposed budget goes before the entire School Committee.

The School Committee representatives to the Facilities, Finance, & Safety Committee also work with all School Committee members to routinely review the warrant (bills to be paid) and recommend payment to the School Committee. Finally, the Facilities, Finance, and Safety Committee reviews the annual financial audit and considers recommendations from the auditor.

Central office (Lisa Harkin/Mark Everett/Eric Waddell)

NEGOTIATIONS COMMITTEE (2) ~ Julie Dow, Kim Bedard

Custodial collective bargaining agreement to negotiate during the 2019-20 school year.

POLICY COMMITTEE (2) ~ Anne Gilbert, Annie Cicero (alternate: Karen Matso)

This group meets approximately **1 time per month year round**. Policies are reviewed/ revised by the committee comprised of the Superintendent, community members, and school committee members. Input is gathered from staff on relevant issues/policies. Recommended policies are brought forth to the full SC for a first and second reading before adoption.

Central office (Eric Waddell)

DISTRICT/COMMUNITY COMMITTEES for 2020-21 Responsibilities/Assignments

ACIL - ADVISORY COMMITTEE FOR INFORMATIONAL LITERACY (1) ~Kim Bedard (alternate: Rhonda Pomerleau)

This group **meets once per quarter** and oversees the technology planning for the K-12 system. The group advises on a Technology plan and assists to oversees its implementation. The SC member will work with the Director of Curriculum and Technology, members of the Technology team, and classroom teachers to complete the important work.

They generally meet 3-4 times a year from 3:00-4:30 pm at Central office. (Marilyn Woodside)

ADULT EDUCATION ADVISORY COMMITTEE (1) ~ Rhonda Pomerleau (alternate: Julie Dow)

This group meets 4-6 times per year and acts in an advisory role to the Adult Education Director. He/she will advise the Director of town needs/issues related to Adult Ed and will serve as a liaison to the SC. *Meetings will be held in the evening (Linda Greer).*

CIP – CAPITAL IMPROVEMENT PLAN (1) ~ Eric Lemont

This group meets several times in December and January to review and consider CIP proposals from all Town departments including the School District. The SC member's role is to represent the School District on the CIP panel. *Meetings are generally held in the late afternoon or early evening four or five times in December and January in a Town Hall conference room (Mark Everett/Eric Waddell)*

DROPOUT PREVENTION COMMITTEE (1) ~ Rhonda Pomerleau (alternate: Karen Matso)

This sub-committee includes a SC member, a school administrator, a classroom teacher, a guidance counselor, a parent, the school attendance coordinator, a high school student, a dropout and a community member. The goal is to create a plan to maintain communications with potential dropouts and recent dropouts in an effort to offer alternate learning opportunities to support life-long learning. *Meetings will be held 2-3 times per school year/late afternoons. (Jane Durgin)*

HEALTH/WELLNESS COMMITTEE (2) ~ Rhonda Pomerleau, Karen Matso

This group consists of a SC member, the Director of Nursing, the School Nutrition Director, HR Director, school nurses and classroom teacher representatives. The goal is to review programs and procedures related to wellness for students and staff K-12, both at a building and a district level. *Meetings are held 3-4 times per year in the late afternoon- Mitchell School (Shay Stathoplos)*

SCHOOL-BASED PARENT ADVISORY GROUPS - (1) one per school

The assigned committee member meets with an advisory group of parents, staff and the principal at each school to engage in learning about PBL and provide a parent perspective/ input as we continue our District's deployment of this delivery model.

Traip Academy (1) ~ Anne Gilbert
Shapleigh School (1) ~ Eric Lemont
Horace Mitchell School (2) ~ Annie Cicero

SANFORD REGIONAL TECHNICAL CENTER ADVISORY CMTE (1) ~ Annie Cicero

The representative serves as a liaison between the Kittery School Committee and STRC.

VISION FOR THE FUTURE COMMITTEE (1) - Annie Cicero, Karen Matso

KSC Meeting: December 1, 2020