

Kittery School District

STANDING & AD HOC COMMITTEES for 2018-19

Responsibilities/Assignments

ACIL - Advisory Committee for Informational Literacy (1) ~ Kim Bedard (alternate: Rhonda Pomerleau)

This group **meets once per quarter** and oversees the technology planning for the K-12 system. The group advises on a Technology plan and assists to oversees its implementation. The SC member will work with the Director of Curriculum and Technology, members of the Technology team, and classroom teachers to complete the important work.

They generally meet 3-4 times a year from 3:00-4:30 pm at Central office. (Marilyn Woodside)

CIP - Capital Improvement Program (1) ~ Nicholas Chalupa (alternate: Anne Gilbert)

This group meets several times in December and January to review and consider CIP proposals from all Town departments including the School District. The SC member's role is to represent the School District on the CIP panel. *Meetings are generally held in the late afternoon or early evening four or five times in December and January in a Town Hall conference room (Mark Everett/Eric Waddell)*

Facilities, Finance, & Safety Committee (2) ~ Julie Dow, Kim Bedard (alternate: Nicholas Chapula)

This group **meets twice a month** (sometimes more) with the superintendent of schools, the accounting manager, and the facilities director. The group provides advice to the three leaders in the arena of facilities/safety and finances. The Committee assists in monitoring the use of the District's Capital Improvement Project reserve funds and helps to prioritize needs. This committee is also tuned into the District Facilities Maintenance Plan to help prioritize budgetary needs. During the budget-building season, this committee offers advice to the superintendent of schools before the proposed budget goes before the entire School Committee.

The School Committee representatives to the Facilities, Finance, & Safety Committee also work with all School Committee members to routinely review the warrant (bills to be paid) and recommend payment to the School Committee. Finally, the Facilities, Finance, and Safety Committee reviews the annual financial audit and considers recommendations from the auditor. Meetings are typically on the 2nd or 4th Tuesday of the Month opposite School Committee Meetings - *Central office (Lisa Harkin/Mark Everett/Eric Waddell)*

Policy Committee (2) ~ Anne Gilbert, Annie Cicero (alternate: Danielle Hoffman)

This group meets approximately **1 time per month year round**. Policies are reviewed/ revised by the committee comprised of the Superintendent, community members, and school committee members. Input is gathered from staff on relevant issues/policies. Recommended policies are brought forth to the full SC for a first and second reading before adoption.

Meetings are generally scheduled on Mondays from 4:30-6:00 pm.- Central office (Eric Waddell)

Dropout Prevention Committee (1) ~ Rhonda Pomerleau (alternate: Anne Gilbert)

This sub-committee includes a SC member, a school administrator, a classroom teacher, a guidance counselor, a parent, the school attendance coordinator, a high school student, a dropout and a community member. The goal is to create a plan to maintain communications with potential dropouts and recent dropouts in an effort to offer alternate learning opportunities to support life-long learning.

Meetings will be held 2-3 times per school year/late afternoons. (Jane Durgin)

Health/Wellness Committee (2) ~ Rhonda Pomerleau, Nicholas Chalupa

This group consists of a SC member, the Director of Nursing, the School Nutrition Director, HR Director, school nurses and classroom teacher representatives. The goal is to review programs and procedures related to wellness for students and staff K-12, both at a building and a district level. *Meetings are held 3-4 times per year in the late afternoon- Mitchell School (Shay Stathoplos)*

Adult Education Advisory Committee (1) ~ Rhonda Pomerleau (alternate: Kim Bedard)

This group meets 4-6 times per year and acts in an advisory role to the Adult Education Director. He/she will advise the Director of town needs/issues related to Adult Ed and will serve as a liaison to the SC. *Meetings will be held in the evening (Lorraine Robida)*

Proficiency Based Learning Parent Advisory Committee - (1) one per school

The assigned committee member meets with an advisory group of parents, staff and the principal at each school to engage in learning about PBL and provide a parent perspective/ input as we continue our District's deployment of this delivery model.

Traip Academy (1) ~ Anne Gilbert

Shapleigh School (1) ~ Annie Cicero

Horace Mitchell School (2) ~ Danielle Hoffman, Nicholas Chalupa

NEGOTIATIONS COMMITTEE (2) ~ Julie Dow, Nicholas Chalupa

We have no collective bargaining agreements to negotiate during the 2018-19 school year.

SANFORD REGIONAL TECHNICAL CENTER ADVISORY CMTE (1) ~ Rhonda Pomerleau

The representative serves as a liaison between the Kittery School Committee and STRC.

KITTERY ADVOCATES FOR ALL (2) - Danielle Hoffman, Annie Cicero (alternate: Rhonda Pomerleau)

EXPLORING LATER SCHOOL START TIMES COMMITTEE (1) ~ Anne Gilbert