

**Kittery School Committee**  
**Regular Business Meeting September 15, 2020 - 6:00 PM**  
**STAR Theater, Kittery Community Center**

**I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS**

A, B, C: Chairwoman Julie Dow called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance. Superintendent Waddell called the roll: Answering the roll were: Julie Dow, Anne Gilbert, Kim Bedard, Danielle Hoffman and Annie Cicero. Excused absence – Nicholas Chalupa and Rhonda Pomerleau.

D. **WARRANTS** - It was **MOVED** by Mrs. Cicero and **SECONDED** by Mrs. Gilbert to approve Warrant S21-05 in the amount of \$91,252.13 as recommended by the Finance Department and **VOTED** 5-0: Five in affirmative, none opposed, motion carries.

E. **ADJUSTMENTS TO THE AGENDA** - none

F. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON AUGUST 18, 2020** – approved as amended.

**II. PUBLIC COMMENT** – none

**III. CORRESPONDENCE** - “ Chefs in schools creates chain reaction” flyer was shared

**IV. REPORTS/PRESENTATIONS** – Michael Roberge, Traip Academy Assistant Principal/AD/CAA gave an update on the status of the fall interscholastic athletic season.

**V. UNFINISHED BUSINESS** - none

**VI. SUPERINTENDENT’S REPORT**

- A. Highlight bi-weekly report to School Committee –highlights were made from Superintendent Waddell’s report that School Committee members had received. The reports are all archived on the District website under the “From the Superintendent” tab.
- B. COVID-19 Pre-Screening Tool for School Attendance – Maine DOE’s latest version of the self-check tool for students and staff as updated September 3<sup>rd</sup> was shared. It is also on our website.
- C. Update on students opting for full remote learning was handed out and reviewed.
- D. Update on registered home instruction students was handed out and reviewed.
- E. K-12 preliminary K-12 enrollment data for 2020-21 was handed out and reviewed.
- F. New appointments:
  - 1. Amy Cook, District Bus Monitor
  - 2. Valarie Blake, Mitchell Primary School Lunch/Recess Monitor
- G. Resignation/Retirement
  - 1. Cathy Morse, Shapleigh School Educational Technician II effective September 22, 2020

**VII. NEW BUSINESS**

- A. Take action to appoint School Committee member to serve on the Delegate Assembly of the Maine School Boards Association for the 2020-21 school year.

It was **MOVED** by Mrs. Gilbert and **SECONDED** by Ms. Hoffman to appoint School Committee member Kim Bedard to serve on the Delegate Assembly of the Maine School Boards Association for the 2020-21 School year and **VOTED 5-0**: Five in the affirmative, none opposed, motion carries.

B. Take action to approve 2020-21 Employee Handbook

The 2020-21 Employee Handbook was approved with recommended revisions on a motion **MOVED** by Mrs. Gilbert and **SECONDED** by Ms. Hoffman, **AMENDED** by Mrs. Gilbert and **SECONDED** by Mrs. Cicero and **VOTED 5-0**: Five in the affirmative, none opposed, motion carries.

**VIII. COMMITTEES and REPORTS**

- A. Facilities, Finance & Safety Committee-Next meeting September 21 @ 9 a.m.
- B. Policy Committee-no report
- C. ACIL (Advisory Committee for Informational Literacy-no report
- D. MSBA Update- Region meeting Oct. 8 at 6 p.m.
- E. Wellness Committee-no report
- F. School-based Parent Advisory Groups-no report
- G. Dropout Prevention Committee-no report
- H. Adult & Community Education Committee-no report
- I. CTE (SRTC)-no report

**IX. QUESTIONS/COMMENTS/CONCERNS**

Ms. Bedard raised questions on markers for social distance for students which were addressed by Superintendent Waddell. She is taking a class from the Portsmouth Public Library on Anti-Racism which was a reminder that we must be constantly vigilant about this issue. She reminded that signs around town regarding the School Resource Officer should be taken down on public property.

Ms. Hoffman reminded the community of the importance of wearing masks, not just in the schools but anywhere in the community.

Mrs. Cicero thanked Mr. Roberge for his informative presentation. She thanked the staff and coaches for their time, efforts and flexibility as the return to sports is decided. She thanked Ms. Bedard for her keen eye on the Employee Handbook. She also thanked teachers and administrators for the safe opening of schools.

Mrs. Gilbert echoed everyone's comments and thanked the community for helping to keep our kids safe. She also thanked the coaches who are reaching out to student athletes and staying connected.

Chairwoman Dow reminded that we must keep our anti-racism efforts in front and keep evaluating what we are doing on all fronts.

A reminder was given for the School Committee and Town Council Candidate Forum hosted by Traip Academy's Student Council on Wednesday, October 7 at 6 p.m. It will be broadcast live on Channel 22 and the Kittery website.

**X. EXECUTIVE SESSION - none**

**XI. ADJOURNMENT**

It was **MOVED** by Mrs. Pomerleau and **SECONDED** by Mrs. Cicero to adjourn at 7:25 p.m. and **VOTED** 5-0: Five in affirmative, none opposed, motion carries.

School Committee Recording Secretary, Cindy Boyd

Approved by Kittery School Committee: October 6, 2020



10-7-20

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Eric F. Waddell, Superintendent of Schools

Date

