

Kittery School Committee Meeting
October 16, 2012 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A. & B. The meeting was called to order by Chair Lemont at 6:30 p.m. Supt. Hutton, Kim Bedard, Lisa D'Angelo, Patti Ayer, and David Batchelder were present. Julie Dow was excused absent. School Board Member, Jessica Batchelder, was present. Also present were school administrators and members of the public.

C. Warrants:

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 5-0-0 with Student Board Member, Jessica Batchelder in favor to approve the warrants.

D. Adjustments to the Agenda:

Adjustment to the Agenda was an addendum VII.A.6,7,8,9,10, & 11, New Business.

E. Minutes:

The Minutes of October 2, 2012 were approved as amended.

F. Student Advisory Member Report:

Homecoming at Traip and the bonfire went very well. Field Hockey and Football under the lights was very well attended Thank you to the Sports Boosters for making these events possible.

II. PUBLIC COMMENT: None.

III. CORRESPONDENCE: None.

IV. STAFF REPORTS/PRESENTATIONS:

A. David Foster, Mitchell School Principal.

David Foster, Mitchell School Principal, submitted a written report and reviewed the news from Mitchell School for the months of September/October.

B. Wanda Avery, Shapleigh School Principal.

Wanda Avery, Shapleigh School Principal, submitted a written report and reviewed the news from Shapleigh School for the months of September/October.

C. Eric Waddell, Traip Academy Principal.

Eric Waddell, Traip Academy Principal, submitted a written report and reviewed the news from Traip Academy for the months of September/October.

D. Jennifer Hall, Business Manager.

Jennifer Hall, Business Manager, reviewed the Financial Report and provided an update on the financial status.

V. UNFINISHED BUSINESS:**A. Discuss future of Cottage meetings.**

It was the consensus of the School Committee to not hold cottage meetings this fall and re-visit the concept.

VI. SUPERINTENDENT'S REPORT:

A. Supt. Hutton reported that we continue to interview and search for a full time AP/Payroll employee for the school dept. Steve Stilphen has been screening applicants for the vacant custodial position. As soon as qualified candidates are found, the names will be brought before the School Committee.

B. Supt. Hutton reviewed the funding for the Asst. Maintenance Director position.

C. Supt. Hutton reported that included in he FYI packet is a DRAFT of the Crisis Plan to review.

D. Supt. Hutton reported that she will be attending the Superintendent's Conference and the MSMA Conference in Augusta Oct. 23-25. Kim Bedard will also be attending representing the School Committee.

VII. NEW BUSINESS:**A. Action to appoint the following co-curricular positions:**

It was **MOVED** Lisa D'Angelo, **SECONDED** by Kim Bedard and **VOTED** 5-0-0 with Student Board Member, Jessica Batchelder, in favor to appoint the following co-curricular positions:

1. Corrine Gagnon as Shapleigh Mentor for the 2012-13 school year.
2. Nancy Sebert as Shapleigh Mentor for the 2012-13 school year.
3. Doreen Carson as Shapleigh Mentor for the 2012-13 school year.
4. Andrew Weatherhead as Shapleigh Mentor for the 2012-13 school year.
5. Kate Sheldon as Shapleigh Team Leader for the 2012-13 school year.
6. Garrett Robinson as Traip Volunteer Assistant Football Coach for the 2012-13 school year.
7. Josh Gagnon as Traip Junior Class Advisory for the 2012-13 school year.
8. Melinda Shofner as Traip National Honor Society for the 2012-13 school year.
9. Dianna Anderson as Traip Senior Class Co-Advisor for the 2012-13 school year.
10. Penny Draker as Traip Senior Class Co-Advisor for the 2012-13 school year.
11. Katie Conant as Traip Project Search Advisor for the 2012-13 school year.

B. Action on second reading of the following policies:

It was **MOVED** by Lisa D'Angelo, **SECONDED** by Kim Bedard and **VOTED** 5-0-0 with student Board Member, Jessica Batchelder, in favor to approve the second reading of the following policies:

1. GCFA - Hiring and Evaluation of Coaches.
2. JJI - Kittery School Department Philosophy of Athletics.
3. JJIBB - Sportsmanship
4. JJIBC - Relations with Booster Groups

C. Action of first reading of the following policies:

It was **MOVED** by Lisa D'Angelo, **SECONDED** by Kim Bedard and **VOTED 5-0-0** with Student Board Member, Jessica Batchelder, in favor to approve the first reading of the following policies:

1. IA - Instructional Goals and Objectives
2. IHAKA - Service learning/Community Service
3. IHBH - Alternative Education Programs
4. IHD - Adult/Community Education
5. IMDA - Patriotic Exercises
6. IMDB - Flag Displays

VIII. COMMITTEES AND REPORTS:

A. Finance Committee: The Finance Committee met and will be meeting with the auditors in November.

B. Policy Committee: The Policy Committee is scheduled to meet on Tues., Oct. 23.

C. CIP Committee: The CIP Committee has not met.

D. Shared Services Committee: The Shared Services Committee has not met.

E. Comprehensive Planning Committee: The Comprehensive Planning Committee has not met. It was also noted that the Town does not have a representative serving on this committee and the representative from the School Committee will not serve until such time the town has representation.

F. ACIL - ACIL meets same days as MSBA.

G. MSBA Update: MSBA has not met and is scheduled to meet on Wed., Oct. 23.

H. Other Committees: None.

IX. QUESTIONS/COMMENTS/CONCERNS:

Patti Ayer commented that it was nice for the seniors to play under the lights last week.

David Batchelder commented that under the lights was well attended and a lot of positive comments.

Lisa D'Angelo commented that the Traip game under the lights was very well attended. She

also thanked the sports booster club for all their work. Traip Field Hockey game playoff is tomorrow. Good Luck team!

X. EXECUTIVE SESSION:

It was **MOVED** by Patti Ayer, **SECONDED** by Lisa D'Angelo and **VOTED** 5-0-0 to enter into Executive Session pursuant to 1M.R.S.A. ss 405 (6)(A) at 7:52 p.m.

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 5-0-0 in favor to come out of Executive Session at 8:00 p.m.

XI. ACTION ON EXECUTIVE SESSIONS: None

XII. ADJOURNMENT:

It was **MOVED** by David Batchelder, **SECONDED** by Patti Ayer and **VOTED** unanimously on a **VOICE VOTE** to adjourn at 8:02 p.m.

Approved by Kittery School Committee: November 6, 2012

Submitted by: Janis Marshall-Colby, Recorder October 16, 2012

Allyn W. Hutton

November 8, 2012

Allyn W. Hutton, Superintendent of Schools

Date