

Kittery School Committee Meeting
01 October 2013 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A., B., & C. The meeting was called to order by Chair Lemont at 6:30 p.m. Members pledged allegiance to the flag. Supt. Hutton, Kim Bedard, Julie Dow, Robert Wiles, Patti Ayer, David Batchelder and Gavin Barbour were present.

D. Warrants: There were no warrants.

E. Adjustments to the Agenda:

Adjustment to the Agenda were Addendums VII.D, E, & F., New Business.

II. PUBLIC COMMENT: None.

III. CORRESPONDENCE: None.

IV. STAFF REPORTS/PRESENTATIONS: None.

V. UNFINISHED BUSINESS: None.

VI. SUPERINTENDENT'S REPORT:

A. Resignation/Retirement:

It was **MOVED** by Robert Wiles, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to accept the resignation of Marci Martel, Traip Kitchen Helper.

B. Supt. Hutton reported that the MSMA Conference is scheduled for Oct. 23-25 at the Augusta Civic Center.

C. Supt. Hutton updated the School Committee on the Safety/Crisis Team. She noted that all three buildings have scheduled lockdown drills with students and staff on Sept. 26. It was also noted that a memo was sent home to all parents via Infinite Campus regarding the safety/security updates.

D. Supt. Hutton reported that the Shared Services Committee met and discussed a plan presented by Maryann Place and herself, based on a discussion with Norm Albert and Steve Stilphen regarding snow removal at the schools for 2013-14.

E. Included in the FYI packet is a recent memo from the MSMA outlining the \$74 million savings that will need to be found to avoid curtailments and additional cuts to revenue sharing.

F. Supt. Hutton reported that she has been asked to investigate the possibility of naming a school, a portion of a school, a room, or a space to an individual who has given much to the

Kittery School Dept. Currently we do not have a policy related to this.

- G. Supt. Hutton asked Mike Roberge to update the School Committee and he updated the committee.
- H. Supt. Hutton noted the Cottage meeting dates as follows:
Mitchell School - Thursday, Oct. 17 @ 3:15 p.m.
Shapleigh School - Wednesday, Oct. 16 @ 2:30 p.m.
Traip Academy - Thursday, Oct. 10 @ 2:30 p.m.
- I. Supt. Hutton reported that Candidate's Night will be held on Oct. 23.

VII. NEW BUSINESS:

A. Action to appoint a School Committee member for the Delegate for Assembly on October 24, 2013.

It was **MOVED** by Robert Wiles, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to appoint Kim Bedard for Delegate at Assembly on October 24, 2013.

B. Discuss a policy on naming facilities.

It was the consensus of the School Committee to develop a policy on naming dedication facilities.

C. Action on first reading of policy KGA - Relations with Educational Foundations.

It was **MOVED** by Julie Dow, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 in favor to approve first reading of policy KGA - Relations with Educational Foundations.

D. Action to approve September 26, 2013 School Committee Minutes.

It was **MOVED** by Kim Bedard, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 in favor to table the School Committee Minutes of September 26, 2013.

E. Action to appoint the following co-curricular position:

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to appoint the following co-curricular position:

1. Peter Cathey as Traip Student Government Advisor for the 2013-14 school year.

F. Action on concept approval for a trip to Bryant Pond (October 30 - November 1, 2013) - Traip Sophomore Class.

It was **MOVED** by Julie Dow, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 in favor to grant concept approval for a trip to Bryant Pond (October 30 - November 1, 2013) - Traip Sophomore Class.

VIII. COMMITTEES AND REPORTS:

A. Finance Committee: The Finance Committee met.

B. Policy Committee: The Policy Committee is scheduled to meet on Monday, Oct. 8, 2013.

C. CIP Committee: The CIP Committee has not met.

D. Shared Services Committee: Shared Services Committee has met.

E. ACIL: ACIL has not met.

F. MSBA Update: MSBA has not met.

IX. QUESTIONS/COMMENTS/CONCERNS:

David Batchelder questioned if staff has insurance coverage on laptops. He also noted that the National Honor Society induction will be held next Thursday at 6:30 p.m.

Ken Lemont questioned if a School Committee member should serve on the Concussion Management Team. David Batchelder volunteered to serve. Consensus of the School Committee was to have David Batchelder represent the School Committee.

X. EXECUTIVE SESSION:

It was **MOVED** by Robert Wiles, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to enter into Executive Session to consider legal rights and duties of the school unit pursuant to 1 M.R.S.A. ss 405(6)(E) at 7:16 p.m.

It was **MOVED** by Bob Wiles, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to come out of Executive Session at 8:05 p.m.

XI. ACTION ON EXECUTIVE SESSION: None

XII. ADJOURNMENT:

It was **MOVED** by Patti Ayer, **SECONDED** by David Batchelder and **VOTED** unanimously on a **VOICE VOTE** to adjourn at 8:06 p.m.

Submitted by: Janis Marshall-Colby, Recorder

Approved by Kittery School Committee: November 5, 2013

Allyn W. Hutton

November 6, 2013

Allyn W. Hutton, Superintendent of Schools

Date