

**Kittery School Committee Meeting
7 October 2014 – Town Hall Chambers – 6:30 p.m.**

REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS

A, B & C: The meeting was called to order by Chair Lemont at 7:05 p.m. Supt. Hutton, Kim Bedard, Julie Dow, Patti Ayer, Robert Wiles, David Batchelder and Gavin Barbour were present. Also present was newly elected Traip Student Representative, Andrew McCluskey and a member of the public. All in attendance pledged allegiance to the flag.

Chair Lemont introduced the new student rep., Andrew McCluskey and asked if he would tell everyone a little bit about himself.

Mr. McCluskey said he is a junior in high school and this is his first meeting. He said along with indoor and outdoor high school track, he participates in the Drama Club, the Student-to-Student Interaction Club, is Class President and holds a part-time job.

D. **WARRANTS:** Chair Lemont asked for a motion to sign the warrants. It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED 7-0-0**. Motion carries.

E. **ADJUSTMENTS TO THE AGENDA:** None

F. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON SEPT. 16, 2014:**

Chair Lemont declared the minutes of September 16, 2014 approved as amended.

II. PUBLIC COMMENT - None

III. CORRESPONDENCE - None

IV. STAFF REPORTS/PRESENTATIONS - Had prior to meeting in workshop

V. UNFINISHED BUSINESS – None

VI. SUPERINTENDENT'S REPORT Supt. Hutton said her report was in their packet, but she would highlight some items:

- Staff Development Day – October 10th
- Crisis Team has conducted lock down drills in all three schools
- Educator Effectiveness planning – she met with Maury Hepner last week
- Permaculture Garden Design - some School Committee members participated in the gallery walk and there is an approved design to begin work at Traip. This is in the preliminary stage.
- Reminder about Candidates Night – will be televised next Thursday, October 16th and said students will be assisting. She said there are 3 Council and 3 School Committee candidates who indicated they will be available 6:00 pm – 8:30 p.m. She said it will be livestreaming on the web and will also be shown in re-runs between October 16th and November 4th.
- Accreditation visit every 10 years - the NEASC team of educators will be visiting

- Traip November 16-19th.
- MSSA/MSMA Conference coming up at the end of October

Supt. Hutton informed Mr. McCluskey that she will sit down with him and explain his responsibilities so he can share his report with the School Committee.

A. Resignation/Retirement

1. Resignation – Larisa Guerin, Educational Technician

Supt. Hutton reported that the student has relocated to another district and the parents asked if she would consider going with their child. Ms. Guerin has resigned her position here to work with the same student in the new district.

2. Resignation – Neia Rhodes, Mitchell School Teacher

Supt. Hutton informed the Committee that Ms. Rhodes has resigned for personal reasons, effective immediately.

It was **MOVED** by Kim Bedard and **SECONDED** by Julie Dow to accept the resignation of Larisa Guerin and **VOTED** 7-0-0; Student Advisory Rep in favor. Motion carries.

It was **MOVED** by Kim Bedard and **SECONDED** by Julie Dow to accept the resignation of Neia Rhodes and **VOTED** 7-0-0; Student Advisory Rep in favor. Motion carries.

VII. NEW BUSINESS

- A. Take action to approve the following co/extra-curricular positions, which Ms. Bedard read:

It was **MOVED** by Kim Bedard and **SECONDED** by Julie Dow to approve the following positions for FY 2014-15:

- Heidi Ayotte – Shapleigh SALT Team Advisor and Shapleigh Student Council
- Jonathan Roth – Shapleigh Music/Festivals
- Steven Frost – Shapleigh Games Director and Shapleigh Lego League Advisor;
- Allison Pearsall – Shapleigh Odyssey of the Mind
- Catherine Thorn – Traip Certification Mentor, 2 positions
- Jennifer Dufort – Traip Certification Mentor
- Melissa Jolie – Traip Certification Mentor
- Corrine Gagnon – Shapleigh Certification Mentor
- Stephanie Holland – Shapleigh Certification Mentor
- Jessica Umel – Shapleigh Certification Mentor
- Kristen Gilpatrick – Shapleigh Certification Mentor
- Kendra Downs – Mitchell Certification Mentor
- Dallas Dotter – Mitchell Certification Mentor
- Tonya Fitzgerald – Mitchell Certification Mentor
- Cathy Morse – Shapleigh Extended Day Facilitator
- Sandra Lutts – Shapleigh Extended Day Facilitator
- Jennifer Foye – Shapleigh Extended Day Facilitator

Roll call vote was taken and it was **VOTED** 7-0-0 with Student Advisory rep in favor. Motion carries.

- B. Discuss Transportation challenges and possible solutions

Chair Lemont asked the Superintendent if she could provide background information.

Supt. Hutton responded that transportation costs have become challenging, between transporting Special Education and Vocational students out-of-district and they have been discussing purchasing a seven passenger vehicle and hiring a driver as opposed to going through the bus company. She said this has been tabled until the next meeting as they do not have enough information at this time for us to make an appropriate decision.

It was **MOVED** by Kim Bedard, and **SECONDED** by Patti Ayer to table this item in order to get more information and **VOTED** 7-0-0, with all in favor. Student Advisory in favor. Motion carries.

C. Take action to approve teacher appointments to the Educator Effectiveness Committee.

It was **MOVED** by Kim Bedard and **SECONDED** by Patti Ayer to appoint Suzanne Watson, Karissa Lemont, Lauren Roy and Tonya Fitzgerald to the Performance Evaluation/Professional Growth {PE/PG} Development Committee for the 2014-15 school year.

Supt. Hutton said she had talked about this committee earlier and these four individuals were recommended.

Roll call vote was taken and it was **VOTED** 7-0-0, with Student Advisory rep in favor. Motion carries.

VIII. COMMITTEES and REPORTS

Ms. Bedard said the Policy Committee hasn't met yet.

Ms. Ayer said the CIP Committee meets next Thursday at 4 p.m.

Ms. Bedard said the MSBA/Executive Committee meets on October 22nd.

Ms. Bedard said the CPC Committee met and the Town Manager is going over the comprehensive plan.

Supt. Hutton said the next meeting of the Wellness Committee is November 19th at 3:15 pm

Mr. Batchelder said the Concussion Management Committee has not met yet.

IX. QUESTIONS /COMMENTS/CONCERNS

Mr. Barbour said he wanted to congratulate the staff for putting together the proficiency based learning meeting at Traip. He also wanted to congratulate the Traip girls' soccer team for another win.

Ms. Bedard asked about the Dropout Committee.

Mr. Batchelder asked if the Superintendent could publicly announce how many resignations the School dept. has had since last year.

Ms. Ayer wanted to personally thank Ms. Rhodes for all her years of service, bringing music to a number of students. She said she is very impressed with Larissa and her commitment to a student and it is very much appreciated. She thanked both of them very much.

Ms. Dow wanted to echo what Mr. Barbour had said.

Ms. Bedard said she wanted to thank Joe Boudreau and all the helpers from the Portsmouth Naval Shipyard for their support in helping the Traip Robotics team.

Ms. Bedard said she wanted to thank Ken and Allyn for going to the MSBA/MSMA Candidates' Night on Sept. 18th.

Supt. Hutton said she wanted to report on a citizen had come to her and said she heard that 50 staff members had left and she was not able to produce the numbers. She said that there were actually seven that left last year and one had retired, one moved to Florida, three left teaching to work in another area, still working with young people so that is good and one took a teaching job closer to home. She said the last one took a teaching job in a different district.

Supt. Hutton said the implication was that people were leaving to go elsewhere, but out of the seven who left, only one teacher had philosophical differences, the one who went on to another district.

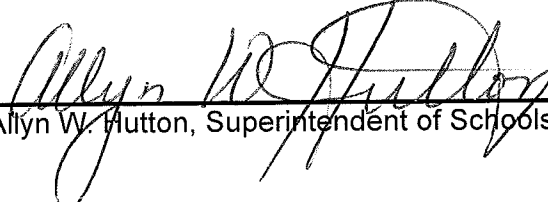
Chair Lemont signed the questionnaire.


- X. **EXECUTIVE SESSION** - None
- XI. **ACTION ON EXECUTIVE SESSION**
- XII. **ADJOURNMENT**

It was **MOVED** by Kim Bedard and **SECONDED** by Patti Ayer and **VOTED** 7-0-0 to adjourn the meeting at 7:46 p.m. All were in favor by a voice vote – aye. Student Advisory in favor. Motion carries.

Respectfully submitted by: Barbara Boggiano, Recording Secretary pro tem

Kittery School Committee Approval: October 21, 2014


Allyn W. Hutton, Superintendent of Schools


Date