

KITTERY SCHOOL COMMITTEE

Business Meeting

6:30 p.m. - Town Hall Chambers - Tuesday, November 6, 2012

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS

- A/B The meeting was called to order by Vice Chair David Batchelder at 6:30 p.m. Superintendent Hutton, Kim Bedard, Lisa D'Angelo, Patti Ayer and Julie Dow were present. School Committee Student Rep., Jessica Batchelder was present. Also present were school administrators and members of the public.
- C. Warrants: It was **MOVED** by Patti Ayer, **SECONDED** by Kim Bedard and **VOTED** 5-0-0 with Student Rep., Jessica Batchelder in favor to approve the warrants.
- D. Adjustments to the Agenda
- E. Approval of the minutes of the meeting: The Minutes of the October 16, 2012 were approved as amended.

II. PUBLIC COMMENT None

III. CORRESPONDENCE None

IV. STAFF REPORTS/PRESENTATIONS

- A. Mike Roberge, Assistant Principal/Athletic Administrator, submitted a written report and reviewed the news from Traip for the month of October.
- B. Susan Johnson, Extended Learning Opportunities/Grant Coordinator, submitted a written report and reviewed the news from Traip for the months of September/October.
- C. Jane Durgin, Director of Special Services, submitted a written report and reviewed the news from the Special Services Department for the month of October.
- D. Marilyn Woodside, Curriculum & Instruction Director/Technology Coordinator, submitted a written report.

V. UNFINISHED BUSINESS

- A. Discuss and take action on the creation of K-12 alternative program
It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 5-0-0 with Student Rep., Jessica Batchelder, in favor to approve the creation of a K-12 alternative program.

VI. SUPERINTENDENT'S REPORT

- A. Resignation/Retirement
1. It was **MOVED** by Patti Ayer, **SECONDED** by Kim Bedard and **VOTED** 5-0-0 with Student Rep., Jessica Batchelder, in favor to accept the retirement of Carol Carlson, Shapleigh Special Education teacher.
 2. It was **MOVED** by Lisa D'Angelo, **SECONDED** by Julie Dow and **VOTED** 5-0-0 with Student Rep., Jessica Batchelder, in favor to accept the resignation of Jennifer Foye, Shapleigh Special Education Technician II, pending approval of her new position.

VII. NEW BUSINESS

- A. Review and approve Odyssey of the Mind program proposal
The proposal was discussed and will be revisited at the November 20th School Committee meeting.
- B. Take action to appoint the following co-curricular positions:
It was **MOVED** by Lisa D'Angelo, **SECONDED** by Kim Bedard and **VOTED** 5-0-0 with Student Rep., Jessica Batchelder, in favor to appoint the following co-curricular positions:
1. Jennifer Thayer, Shapleigh Little Amps/Rock Band

2. Matthew Alaimo, Shapleigh Boys Basketball Coach (8th grade)
3. Chris Andrews, Shapleigh Girls Basketball Coach (8th grade)
4. Andrew Weatherhead, Shapleigh OM Coordinator
5. Steven Frost, Shapleigh Lego Robotics Coach
6. Steven Frost, Shapleigh Winter Games Director
7. Kristen Greene, Mitchell Team Leader
8. Terri Hartley, Mitchell Team Leader
9. Denise Stearns, Mitchell Team Leader
10. Dana Rickerich, Mitchell Team Leader
11. Faye McDonough, Mitchell Team Leader
12. Christine Dorazio, Mitchell Mentor
13. Paul Marquis, Traip Head Girls Basketball Coach
14. Jeremy Paul, Traip Head Boys Basketball Coach
15. Kyle Cook, Traip Assistant Boys Basketball Coach
16. Larissa Simonds, Traip Head Indoor Track Coach
17. Stephen Webber, Traip Volunteer Football Coach
18. Holly Dupuis, Traip Competition Cheering Coach

*It was **MOVED** by Patti Ayer, **SECONDED** by Lisa D'Angelo and **VOTED** 5-0-0 with Student Rep., Jessica Batchelder, in favor to appoint pending verification of funds from the Travel Basketball Committee, aligned with the stipend schedule within the Unit A Contract.*

1. Seth Cole, Shapleigh Boys Basketball Coach (7th grade)
 2. Michael Sinclair, Shapleigh Girls Basketball Coach (7th grade)
- C. Take action on *second* reading of the following policies:
It was **MOVED** by Lisa D'Angelo, **SECONDED** by Julie Dow and **VOTED** 5-0-0 with Student Rep., Jessica Batchelder, in favor to approve the second reading of the following policies:
1. IA - Instructional Goals and Objectives
 2. IHAKA - Service Learning/Community Service
 3. IHBH - Alternative Education Programs
 4. IHD - Adult/Community Education
 5. IMDA - Patriotic Exercises
 6. IMDB - Flag Displays
- D. Take action to appoint Erik Grabowski as Assistant Maintenance Director for the 2012-13 school year
It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 5-0-0 with Student Rep., Jessica Batchelder, in favor to appoint Erik Grabowski as Assistant Maintenance Director for the remainder of the 2012-13 school year.
- E. Take action to appoint Jennifer Foye as Payroll Clerk/AP for the 2012-13 school year
It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 5-0-0 with Student Rep., Jessica Batchelder, in favor to appoint Jennifer Foye as Payroll Clerk/AP.
- F. Take action to create a Special Education teacher position at Mitchell school
It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 5-0-0 with Student Rep., Jessica Batchelder, in favor to create a Special Education teacher position at Mitchell School.
- G. Take action on first reading of the following policies:
It was **MOVED** by Patti Ayer, **SECONDED** by Julie Dow and **VOTED** 5-0-0 with Student Rep., Jessica Batchelder, in favor to approve the first reading of the following policies:
1. GBN - Family and Medical Leave
 2. GCGA - Substitute Teachers
 3. GCQCA - School Department Employee References

VIII. COMMITTEES and REPORTS

- A. Finance Committee: the committee met today/no issues
- B. Policy Committee: report received
- C. CIP Committee: generator at Traip for next year
- D. Shared Services Committee: has not met
- E. ACIL: notes provided
- F. MSBA Update: shared info with School Committee members
- G. Other Committee

IX. QUESTIONS/COMMENTS/CONCERNS

- 1. Lisa: The Engineering Night went well.
- 2. Julie: It was a good call to have school during the storm.
- 3. Lisa: A thank you for all the support.
- 4. Kim: Thank you to Lisa D'Angelo for all her work as a School Committee member.
- 5. Jess Batchelder: Traip student involvement on election night was recognized.

X. EXECUTIVE SESSION

- A. Legal Matter

It was **MOVED** by Julie Dow, **SECONDED** by David Batchelder and **VOTED** 5-0-0 in favor to enter into Executive Session to consider a legal matter pursuant to 1 M.R.S.A. §405(6)(E) at 8:20 p.m.

It was **MOVED** by Patti Ayer, **SECONDED** by David Batchelder and **VOTED** 5-0-0 in favor to exit the Executive Session at 8:28 p.m.

XI. ACTION ON EXECUTIVE SESSION

XII. ADJOURNMENT

It was **MOVED** by Patti Ayer, **SECONDED** by Julie Dow and unanimously on a **VOICE VOTE** to adjourn at 8:29 p.m.

Approved by Kittery School Committee: November 20, 2012

Allyn W. Hutton

Allyn W. Hutton, Superintendent of Schools

November 21, 2012

Date