

Kittery School Committee
03 November 2015 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A., B., & C. The meeting was called to order by Chair Batchelder at 6:30 p.m. Supt. Hutton, Patti Ayer, Julie Dow, Robert Wiles, John Driscoll, and Gavin Barbour were present. Kim Bedard was excused absent. Student Representative, Jacob Weaver, was present. Also present were members of the public.

D. Warrants:

It was **MOVED** by Patti Ayer, **SECONDED** by Julie Dow and **VOTED** 6-0-0 with Student Representative, Jacob Weaver, in favor to approve the warrants.

E. Adjustments to the Agenda:

Adjustment to the Agenda was an Addendum VII.C., New Business.

Adjustment to the Agenda was an Addendum VII.D., New Business.

F. Minutes:

The Minutes of October 20, 2015 were approved as presented.

Chair Batchelder thanked Patti Ayer and Robert Wiles for their service and all the work they have done while serving on the School Committee. He presented them each with a Certificate of Appreciation on behalf of the School Committee.

II. PUBLIC COMMENT: None.

III. CORRESPONDENCE: None

IV. STAFF REPORTS/PRESENTATIONS:

1. Members of the Leadership Team provided written reports.

2. Student Representative, Jacob Weaver, reported on the Candidate's Night Forum.

V. UNFINISHED BUSINESS: None.

VI. SUPERINTENDENT'S REPORT:

A. Supt. Hutton reported that over 125 people attended the showing of the film, *Most Likely to Succeed* at the Kittery Community Center. She thanked Eric Stites for funding the film showing and bringing this exciting conversation to the community.

B. Supt. Hutton reported that she and Kim Bedard attended the MSMA/MSBA Conference on Oct. 21-23, 2015. She shared with the School Committee information she received from the sessions she attended. She also noted that the sessions were very informative.

C. Supt. Hutton reported that lockdown drills were held at all three schools on Oct. 29.

VII. NEW BUSINESS:

A. Action to approve the following policies:

1. It was **MOVED** by Robert Wiles, **SECONDED** by Julie Dow and **VOTED** 6-0-0 with Student Representative, Jacob Weaver, in favor to approve second reading waiving the formality of reading Policy EBCA - Comprehensive Emergency Management Plan.
2. It was **MOVED** by Robert Wiles, **SECONDED** by Julie Dow and **VOTED** 6-0-0 with Student Representative, Jacob Weaver, in favor to approve Policy ECAD - Security Camera System.
3. It was **MOVED** by Robert Wiles, **SECONDED** by Julie Dow and **VOTED** 6-0-0 with Student Representative, Jacob Weaver, in favor to approve second reading waiving the formality of reading Policy ECAD-R - Security Camera System Administrative Procedure (only read)

B. Action to transfer fiscal year 2015 budget amounts as recommendation by the Finance Committee.

1. It was **MOVED** by Patti Ayer, **SECONDED** by Julie Dow and **VOTED** 6-0-0 with Student Representative, Jacob Weaver, in favor that the School Committee reverse the transfer of funds that was authorized at the June 16, 2015 meeting to pay \$250,000 of Special Education expenses out of the Special Education Reserve Fund (fund 0291).
2. It was **MOVED** by Patti Ayer, **SECONDED** by Julie Dow and **VOTED** 6-0-0 with Student Representative, Jacob Weaver, in favor that the School Committee reverse the transfers between cost centers that were approved at the October 6, 2015 meeting.
3. It was **MOVED** by Patti Ayer, **SECONDED** by Julie Dow and **VOTED** 6-0-0 with Student Representative, Jacob Weaver, that pursuant to sections 2307 and 1485(4) of title 20-A, that the School Committee ratify and approve the following transfers for fiscal year 2014-2015:
 1. \$270,000 from the regular instruction cost center to the Special Instruction cost center.
 2. \$200 from the student and staff support cost center to the CTE (VOC) cost center.
 3. \$6,000 from the student administration cost center to the other instruction cost center
 4. \$32,000 from the system administration cost center to the transportation cost center

5. \$21,000 from the facilities cost center to the transportation cost center.

C. Action to appoint the following co/extra curricular position:

It was **MOVED** by Julie Dow, **SECONDED** by John Driscoll and **VOTED** 6-0-0 with Student Representative, Jacob Weaver, in favor to appoint Kevin Kuehl as Shapleigh 8th Grade Head Boys Basketball Coach for the 2015-16 school year.

D. Action to approve and have Superintendent award a contract to Lanoix Mechanical Inc. for the circular pump project at Traip with funding provided through the CIP Bond.

It was **MOVED** by Julie Dow, **SECONDED** by Jon Driscoll and **VOTED** 6-0-0 with Student Representative, Jacob Weaver, in favor to have Superintendent award a contract to Lanoix Mechanical Inc. for the circular pump project at Traip with funding provided through the CIP Bond

VIII. COMMITTEES AND REPORTS:

A. Finance Committee: The Finance Committee met and there were no issues.

B. Policy Committee: No Report.

C. ACIL: No Report.

D. MSBA Update: No Report.

E. Wellness Committee: Wellness Committee met yesterday.

F. PBL - Advisory Committees: No Report.

G. Other: None.

IX. QUESTIONS/COMMENTS/CONCERNS:

Superintendent Hutton requested clarification on the timeline for implementation of the Eligibility Policy passed on October 20th. Following a discussion, consensus was reached to allow conditional eligibility to begin using quarter one grades.

Robert Wiles thanked fellow School Committee members for working with him as he served on the School Committee for the past 3 years. It has been a pleasure to work with them. Hopefully he plans to serve again the future.

Julie Dow expressed concern regarding questions the candidates have been asked by the press, which have been published in the newspapers. She also thanked Patti Ayer and Robert Wiles for their time, devotion, and work on the School Committee.

Gavin Barbour commented that he appreciated be able to work with Patti Ayer and Robert Wiles on The School Committee.

Patti Ayer thanked the School Committee for allowing her the opportunity to be part of the School Committee. She commented that she has the pleasure to work with a great team, Superintendent, school administrators, and staff. She is proud of the all the work that has been accomplished with our students best interest in mind. Our Leadership Team loves the district and is very responsive to our students. We are all so fortunate to live the district that we do. She will surely miss being a part of the School Committee but also leaves knowing that everyone has the same goals in mind to make our district the best it can be.

John Driscoll thanked Patti Ayer and Robert Wiles for their work and was glad to work with them.

X. EXECUTIVE SESSION: None.

XI. ACTION ON EXECUTIVE SESSION: None.

XII. ADJOURNMENT:

It was **MOVED** by Robert Wiles , **SECONDED** by Patti Ayer and **VOTED 6-0-0** unanimously on a **VOICE VOTE** to adjourn at 7:44 p.m.

Respectfully submitted by: Janis Marshall-Colby, Recorder

Approved by Kittery School Committee: November 17, 2015


Allyn W. Hutton, Superintendent of Schools

11-19-15
Date