

Kittery School Committee Meeting
07 May 2013 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A., B., & C. The meeting was called to order by Chair Lemont at 6:30 p.m. Supt. Hutton. Kim Bedard, Julie Dow, Patti Ayer, David Batchelder, Robert Wiles, Gavin Barbour were present. Student Representative, Jessica Batchelder was present. Also present were school administrators, Kittery Fire Chief, David O'Brien, Kittery Police, Ray Hazen, and press.

D. Warrants:

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the warrants.

E. Adjustments to the Agenda: None.

F. Minutes:

The Minutes of April 16, 2013 were approved as amended.
The Minutes of April 29, 2013 were approved as presented.

II. PUBLIC COMMENT: None.

III. CORRESPONDENCE:

A thank you letter was received from the Shipyard Commander Fuller to thank Wendy Collins and the Kittery School Department for all they contributed.

IV. STAFF REPORTS/PRESENTATIONS:

A. Crisis Team Presentation:

Crisis Team members, Fire Chief David O'Brien, Kittery Police Ray Hazen, David Foster, and Stephen Stilphen presented an overview of the plans and financial costs involved in upgrading our schools to be a safe environment for our students and staff during an emergency crisis. The School Committee thanked them for their work and mentioned the expenditures were approved.

B. Student Performance Data - Marilyn Woodside & Eric Waddell.

Eric Waddell, Traip Academy Principal, reviewed the validity of using grades to measure students' achievement. Marilyn Woodside, Curriculum Coordinator, reviewed the NECAP data information.

C. MLTI Status - Marilyn Woodside.

Marilyn Woodside updated the School Committee on the MLTI/laptop status.

V. UNFINISHED BUSINESS:

A. Letter on School Funding.

School Committee members discussed a letter regarding school funding to be sent to our legislators. It was edited and will be signed by School Committee members and sent to legislators.

VI. SUPERINTENDENT'S REPORT:

- A.** Resignation: Dianna Anderson, Traip Academy Teacher.
It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to acknowledge the resignation of Dianna Anderson, Traip Academy Teacher.
- B.** Supt. Hutton reported that Town Council has scheduled a public hearing on the FY14 School Budget for May 13 at 7:00 p.m.
- C.** Supt. Hutton reported that the Japanese guests from Rokunohe and Dirase were welcomed back to Kittery and Shapleigh School. Many students, staff, and parents were involved in the planning and implementation of this event. Our guests were thrilled with the experience and we learned so much from this memorable visit.
- D.** Supt. Hutton reported that on April 30 she shared an informational memo with staff, parents and School Committee members regarding Governor LePage's grading process and what it means regarding the "grade sheets" from the state.
- E.** Supt. Hutton reported that on June 6th a reception for the teachers who are retiring this year will be held at the Regatta Room.

VII. NEW BUSINESS:**A. Action on second reading of the following policies:**

It was **MOVED** by Julie Dow, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve second reading of the following policies:

1. KB - Parent Involvement in Education
(Please note that School Committee members had a discussion regarding parent/guardian involvement)
2. KCB - Community Involvement in Education
3. KDA - Public Information Program
4. KDD - Media Relations
5. KE - Public Concerns and Complaints

B. Action on first reading of the following policies:

It was **MOVED** by Julie Dow, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the first reading of the following policies:

1. IHCD - Posting Secondary Enrollment Options
2. JICK - Bullying
3. JIH - Questioning and Searches of Students
4. KCD - Public Gifts/Donations to the Schools
5. KFC - Public Conduct on School Grounds

6. KHC - Distribution/Posting of Nonschool/Community Materials

C. Action to appoint the following co-curricular position:

It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to appoint the following co-curricular position:

1. Jonathan Roth as Shapleigh Music Festival Advisor for the 2012-13 school year.

D. Action to reappoint probationary teachers (second year teachers) & continuing contract teachers (third year teachers) for the 2013-14 school year.

Action to appoint the following probationary teachers to second year non-continuing contract status:

1. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Sharon Stathoplos, nurse for 2013-2014 school year at Mitchell School to move from 1st year probationary teacher to 2nd year probationary teacher.
2. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Heidi Ayotte, 8th Grade Teacher for 2013-2014 school year at Shapleigh School to move from 1st year probationary teacher to 2nd year probationary teacher.
3. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Eva Diharce, Speech Pathologist for 2013-2014 school year at Shapleigh School to move from 1st year probationary teacher to 2nd year probationary teacher.
4. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Emily Foster, 4th Grade Teacher for 2013-2014 school year at Shapleigh School to move from 1st year probationary teacher to 2nd year probationary teacher.
5. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Laurie Lambert, Behavior Strategist for 2013-2014 school year at Shapleigh School to move from 1st year probationary teacher to 2nd year probationary teacher.

6. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Ashleigh Locke, 7th Grade Teacher for 2013-2014 school year at Shapleigh School to move from 1st year probationary teacher to 2nd year probationary teacher.
7. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Lauren McPherson, 8th Grade Teacher, for 2013-2014 school year at Shapleigh School to move from 1st year probationary teacher to 2nd year probationary teacher.
8. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Kerry Waters, 4th Grade Teacher, for 2013-2014 school year at Shapleigh School to move from 1st year probationary teacher to 2nd year probationary teacher.
9. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Deanna Whitman, G/T Teacher, for 2013-2014 school year at Shapleigh School to move from 1st year probationary teacher to 2nd year probationary teacher.
10. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Kristina Clements, English Teacher, for 2013-2014 school year at Traip Academy to move from 1st year probationary teacher to 2nd year probationary teacher.
11. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Catherine Thorn, Science Teacher, for 2013-2014 school year at Traip Academy to move from 1st year probationary teacher to 2nd year probationary teacher.

Action to appoint the following probationary teachers to continuing contract status.

1. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Kendra Downs, 1st Grade Teacher, at Mitchell School for continuing contract status.

2. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Sandra MacDougall, Kindergarten Teacher, at Mitchell School for continuing contract status.
 3. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Megan Monroe, 1st Grade Teacher, at Mitchell School for continuing contract status.
 4. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Angela Devoid, Guidance, at Traip Academy for continuing contract status.
 5. It was **MOVED** by Gavin Barbour, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Jennifer Dufort, Social Studies Teacher, at Traip Academy for continuing contract status.
 6. It was **MOVED** by Gavin Barbour, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the Superintendent's nomination of Laura Mazzola, Library Media Specialist/English/LA teacher, at Traip Academy for continuing contract status.
- E. Action to approve an overnight trip to Michigan State University, Shapleigh OM Team (May 22-26, 2013).**
It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve an overnight trip to Michigan State University, Shapleigh OM Team (May 22-26, 2013).

VIII. COMMITTEES AND REPORTS:

- A. Finance Committee:** The Finance Committee met and there were no issues.
- B. Policy Committee:** The Policy Committee has not met since our last meeting.
- C. CIP Committee:** The CIP Committee has not met.
- D. Shared Services Committee:** The Shared Services Committee has not met.
- E. ACIL - ACIL** met to discuss MLTI and will meet next on May 15th.

F. MSBA Update: MSBA will be holding a retreat on May 18th.

G. Other Committees: None.

IX. QUESTIONS/COMMENTS/CONCERNS:

Robert Wiles reported that a fundraiser that was held for the OM Team, he was impressed how engaging the students were with the public. Great job!

Gavin Barbour thanked Marilyn for meeting with him and all her work.

Supt., Hutton thanked the School Committee for their permission to attend the Leadership Maine Learning Experience. She is looking forward to participating.

X. EXECUTIVE SESSION:

It was **MOVED** by Julie Dow, **SECONDED** by Gavin Barbour and **VOTED 7-0-0** with Student Representative, Jessica Batchelder, in favor to enter into Executive Session pursuant to 1M.R.S.A. § 405 (6)(A) to discuss personnel matters at 9:09 p.m.

It was **MOVED** by Julie Dow, **SECONDED** by David Batchelder and **VOTED 7-0-0** in favor to come out of Executive Session at 9:40 p.m.

XI. ACTION ON EXECUTIVE SESSION: None

XII. ADJOURNMENT:

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** unanimously on a **VOICE VOTE** to adjourn at 9:42 p.m.

Submitted by: Janis Marshall-Colby, Recorder

Approved by School Committee: May 21, 2013

Allyn W. Hutton

May 23, 2013

Allyn W. Hutton, Superintendent of Schools

Date