

**Kittery School Committee Meeting**  
**21 May 2013 - Town Hall Chambers - 6:30 p.m.**  
**REGULAR BUSINESS MEETING**

**I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:**

**A., B., & C.** The meeting was called to order by Chair Lemont at 6:30 p.m. Members pledged allegiance to the flag. Supt. Hutton, Kim Bedard, Patti Ayer, Julie Dow, and Gavin Barbour were present. David Batchelder arrived at 6:38 p.m. Robert Wiles was excused absent. Student Representative Jessica Batchelder, was present. Also present were school administrators.

**D. Warrants:**

It was **MOVED** Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 6-0-0 with Student Representative, Jessica Batchelder, in favor to approve the warrants.

**E. Adjustments to the Agenda:**

Adjustment to the Agenda was an Addendum VI.A., Superintendent's Report.  
Adjustment to the Agenda was an Addendum VII.,F.,G.,& H., New Business.

**F. Minutes:**

The Minutes of May 7, 2013 were approved as amended.

**II. PUBLIC COMMENT:** None.

**III. CORRESPONDENCE:** None.

**IV. STAFF REPORTS/PRESENTATIONS:**

**A. MLTI Report - Marilyn Woodside**

Marilyn Woodside updated the School Committee on the MLTI/laptop proposal.

**B. Shapleigh Performance Data - Doreen Carson and Miranda Casey.**

Miranda Casey and Doreen Carson presented an overview of the students performance data at Shapleigh School.

**V. UNFINISHED BUSINESS:** None.

**VI. SUPERINTENDENT'S REPORT:**

**A. Resignation/Retirement:**

1. It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 6-0-0 with Student Representative, Jessica Batchelder, in favor to approve the retirement of James Abrams.

**B.** Supt. Hutton reported that Kittery Town Council unanimously approved the FY14 Kittery School Budget on May 13. The budget will go before the taxpayers on June 11.

**C.** Supt. Hutton reported that the School Committee Retreat is being planned for June 10 from

5-9 PM at the Kittery Community Center.

- D. Supt. Hutton reported that several interviews for open positions were held on Monday, May 20<sup>th</sup>.
- E. Supt. Hutton reported that a district wide retirement celebration has been planned for Thursday, June 6 beginning at 5 pm at the Regatta Conference Center.
- F. Supt. Hutton reported that on May 9<sup>th</sup> she attended the Supt. Annual seminar with Drummond Woodsum.

## VII. NEW BUSINESS:

### A. Action on second reading of the following policies:

It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 6-0-0 with Student Representative Jessica Batchelder, in favor to approve the second reading of the following policies with recommended change waiving the formality of reading the policies:

1. IHCDA - Posting Secondary Enrollment Options.
2. JICK - Bullying
3. JIH - Questioning and Searches of Students
4. KCD - Public Gifts/Donations to the School
5. KHC - Distribution/Posting of Nonschool Community Materials

### B. Action on first reading of the following policies:

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 6-0-0 with Student Representative, Jessica Batchelder, in favor to approve first and second reading of the following policy waiving the formality of reading the policy aloud.

2. JKAA - Use of Physical Restraint and Seclusion

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 6-0-0 with Student Representative, Jessica Batchelder, in favor to approve the first reading of the following policies waiving the formality of reading the policies:

1. JIH-R - Questioning and Searches of Students Administrative Procedures
3. JKAA-R - Procedures on Physical Restraint and Seclusion
4. JLIE - Student automobile Use and Parking
5. KJ - Visitors to the Schools
6. KLG - Relations with Law Enforcement Authorities
7. KLG-R - Relations with Law Enforcement Authorities Administrative Procedures

### C. Action to appoint Sherrie Nichols as Kitchen Helper at Traip for the remainder of the school year.

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 6-0-0 with

Student Representative, Jessica Batchelder, in favor to approve Sherrie Nichols as Kitchen Helper at Traip for the remainder of the school year.

**D. Action to appoint Rick Thayer as Assistant Maintenance Director.**

It was **MOVED** by Patti Ayer, **SECONDED** by Julie Dow and **VOTED** 6-0-0 with Student Representative, Jessica Batchelder, in favor to appoint Rick Thayer as Assistant Maintenance Director.

**E. Action to approve MLTI proposal.**

It was **MOVED** by Patti Ayer, **SECONDED** BY Kim Bedard and **VOTED** 6-0-0 with Student Board Representative, Jessica Batchelder, in favor to approve the MLTI laptop proposal as recommended.

**F. Action to appoint Michele Sawtelle as Secretary/Bookkeeper at Mitchell School for the 2013-14 school year.**

It was **MOVED** by Patti Ayer, **SECONDED** by Kim Bedard and **VOTED** 6-0-0 with Student Representative, Jessica Batchelder, in favor to appoint Michele Sawtelle as Secretary/Bookkeeper at Mitchell School for the 2013-14 school year.

**G. Action to appoint Katie Peternell as Grade Three Teacher at Mitchell for the 2013-14 school year.**

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 6-0-0 with Student Representative, Jessica Batchelder, in favor to appoint Katie Peternell as Grade Three Teacher at Mitchell School for the 2013-14 school year.

**H. Action to appoint Sara Cathey as Science Teacher (60%) at Traip Academy for the 2013-14 school year.**

It was **MOVED** Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 6-0-0 with Student Representative, Jessica Batchelder, in favor to appoint Sara Cathey as Science Teacher (60%) for the 2013-14 school year.

**VIII. COMMITTEES AND REPORTS:**

**A. Finance Committee:** The Finance Committee has met and there were no issues.

**B. Policy Committee:** The Policy Committee has not met.

**C. CIP Committee:** The CIP Committee has not met.

**D. Shared Services Committee:** The Shared Services Committee has not met.

**E. ACIL - ACIL** has met and the School Committee was updated by Marilyn Woodside.

**F. MSBA Update:** MSBA has not met.

**G. Other Committees:** None.

**IX. QUESTIONS/COMMENTS/CONCERNS:**

Julie Dow commented that she along with fellow colleagues had the opportunity to Mitchell School and her colleagues were very impressed.

Kim Bedard thanked the Technology Team for all their work.

David Batchelder commented that he is excited about the model of the Traip Science Teacher 60/40 position. He also questioned if the video cameras for each school for the Crisis Plan were included in our funding?

Patti Ayer thanked Miranda and Doreen for the presentations.

**X. EXECUTIVE SESSION:**

It was **MOVED** by Kim Bedard, **SECONDED** by Gavin Barbour and **VOTED** 6-0-0 with Student Representative, Jessica Batchelder, in favor to enter into Executive Session pursuant to 1M.R.S.A. § 405 (6)(A) to discuss personnel matters at 8:13 p.m.

It was **MOVED** by Kim Bedard, **SECONDED** by Gavin Barbour and **VOTED** 6-0-0 in favor to come out of Executive Session at 9:07 p.m.

**XI. ACTION ON EXECUTIVE SESSION:** None

**XII. ADJOURNMENT:**

It was **MOVED** by Patti Ayer, **SECONDED** by David Batchelder and **VOTED** unanimously on a **VOICE VOTE** to adjourn at 9:10 p.m.

Respectfully submitted by: Janis Marshall-Colby, Recorder

School Committee approved: June 4, 2013

*Allyn W. Hutton*

*June 14, 2013*

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Allyn W. Hutton, Superintendent of Schools

Date