

Kittery School Committee Meeting
01 May 2012 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A. & B. The meeting was called to order by Chair Lemont at 6:30 p.m. Supt. Hutton, Kim Bedard, Patti Ayer, Lisa D'Angelo, Julie Dow, Deborah McCluskey, and David Batchelder were present. Student Board Member, Anna Powers, was excused absent. Also present were staff and members of the public.

C. Warrants:

It was **MOVED** by Patti Ayer, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve the warrants.

D. Adjustments to the Agenda:

Adjustment to the Agenda was an addendum VI.A.4, Superintendent's Report.

Adjustment to the Agenda was to move Item VII.A., New business to after II. Public Comment.

E. Minutes:

The Minutes of April 10, 2012 were approved as amended.

F. Student Advisory Member Report: None.

II. PUBLIC COMMENT:

Andy Weatherhead, teacher, addressed the School Committee and reviewed travel plans for students who are participating in the Odyssey of the Mind World Finals Competition at Iowa State University, Ames, Iowa. He thanked the Superintendent, School Committee, parents, staff, and members of the public for all their work for the students to make this a reality for them and allowing them this great opportunity.

VII. NEW BUSINESS:

A. Action on final approval for a trip to Iowa State University, Iowa (Shapleigh Odyssey of the Mind - May 22-28, 2012).

It was **MOVED** by Lisa D'Angelo, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to approve final approval for a trip to Iowa State University, Iowa (Shapleigh Odyssey of the Mind - May 22-28, 2012).

III. CORRESPONDENCE: None.

IV. STAFF REPORTS/PRESENTATIONS:

A. Steven Stilphen, Maintenance Director.

Steven Stilphen, Maintenance Director, updated the School Committee regarding the

roof project at Traip using CIP funding. He also updated the School Committee on future goals he is planning in the near future for the Maintenance Dept.

B. Jim Anderson, Building Committee.

Jim Anderson, Building Committee, addressed the School Committee and reviewed the Mitchell and Shapleigh school projects. He provided the committee with a written final report which detailed the project. Jim also introduced Mike Lassel, AIA - Designer of Record, who reviewed the detailed work of the project. Jim thanked all the members of the Building Committee for all their time and hard work to make the projects a reality. He thanked Supt. Hutton, former Supt. Littlefield, and School Committee members, for allowing him to be part of this project.

It was **MOVED** by David Batchelder, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 in favor to disband the Building Committee for the Mitchell and Shapleigh School project.

V. UNFINISHED BUSINESS: None.

VI. SUPERINTENDENT'S REPORT:

A. Resignation/Retirement:

1. Mark Gunter, Shapleigh teacher (resignation effective end of 2011-12 school year)

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 to acknowledge the resignation with regret of Mark Gunter, Shapleigh teacher (resignation effective end of 2011-12 school year)

2. Doris Demers, Food Service Director (resignation effective July 1, 2012).

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 to acknowledge the resignation of Doris Demers, Food Service Director (resignation effective July 1, 2012).

3. Robyn Angus, 7th Grade teacher (resignation effective end of 2011-12 school year.)

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 to acknowledge the resignation of Robyn Angus, 7th Grade teacher (resignation effective end of 2011-12 school year.)

4. Heather Thibodeau, Adult Education Director (effective June 30, 2012).

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to acknowledge the resignation of Heather Thibodeau, Adult Education Director (effective June 30, 2012).

B. Supt. Hutton reported that The Teacher Union voted NO on the proposed contract on

April 25. She will update the School Committee in the Executive Session.

- C. Supt. Hutton reported that The Unit C Negotiations team continues to work with this group on Thursday evenings.
- D. Supt. Hutton reported that she was very pleased to hear about the exciting experiences of our students on the Moab/Utah trip. The students will be reporting on their experiences at the May 15th meeting, beginning at 6:00 p.m.
- E. Supt. Hutton reported that she attended the student presentations of business plans in the Traip library on April 25 presented by the YEA (Young Entrepreneurs Academy). This is an opportunity for students to learn about starting a business.
- F. Supt. Hutton reported that on May 10, all staff members will be participating in the Celebration of Teaching and Learning.

VII. NEW BUSINESS:

B. Action to reappoint probationary teachers 1st, 2nd year, and continuing contract teachers 3rd year).

It was recommended for reappointment the following Probationary Teachers/Continuing Contract Teachers based on the recommendations of the Building Principals/Director of Special Services for the 2012-13 school year with stipulations of proper certification, a final determination of need as judged by factors offering enrollment and other local conditions:

Action to appoint the following probationary teachers to second year non-continuing contract status:

1. It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve the Superintendent's nomination of Kendra Downs, 1st Grade teacher for 2012-2013 school year at Mitchell School to move from 1st year probationary teacher to 2nd year probationary teacher.
2. It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to approve the Superintendent's nomination of Megan Monroe, 1st Grade teacher for 2012-2013 school year at Mitchell School to move from 1st year probationary teacher to 2nd year probationary teacher.
3. It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve the Superintendent's nomination of Angela Devoid, Guidance for 2012-2013 school year at Traip Academy to move from 1st year probationary teacher to 2nd year probationary teacher.

4. It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve the Superintendent's nomination of Jennifer Dufort, Social Studies Teacher for 2012-2013 school year at Traip Academy to move from 1st year probationary teacher to 2nd year probationary teacher.
5. It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve the Superintendent's nomination of Laura Mazzola, Library Media Specialist for 2012-2013 school year at Shapleigh Middle School to move from 1st year probationary teacher to 2nd year probationary teacher.

Action to appoint the following probationary teachers to continuing contract status.

1. It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve the Superintendent's nomination of Jill Deluca, 2nd Grade Teacher at Mitchell School for continuing contract status.
2. It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve the Superintendent's nomination of Laurie Hair, Special Education, at Mitchell School for continuing contract status.
3. It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve the Superintendent's nomination of Heather Normandin, 3rd Grade Teacher at Mitchell School for continuing contract status.
4. It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve the Superintendent's nomination of Margaret Bodwell, Special Education, at Shapleigh School for continuing contract status.
5. It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve the Superintendent's nomination of Sarah Dennett, Nurse, at Shapleigh School for continuing contract status.
6. It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve the Superintendent's nomination of Kelly Miller, Math Teacher at Traip Academy for continuing contract status.

C. Action to appoint the following co-curricular position:

It was **MOVED** by Lisa D'Angelo, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to appoint Leeanne Martin as Traip Volunteer Track Coach for the 2011-12 school year.

1. It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve the Superintendent's nomination of Jill Deluca, 2nd Grade Teacher at Mitchell School for continuing contract status.

2. It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve the Superintendent's nomination of Laurie Hair, Special Education, at Mitchell School for continuing contract status.
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6. It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve the Superintendent's nomination of Kelly Miller, Math Teacher at Traip Academy for continuing contract status.

D. Action to approve the roof project at Traip Academy.

It was **MOVED** by Lisa D'Angelo, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to approve the roof project at Traip Academy.

E. Action to appoint Jennifer Hall as Business Manager effective May 2, 2012.

It was **MOVED** by Lisa D'Angelo, **SECONDED** by Patti Ayer and **VOTED** 6-1-0 (Kim Bedard) in favor to appoint Jennifer Hall as Business Manager effective May 2, 2012.

F. Action to appoint Lisa Harkin as Payroll Clerk effective May 2, 2012.

It was **MOVED** by Lisa D'Angelo, **SECONDED** by Patti Ayer and **VOTED** 6-1-0 (Kim Bedard) in favor to appoint Lisa Harkin a Payroll Clerk effective May 2, 2012.

G. Action on first reading of the following policies:

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 to approve first reading of the following policies:

3. JLCC - Communicable/Infections Disease
5. JLCE - First Aid and Emergency Medical Care
6. JGAA - Assignment of Students to Classes - Five Year Olds
7. JGAB - Assignment of Students to Classes: Transfer of Students & Home Schooling Students
8. JFAB - Admission of Non-Resident Students
9. JLCE-R - First Aid Administrative Procedure (regulations one reading)

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 5-2-0 (David Batchelder, Ken Lemont) in favor to send back to the Policy Committee for review the following policies:

1. JLCA - Physical Examinations of Students
2. JLCB - Immunization of Students
4. JLCD - Administration of Medication to Students

VIII. COMMITTEES AND REPORTS:

- A. Finance Committee:** The Finance Committee met and approved the warrant.
- B. Policy Committee:** The Policy met and reviewed policies.
- C. CIP Committee:** The CIP Committee is scheduled to meet on May 14, 2012.
- D. Shared Services Committee:** The Shared Services Committee met and is scheduled to meet with the new Finance Director tomorrow.
- E. Comprehensive Planning Committee:** The Comprehensive Planning Committee is scheduled to meet on May 2, 2012.
- F. ACIL - ACIL** is scheduled to meet on May 23, 2012.
- G. MSBA - MSBA** is scheduled to meet on May 5, 2012.
- H. Other Committees:** None.

IX. QUESTIONS/COMMENTS/CONCERNS:

David Batchelder questioned if our school district will be considering to work with York School district again regarding a Food Services Director.

Kim Bedard reported that in the Kittery Town Annual Report Shapleigh School is not listed. She also noted that WCSH Chanel 6 is accepting nominations for the award, Schools that Shines. Everyone is able to nominate any school to be considered.

Julie Dow commented that she is hosting a Japanese Exchange student and it has been the best experience. She recommends it to everyone that is able to host a student to do it..

Lisa D'Angelo reminded everyone to attend the fundraising Spaghetti Supper on May 11 for Odyssey of the Mind.

IX. EXECUTIVE SESSION:

It was **MOVED** by David Batchelder, **SECONDED** by Deborah McCluskey and **VOTED** 7-0-0 in favor to enter into an Executive Session in consider Unit A and Administrator Contracts in accordance to 1 M.R.S.A. & 405 (6)(D) at 8:54 p.m.

It was **MOVED** by David Batchelder, **SECONDED** by Deborah McCluskey and **VOTED** 7-0-0 in favor to come out of Executive Session at 9:55 p.m.

It was **MOVED** by Patti Ayer, **SECONDED** by Kim Bedard to extend the meeting past 10:00 p.m.

It was **MOVED** by David Batchelder, **SECONDED** by Deborah McCluskey and **VOTED** 7-0-0 in favor to enter into an Executive Session in consider Unit A and Administrator Contracts in accordance to 1 M.R.S.A. & 405 (6)(D) at 9:57 p.m.

XI. ACTION ON EXECUTIVE SESSION - None

XII. ADJOURNMENT:

It was **MOVED** by David Batchelder, **SECONDED** by Kim Bedard and **VOTED** unanimously on a **VOICE VOTE** to adjourn at 10:10 p.m.

Approved by Kittery School Committee:

Submitted by: Janis Marshall-Colby

Allyn W. Hutton

July 25, 2012

Allyn W. Hutton, Superintendent of Schools

Date