

KITTERY SCHOOL COMMITTEE
Business Meeting
6:30 p.m. - Town Hall Chambers - Wednesday, March 27, 2013

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS

- A/B *The meeting was called to order* by Chair Ken Lemont at 6:30 p.m. Superintendent Hutton, Patti Ayer, Gavin Barbour, Kim Bedard, Julie Dow and Robert Wiles were present. David Batchelder and Jessica Batchelder were excused absence. Also present were school administrators and members of the public.
- C. *Warrants:* Patti Ayer reported that the warrant was approved by the Finance Committee on March 20th with no issues.
- D. *Adjustments to the Agenda:* Addendum was mentioned by Chair Lemont.
- E. *Approval of the minutes of the meeting:*
The Minutes of the March 5, 2013 were approved as amended.

II. PUBLIC COMMENT None

III. CORRESPONDENCE None

IV. STAFF REPORTS/PRESENTATIONS

- A. Steve Stilphen, Maintenance Director, updated the School Committee regarding school security and explained video security systems to be installed soon.
- B. Wendy Collins, Nutrition Director, updated the School Committee regarding the School Nutrition Program and highlighted recent approval and additional six-cent reimbursement.
- C. Jennifer Hall, Business Manager, submitted a written financial report. —

V. UNFINISHED BUSINESS

- A. It was **MOVED** by Kim Bedard to approve \$12,136 for security installations, **SECONDED** by Patti Ayer and **VOTED** 6-0-0 in favor to approve \$12,136 for security installations.

VI. SUPERINTENDENT'S REPORT

- A. Resignation/Retirement
Superintendent Hutton reported on professional development offerings on March 14 and the Shapleigh Principal Search.

VII. NEW BUSINESS

- A. Take action on *first* reading of the following policies
It was **MOVED** by Bob Wiles, **SECONDED** by Julie Dow and **VOTED** 6-0-0 in favor to approve the *first* reading of the following policies:
1. IGA - Curriculum Development and Adoption
 2. IKAB - Report Cards/Progress Reports
 3. IL - Evaluation of Instructional Programs
 4. ILA - Student Assessment
 5. ILB - Testing Programs
 6. IMB - Teaching About Controversial/Sensitive Issues

- B. Take action to appoint the following co-curricular positions:
It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 6-0-0 to approve the following co-curricular positions.
1. David Eddy, Traip Assistant Softball *Volunteer* Coach
 2. Drew Lamoureux, Traip Assistant Baseball *Volunteer* Coach
 3. John Schontag, Traip Assistant Outdoor Track *Volunteer* Coach
 4. Arthur Scott, Traip Assistant Outdoor Track Coach
- C. Take action on a request from Jennifer Cole, Educational Technician, for a leave of absence for the 2013-14 school year.
It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 6-0-0 in favor to approve the request from Jennifer Cole for an unpaid leave of absence for the 2013-14 school year.
- D. Take action to appoint School Committee member(s) to the Shapleigh Principal Search Committee
It was **MOVED** by Patti Ayer, **SECONDED** by Kim Bedard and **VOTED** 6-0-0 in favor to appoint Gavin Barbour and Julie Dow to serve on the Shapleigh Principal Search Committee.
- E. Take action to adopt the 2013-14 school calendar
It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 6-0-0 to adopt the 2013-14 school calendar as presented.
- F. Take action to set the Class of 2013 Traip Graduation for Friday, June 14, 2013
It was **MOVED** by Gavin Barbour, **SECONDED** by Julie Dow and **VOTED** 6-0-0 in favor to set the Class of 2013 Traip Graduation for Friday, June 14, 2013.
- G. Take action to adopt School Budget
It was **MOVED** by Bob Wiles, **SECONDED** by Julie Dow and **VOTED** 6-0-0 in favor to approve the FY14 School Budget for \$14,709,021.33.
- H. Take action on concept/final approval for a trip to Lewiston, ME for the First FRC Regional Robotics Competition, Traip Robotics Team (April 4, 5, 6, 2013)
It was **MOVED** by Patti Ayer, **SECONDED** by Julie Dow and **VOTED** 6-0-0 in favor to approve concept/final approval waivering the policy need for separate approval for a trip to Lewiston, ME on April 4,5,6, 2013 for the First FRC Regional Robotics Competition.
- I. Discuss and take action, as appropriate, on the proposed statement regarding the state budget proposal and effects on the school department
Chair Lemont asked Gavin Barbour and Bob Wiles to work together and bring a statement to the School Committee for consideration.

- J. Review bids and take action on the acceptance of a transportation provider for the next 3-5 years
It was **MOVED** by Patti Ayer, **SECONDED** by Julie Dow and **VOTED** 6-0-0 in favor to award the Transportation Contract to Ledgemere Transportation for a five (5) year contract, using the current bus fleet.

VIII. COMMITTEES and REPORTS - None

- A. Finance Committee:
- B. Policy Committee:
- C. CIP Committee:
- D. Shared Services Committee:
- E. ACIL:
- F. MSBA Update:
- G. Other Committee

IX. QUESTIONS/COMMENTS/CONCERNS

X. EXECUTIVE SESSION

- A. Personnel Matters

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 6-0-0 in favor to enter into Executive Session to consider personnel matters pursuant to 1 M.R.S.A. §405(6)(E) at 8:40 p.m.

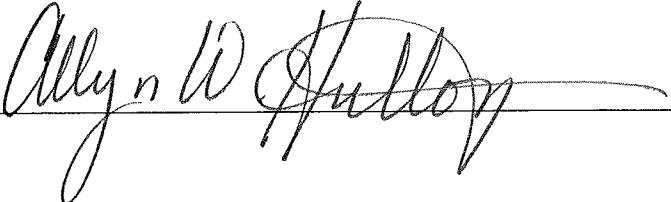
It was **MOVED** by Patti Ayer, **SECONDED** by Bob Wiles and **VOTED** 6-0-0 in favor to exit the Executive Session at 9:25 p.m.

XI. ACTION ON EXECUTIVE SESSION - none

XII. ADJOURNMENT

It was **MOVED** by Kim Bedard, **SECONDED** by Garvin Barbour and unanimously on a **VOICE VOTE** to adjourn at 9:26 p.m.

Approved by Kittery School Committee: April 16, 2013

 4-22-13