

**Kittery School Committee
Regular Business Meeting**

Tuesday, May 17, 2016 - 6:30 p.m. - Town Hall Chamber

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

The meeting was called to order by Chair Batchelder at 6:30 p.m. Supt. Hutton, Kim Bedard, Julie Dow, Anne Gilbert, Jonathan Rivers and John Driscoll were present. Gavin Barbour excuse absent. Student Representative, Jacob Weaver, was present. Also present were school Administrators, staff, members of the public and press. School Committee members pledged allegiance to the flag.

- D. Warrants - Postponed
- E. Adjustment to the Agenda
- F. Approval of the minutes of the meeting held on May 3, 2016
The Minutes of April 19 2016 were approved as amended.
- G. Student Rep. Jacob Weaver reported on events and happenings at the schools.

II. PUBLIC COMMENT - None

III. CORRESPONDENCE - None

- A. Acknowledge receipt of correspondence

IV. STAFF REPORTS/PRESENTATIONS

- A. NSBA Report - Kim Bedard

Kim Bedard provided an oral report on the NSBA National which she attended at no cost to the Kittery School District. She shared her reflections on what she learned at this amazing conference.

- B. Lonnie Wescott

Lonnie Wescott, Traip Music teacher announced that the Maine Music Educator's Association has awarded the Maine Education Award to Principal Eric Waddell.

V. UNFINISHED BUSINESS - Cottage Meetings were discussed and it was agreed to reach out to Principals to arrange October 2016 meetings in each school.

VI. SUPERINTENDENT'S REPORT

- A. Resignation/Retirement

VII. NEW BUSINESS

- A. Take action to approve the following co/extra curricular position for the 2015-16 school year:
 - 1. Special Olympics Coordinator – Jolyn Hayward

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 6-0-0 with Student Representative, Jacob Weaver, in favor to appoint Jolyn Hayward as Special Olympics Coordinator for the 2015-16 school year.

B. Take action to approve the following co/extra curricular positions for the 2016-17 school year:

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 6-0-0 with Student Representative, Jacob Weaver, in favor to appoint the following co/extra curricular positions:

1. Jeremy Paul – Traip Head Boys Basketball Coach
2. Scott Blake – Traip Head Girls Basketball Coach
3. Bruce Merrill – Traip Head Cross Country Coach
4. Larissa Simonds – Traip Head Indoor Track Coach
5. Ron Ross – Traip Head Football Coach
6. Nathaniel Murphy – Traip Assistant Football Coach
7. Kristen O’Neill – Traip Head Girls Soccer Coach
8. Casey Hopwood – Traip Assistant Girls Soccer Coach
9. Nancy Berry – Traip Webmaster
10. Seth Cole – Shapleigh Webmaster
11. Anna Leijon-Guth – Mitchell Webmaster
12. Joe Bassett – Shapleigh Boys Basketball Coach (7th grade)
13. Seth Cole – Shapleigh Head Boys Soccer Coach
14. Allison Le – Shapleigh Head Cross Country Coach
15. Steven Frost – Shapleigh Head Girls Soccer Coach

Note: Garvin Barbour arrived at 7:25 p.m.

C. Take action to appoint Cindy Frisbee-Gillibrand as Summer 2016 Kitchen Manager

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Jacob Weaver, in favor to appoint Cindy Frisbee-Gillibrand as Summer 2016 Kitchen Manager.

D. Take action to appoint Olivia Dow as Summer 2016 Ed. Tech. III for the JumpStart Program

It was **MOVED** by Kim Bedard, **SECONDED** by Anne Gilbert and **VOTED** 6-0-0 with Student Representative, Jacob Weaver, in favor to appoint Olivia Dow as Summer 2016 Ed. Tech. III for the JumpStart Program pending Ed. Tech. Authorization. (Julie Dow abstained.)

E. Take action to appoint Alexandria Gray as Kitchen Helper at Shapleigh School for the remainder of the 2015-16 school year (This item removed from agenda.)

This item was tabled.

F. Take action on first reading:

1. GBN - Family and Medical Leave Policy

It was **MOVED** by Julie Dow, **SECONDED** by Anne Gilbert and **VOTED** 7-0-0 with Student Representative, Jacob Weaver, in favor to approve first reading of GBN-Family and Medical Leave Policy as presented. Notify staff of policy changes.

G. Take action to approve PE-PG Plans:

1. Teachers
2. Administrators

1. It was **MOVED** by Kim Bedard, **SECONDED** by Anne Gilbert and **VOTED** 7-0-0 with Student Representative, Jacob Weaver, in favor to approve the PE-PG Teachers Plan as presented.
 2. It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Jacob Weaver, in favor to approve the PE-PF Administrators Plan as presented.
- H. Take action to approve bids for CIP funded projects
1. Grounds Keeping Contract

It was **MOVED** by Jonathan Rivers, **SECONDED** by Gavin Barbour and **VOTED** 7-0-0 with Student Representative, Jacob Weaver, in favor to award the bid for Grounds Keeping to Gilpatrick Services for \$15,600.

2. Generator at Traip Contract

It was **MOVED** by Jonathan Rivers, **SECONDED** by Gavin Barbour and **VOTED** 7-0-0 with Student Representative, Jacob Weaver, in favor to award the bid for Generator Traip Contract to Bridges Electric for \$98,000.

3. Flooring at Shapleigh Contract - Postponed

VIII. COMMITTEES and REPORTS

- A. Finance Committee: Reviewed bids and audit firm.
- B. Policy Committee: Has not met.
- C. ACIL: Met on May 11th - Reviewed best practices, shared MLTI grades 7/8 buy out and refresh info discussed.
- D. MSBA Update:
- E. Wellness Committee: Will meet on May 18th.
- F. PBL Advisory Committees: Mitchell met and discussed report cards. Shapleigh met on May 5th and discussed PBL Manual. Traip meeting scheduled for late May.
- G. Facilities Committee: Met with Steve Stilphen on May 10th.
- H. Comp. Planning Committee: Meets Wednesday, May 18th at 6:00 p.m. June 11th is next public Event.
- I. Kittery Adult Education Advisory: Discussed fee waivers for Senior Citizens. Graduation date scheduled for May 26th.

IX. QUESTIONS/COMMENTS/CONCERNS

X. EXECUTIVE SESSION

- A. Appointment of Employees

It was **MOVED** by Julie Dow, **SECONDED** by Garvin Barbour and **VOTED** in favor to enter into Executive Session to consider appointment of employees pursuant to 1 M.R.S.A. ss 406 (6)(A) at 7:58 p.m.

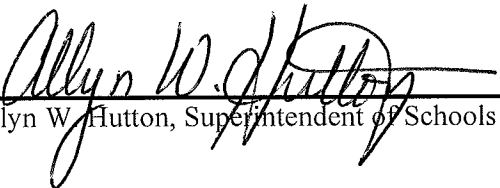
It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to come out of Executive Session at 9:12 p.m.

XI. ACTION ON EXECUTIVE SESSION

XII. ADJOURNMENT

It was **MOVED** by Julie Dow, **SECONDED** by Jonathan Rivers and **VOTED** unanimously on a **VOICE VOTE** in favor to adjourn at 9:13 p.m.

Approved by Kittery School Committee: June 7, 2016



Allyn W. Hutton, Superintendent of Schools

6-7-16

Date