

Mark Everett, Director of Facilities
12 Williams Avenue
Kittery, Maine 03904
meverett@kitteryschools.com
207-439-7018 office
207-337-2095 cell

Kittery

School District

Truth & Knowledge

TO: Eric Waddell, Superintendent
FROM: Mark Everett, Director of Facilities
Date: January 19, 2018
RE: School Committee February 2018 Quarterly Report

I wanted to mention first I am happy to be a part of such a great team and I have spent a lot of time over the past couple months getting used to many new names and personality's.

I truly am happy here and hope to be making a positive impact on the School District.

Much of my time has been spent actually learning the building systems and how they work well and could be improved in other areas. I have had to spend a lot of time monitoring and inspecting the buildings for issues that could cause a serious issue such as a freeze up. I have made a couple good calls and kept the buildings safe from such a concern.

I have started a new employee at Shapleigh after the recent resignation of Scott Millet. Kayla Hilton is now working second shift there. She brings valuable experience and I am excited to have her on my team.

We have installed new LED lights on the stage at Shapleigh. The height factor and a savings in operation cost were motivating factors here.

Mitchell school will be getting their automatic transfer switch very soon for their generator which is imperative for the smooth operation of a generator allowing it to start without human presence.

At Traip we have had some trouble with boiler and pump automation but we are doing better now. We did have a unit heater coil freeze in the café. A claim was filed and our goal is to get the coil replaced soon.