

**Kittery School Committee Meeting**  
**04 June 2013 - Town Hall Chambers - 6:30 p.m.**  
**REGULAR BUSINESS MEETING**

**I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:**

**A, B, & C.** The meeting was called to order by Chair Lemont at 6:30 p.m. Members pledged allegiance to the flag. Supt. Hutton, Kim Bedard, Julie Dow, Patti Ayer, David Batchelder, Gavin Barbour and Robert Wiles were present Student Representative Jessica Batchelder was present. Also present were school administrators, staff and members of the public.

Chair Lemont recognized Student Representative, Jessica Batchelder, for her dedication, work, and her representation of her peers, as well as all our schools. Over the past year Jessica has represented her class and school exceptionally well. He wished her the very best in her future years at college. Mr. Lemont presented Jessica with a small token of appreciation. Congratulations Jessica!

**D. Warrants:**

It was **MOVED** by Patti Ayer, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the warrants.

**E. Adjustments to the Agenda:**

Adjustment to the Agenda was addendums VII. I. & J., New Business.

**F. Minutes:**

The Minutes of May 21, 2013 were approved as presented.

**II. PUBLIC COMMENT:** None.

**III. CORRESPONDENCE:**

A letter was received from Millicent MacFarland, Clerk of the Maine House, and Darek Grant, Secretary of Senate regarding the Resolution relative to the Governor's biennial State Budget. It was noted that it was received and placed on the House & Senate Calendars.

A letter was received from the White House from President Obama and First Lady, Michelle Obama, regarding a letter sent from Supt. Hutton regarding the recent tragedy in Newtown, Ct. and keeping our schools, staff, and students safe.

**IV. STAFF REPORTS/PRESENTATIONS:**

**A. Mitchell School Performance Data - David Foster.**

David Foster and Faye McDonough updated the School Committee on the Mitchell School Performance Data.

**B. Special Services Performance Data - Jane Durgin.**

Jane Durgin, Dr. Gruba, Laurie Troy and Kristin Greene updated the School Committee on the Special Services Performance Data.

**C. Traip Grants - Susan Johnson**

Sue Johnson updated the School Committee on Kittery School Department Grants.

**V. UNFINISHED BUSINESS:****A. Action to approve project costs for Electronic Access and Video Surveillance at all three schools.**

Steve Stilphen updated the School Committee on the project.

It was **MOVED** by David Batchelder, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the cost proposal of \$55,222 for the Electronic Access and Surveillance project at all three school buildings presented by Exactitude, Inc.

**VI. SUPERINTENDENT'S REPORT:**

**A.** Supt. Hutton reported that included on the FYI packet is a copy of the final Kittery School Department newsletter for 2012-13.

**B.** Supt. Hutton reported that plans are underway for the School Committee retreat to be facilitated by Connie Brown and Elaine Tomaszewski from MSMA on June 10<sup>th</sup> from 5-9 p.m.

**C.** Supt. Hutton reported that a district celebration has been planned for Thursday, June 6 at the Regatta Conference Center at 5:00 p.m.

**D.** Supt. Hutton reported that she will be on vacation from July 2-July 31. During this time she will be able to be reached by email or telephone. Marilyn Woodside will be acting Superintendent at the School Committee meetings.

**E.** Supt. Hutton reported that she has been informed that for the first time in recent history we do not have any students graduating from adult Education with a high school diploma. We look forward to a graduation/celebration ceremony next year.

**VII. NEW BUSINESS:****A. Action on second reading of the following policies:**

It was **MOVED** by Julie Dow, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve second reading of the following policies waiving the formality of reading each aloud:

1. JLIE - Student Automobile Use and Parking.
2. KI - Visitors to the Schools
3. KLG - Relations With Law Enforcement Authorities

**B. Action to appoint Jaclyn Bousquet as Art Teacher at Traip for the 2013-14 school year.**

It was **MOVED** by Kim Bedard, **SECONDED** by Gavin Barbour and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to appoint Jaclyn Bousquet as Art Teacher at Traip for the 2013-14 school year.

**C. Action to appoint Kristine Kearney as Guidance Counselor at Shapleigh School for the 2013-14 school year.**

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with

Student Representative, Jessica Batchelder, in favor to appoint Kristine Kearney, as Guidance Counselor at Shapleigh School for the 2013-14 school year.

**D. Action to appoint Thomas Nudd as Custodian at Shapleigh School effective June 5, 2013.**

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to appoint Thomas Nudd as Custodian at Shapleigh School effective June 5, 2013.

**E. Action to appoint the following co-curricular positions:**

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to appoint the following co-curricular positions:

1. Joshua Gagnon as Traip Yearbook Advisor for the 2013-14 school year.
2. Paul Marquis, Traip Head Varsity Soccer Coach for the 2013-14 school year.
3. Bruce Merrill as Traip Head Cross Country Coach for the 2013-14 school year.
4. Ron Ross as Traip Head Varsity Football Coach for the 2013 -14 school year.
5. Michaela Franey as Traip Head Varsity Field Hockey Coach for the 2013-14 school year.

**F. Discuss and schedule summer School Committee meeting dates/**

It was the consensus of the School Committee to hold School Committee meetings on June 25, 2013, July 16, 2013, and August 13, 2013 for the summer.

**G. Action to authorize Superintendent to transfer between cost centers for the FY13, as needed.**

It was **MOVED** by Patti Ayer, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor that pursuant to sections 2307 and 1485(4) of Title 20-A, the Superintendent of Schools be authorized to transfer from available funds budgeted for the current fiscal year operating budget, not more than 5% of the total appropriation for any cost center, and not more than \$700,000 in the aggregate, to another cost center or among other cost centers of the current fiscal year operating budget, provided that the total current fiscal year operating budget shall not be increased by such transfers with notifications of transferred amounts.

**H. Action to approve administrative salaries for the 2013-14 school year.**

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the following administrative salaries for the 2013-14 school year.

1. Marilyn Woodside - \$97,000
2. Jane Durgin - \$86,500
3. David Foster - \$97,313
4. Anne Ellis - \$86,500
5. Eric Waddell - \$89,000
6. Michael Roberge - \$99,000

7. Stephen Stilphen - \$52,500
8. Wendy Collins - \$45,000
9. Jennifer Hall - \$60,000

**I. Action to appoint Jessica Umel as Spanish Teacher at Shapleigh School for the 2013-14 school year.**

It was **MOVED** by Kim Bedard, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 with Student Representative in favor to appoint Jessica Umel as Spanish Teacher for the 2013-14 school year.

**J. Action to appoint Lauren Roy as 6<sup>th</sup> Grade English/Language Arts Teacher at Shapleigh School for the 2013-14 school year.**

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to appoint Lauren Roy as 6<sup>th</sup> Grade English/Language Arts Teacher at Shapleigh School for the 2013-14 school year.

**VIII. COMMITTEES AND REPORTS: NO REPORTS**

- A. Finance Committee**
- B. Policy Committee**
- C. CIP Committee**
- D. Shared Services Committee**
- E. ACIL**
- F. MSBA Update**
- G. Other Committees**

**IX. QUESTIONS/COMMENTSCONCERNS:**

Patti Ayers extended congratulations to the Girls Track Team. Awesome job! Looking forward to next year.

Kim Bedard commented that she was very moved by the staff reports and presentations this evening. She thanked everyone for their work.

Chair Lemont thanked Jessica Batchelder for all her work serving on the School Committee as Student Representative.

Jessica Batchelder thanked the School Committee for their support during the past year. She also commented that being able to serve as Student Representative was a rewarding experience and she learned a lot from the School Committee.

**X. EXECUTIVE SESSION:**

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to enter into Executive Session pursuant to 1 M.R.S.A. § 405 (6) (A) at 9:09 p.m.

It was **MOVED** by Patti Ayer, **SECONDED** by David Batchelder and **VOTED** 7-0-0 in favor to come out of Executive Session at 9:20 p.m.

**XI. ACTION ON EXECUTIVE SESSIONS: None**

**XII. ADJOURNMENT:**

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** unanimously on a **VOICE VOTE** to adjourn at 9:21p.m.

Submitted by: Janis Marshall-Colby, Recorder

Approved by Kittery School Committee: June 25, 2013

*Allyn W. Hutton, Superintendent of Schools*

*July 8, 2013*

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Allyn W. Hutton, Superintendent of Schools