

Kittery School Committee Meeting
25 June 2013 - Traip Academy Library - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A., B., & C. The meeting was called to order by Chair Lemont at 6:30 p.m. Members pledged allegiance to the flag. Supt. Hutton, Kim Bedard, Patti Ayer, Julie Dow, Robert Wiles, Gavin Barbour, and David Batchelder were present. Also present were school administrators, and staff.

D. Warrants:

There were no warrants to be signed.

E. Adjustments to the Agenda:

Adjustment to the Agenda was an addendum VI.A.1 & 2, Superintendent's Report.
Adjustment to the Agenda was an Addendum VII., F., New Business.

F. Minutes:

The Minutes of June 4, 2013 were approved as amended.

II. PUBLIC COMMENT: None.

III. CORRESPONDENCE:

A thank you letter was received from Agnes Bowen.

A copy of a letter from Traip Principal, Eric Waddell, regarding a donation to Traip Academy.

IV. STAFF REPORTS/PRESENTATIONS:

A. School Nutrition Program, Wendy Collins and Kelsey Swalwell, UNH Intern.

Wendy Collins and Kelsey Swalwell updated the School Committee on the School Nutrition Program.

B. Adult Education Program, Lorraine Robida and Cindy Furbish

Lorraine Robida and Cindy Furbish updated the School Committee on the Adult Education Program.

C. Traip Data/Redesign, Eric Waddell.

Eric Waddell, Traip Principal, updated the School Committee on the Traip Data/Redesign.

V. UNFINISHED BUSINESS:

A. Action to purchase hand held radios as presented by the Crisis Team.

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to purchase hand held radios as presented by the Crisis Team in the amount of \$15,640.

VI. SUPERINTENDENT'S REPORT:**A. Resignation/Retirement:**

1. It was **MOVED** by Kim Bedard, **SECONDED** by Gavin Barbour and **VOTED** 7-0-0 in favor to acknowledge the resignation of Kelly Miller, Math Teacher, Traip Academy
 2. It was **MOVED** by Kim Bedard, **SECONDED** by Gavin Barbour and **VOTED** 7-0-0 in favor to acknowledge the resignation of Glenda Wright, Special Services Assistant.
- B.** Supt. Hutton reported that as Acting Principal at Shapleigh School for the last two weeks, she has the opportunity to work closely with the staff and participated in several exciting celebrations.
- C.** Supt. Hutton reported that Traip Academy Graduation held on Friday, June 14 was outstanding.
- D.** Supt. Hutton reported that she will be out of state on vacation from July 2 - July 31 and can be reached by phone. While on vacation, she will check emails and messages. She will also be checking in weekly with Donna Schoff and Marilyn Woodside. Marilyn Woodside will preside over the July School Committee on July 16th.

VII. NEW BUSINESS:**A. Action to approve school lunch price increase for the 2013-14 school year.**

It was **MOVED** by David Batchelder, **SECONDED** by Kim Bedard, and **VOTED** 7-0-0 in favor to table this item.

B. Action on the first reading of the following policies:

It was **MOVED** Robert Wiles, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to approve the first reading of the following policies:

1. ADC - Tobacco Use and Possession
2. ADC-R - Tobacco Use and Possession Administrative Procedure
3. IHBAK - Life-Sustaining Emergency Care
4. IJOC - School Volunteers
5. IKFA - Early Graduation
6. IMBA - Visiting Speakers in the Classroom and School Assemblies
7. IMBA-A - Alternatives to Biological Dissection

C. Action to appoint Peter Cathey, Library/Media Specialist at Traip for the 2013-14 school year.

It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to appoint Peter Cathey, Library/Media Specialist at Traip for the 2013-14 school year.

D. Action to appoint the following co-curricular positions:

It was **MOVED** by Kim Bedard, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 in favor to appoint the following co-curricular positions:

1. Kristina Clements as Traip Green Co-Chair Advisor for the 2012-13 school year.
2. Carla Landers as Traip Green Team Co-Chair Advisor for the 2012-13 school year.
3. Steve Frost as Shapleigh Girl's Soccer Coach for the 2013-14 school year.

E. Action to approve Superintendent's contract/salary for the 2013-14 school year.

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to approve the Superintendent's contract/salary for the 2013-14 school year.

F. Action to appoint Lori Becker as Math Teacher at Traip Academy for the 2013-14 school year.

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to appoint Lori Becker as Math Teacher at Traip Academy for the 2013-14 school year.

VIII. COMMITTEES AND REPORTS:

A. Finance Committee: The Finance Committee has not met.

B. Policy Committee: The Policy Committee has not met.

C. CIP Committee: The CIP Committee has not met.

D. Shared Services Committee: The Shared Services Committee has not met.

E. ACIL - ACIL has not met.

F. MSBA - MSBA has not met.

G. Other Committees: None.

IX. QUESTIONS/COMMENTS/AND CONCERNS:

Julie Dow thanked Eric Waddell for his update on the Traip Data Redesign.

Robert Wiles commented that he was very appreciative for the donation to Traip Academy.

X. EXECUTIVE SESSION:

It was **MOVED** by Patti Ayer, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 in favor to enter into Executive Session pursuant to 1 M.R.S.A. ss 405 (6) (A) at 9:20 p.m.

It was **MOVED** by David Batchelder, **SECONDED** by Patti Ayer and **VOTED** 7-0-0

in favor to come out of Executive Session at 9:45 p.m.

XI. ACTION ON EXECUTIVE SESSIONS - NONE

XII. ADJOURNMENT:

It was **MOVED** by Patti Ayer, **SECONDED** by Kim Bedard and **VOTED** unanimously on a **VOICE VOTE** to adjourn at 9:47 p.m.

Submitted by: Janis Marshall-Colby, Recorder

Approved by Kittery School Committee: July 16, 2013

Allyn W. Hutton

August 1, 2013

Allyn W. Hutton, Superintendent of Schools

Date