

**Kittery School Committee Meeting**  
**19 June 2012 - Town Hall Chambers - 6:30 p.m.**  
**REGULAR BUSINESS MEETING**

**I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:**

**A. & B.** The meeting was called to order by Chair Lemont at 6:30 p.m. Supt. Hutton, Kim Bedard, Lisa D'Angelo, Julie Dow, Patti Ayer, Deborah McCluskey, and David Batchelder were present. Also present were school staff.

**C. Warrants:**

It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard, and **VOTED** 7-0-0 in favor to approve the warrants.

**D. Adjustments to the Agenda:**

Adjustment to the Agenda was an addendum VI.A.2, Superintendent's Report.

Adjustment to the Agenda was an addendum VIIC., D., E., F., G., H., I., & J, New Business.

Adjustment to the Agenda was to move Item X.A. New Business to after Item III., Correspondence.

**E. Minutes:**

The Minutes of July 5, 2012 were approved as presented.

**II. PUBLIC COMMENT:** None.

**III. CORRESPONDENCE:**

A thank you letter was received from Eleanor Krueger to the School Committee.

**IX. EXECUTIVE SESSION:**

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to enter into Executive Session to consider labor contracts negotiations with Unit C and the District # 35 Painter and Allied Trades pursuant to 1 M.R.S.A. ss 405 (6)(D) at 6:38 p.m.

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to come out of Executive Session at 7:06 p.m.

**V. UNFINISHED BUSINESS:**

**B.** It was **MOVED** by Patti Ayer, **SECONDED** by Deborah McCluskey and **VOTED** 7-0-0 in favor to approve the Unit C Contract as presented for the time period of Sept. 1, 2012 to August 31, 2015.

**IV. STAFF REPORTS:** None.

**VII. NEW BUSINESS:**

**A. Action to appoint Wendy Collins as School Nutrition Director for the 2012-13 school**

year.

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to appoint Wendy Collins as Nutrition Director for the 2012-13 school year.

**VI. SUPERINTENDENT'S REPORT:**

**A. Resignation/Retirement:**

1. It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to acknowledge with grateful thanks for her many years of dedicated service the retirement of Patricia LaClair, Shapleigh Kitchen Manager.
2. It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to acknowledge the resignation of Caitlin Hatch, Mitchell Educational Technician II.

- B.** Supt. Hutton reviewed her June 2012 activities. She commented that the graduations went very well. Her activities included planning/interviewing for Food Service Director, meeting with Heather Thibodeau; planning to meet with Paula Rines, met with Adult Ed Advisory Committee, attended Traip Graduation, Senior Banquet, Candlelight, Senior Assembly, Class of 2016 Graduation, Adult Education Graduation, Shapleigh Awards Ceremony, interviewing all position finalists, Leadership Team planning for retreat, plus other various duties,
- C.** Supt. Hutton reviewed her End of the School Year Reflection letter sent to staff.
- D.** Supt. Hutton thanked the Board for their work. She also commented that the end of the year staff appreciation cookout was a great idea and thanked the Committee for making it possible. She also thanked Wendy Collins and her husband for their help with the cookout.

**VII. NEW BUSINESS:**

**C. Action to appoint Karina Magee as Spanish teacher at Shapleigh School for the 2012-13 school year (50% time - part time).**

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to appoint Karina Magee as Spanish teacher at Shapleigh School for the 2012-13 school year.

**D. Action to appoint Emily Foster as 4<sup>th</sup> Grade teacher at Shapleigh School for the 2012-13 school year.**

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to appoint Emily Foster as 4<sup>th</sup> Grade teacher at Shapleigh School for the 2012-13 school year.

- E. Action to appoint Kerry Waters as 4<sup>th</sup> Grade teacher at Shapleigh School for the 2012-13 school year.**  
It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to appoint Kerry Waters as 4<sup>th</sup> Grade teacher at Shapleigh School for the 2012-13 school year.
- F. Action to appoint Lauren MacPherson as 6<sup>th</sup> Grade Math teacher at Shapleigh School for the 2012-13 school year.**  
It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to appoint Lauren MacPherson as 6<sup>th</sup> Grade teacher at Shapleigh for the 2012-13 school year.
- G. Action to appoint Ashleigh Locke as 7<sup>th</sup> Grade Math teacher at Shapleigh for the 2012-13 school year.**  
It was **MOVED** by Kim Bedard, **SECONDED** by Deborah McCluskey and **VOTED** 7-0-0 in favor to appoint Ashleigh Locke as 7<sup>th</sup> Grade Math teacher at Shapleigh for the 2012-13 school year.
- H. Action to approve Marilyn Woodside to sign the warrant and stand in for Superintendent Hutton at the July 10, 2012 School Committee meeting.**  
It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve Marilyn Woodside to sign the warrant and stand in for Superintendent Hutton at the July 10, 2012 School Committee meeting
- I. Action to ratify the District #35 Painter and Allied Trades Collective Bargaining Agreement between the Kittery School Committee - July 1, 2012 - June 30, 2014.**  
It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to ratify the District #35 Painter and Allied Trades Collective Bargaining Agreement between the Kittery School Committee - July 1, 2012 - June 30, 2014.
- J. Action to appoint Norm Michaud as Yearbook Advisor for the 2011-12 school year.**  
It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to appoint Norm Michaud as yearbook Advisor for the 2011-2012 school year.

**VIII, COMMITTEES AND REPORTS:**

- A. Finance Committee:** The Finance Committee met and there were no issues.
- B. Policy Committee:** The Policy Committee has not met.
- C. CIP Committee:** The CIP Committee has not met.

**D. Shared Services Committee:** The Shared Services Committee has not met.

**E. Comprehensive Planning Committee:** The Comprehensive Planning Committee met on June 6<sup>th</sup> and discussed economic development. They are scheduled to meet tomorrow on June 20<sup>th</sup>.

**F. ACIL - ACIL** has not met.

**G. MSBA update:** MSBA has not met and will not be meeting over the summer.

**H. Other Committees:** None.

**IX. QUESTIONS/COMMENTS/CONCERNS:**

Patti Ayer reported that the year end cookout for staff went very well. It was nice to see students from past years come and see the staff.

Lisa D'Angelo commented that it is nice to see candidates applying for current open positions. All the applicants are very well qualified.

Kim Bedard commented that graduation went very well. Our retreat went very well. The staff felt very appreciative at the end of the year cookout. She thanked the Board for their work to make this possibility a reality.

Ken Lemont commented that graduation went very well. It was nice to hear the students' reflections regarding our staff. A lot of positive comments were made regarding holding the Shapleigh Promotion at Traip. It is nice for the Shapleigh students as they will be attending Traip in the fall. This may be something we may want to consider to do in the future. Adult Graduation also went very well. He thanked the community for their support during the last voting. It is refreshing to see the public support our education process for the students.

**IX. EXECUTIVE SESSION:**

It was **MOVED** by Kim Bedard, **SECONDED** by David Batchelder and **VOTED** 7-0-0 in favor to enter into Executive Session to consider appointment of an employee pursuant to 1 M.R.S.A. ss 405 (6)(A) at 7:40 p.m.

It was **MOVED** by Lisa D'Angelo, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to come out of Executive Session at 8:00 p.m.

**XI. ACTION ON EXECUTIVE SESSIONS:**

**XII. ADJOURNMENT:**

It was **MOVED** by Lisa D'Angelo, **SECONDED** by Patti Ayer and **VOTED** unanimously on a **VOICE VOTE** to adjourn at 8:02 p.m.

Approved by Kittery School Committee: July 19, 2012

Submitted by: Janis Marshall-Colby, Recorder June 19, 2012

*Allyn W. Hutton*

*July 20, 2012*

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Allyn W. Hutton, Superintendent of Schools

Date