

**Kittery School Committee Meeting**  
**17 June 2014 - Town Hall Chambers - 6:30 p.m.**  
**REGULAR BUSINESS MEETING**

*Before The Regular Business meeting, the School Committee had a workshop with the Leadership Team at 6:30 p.m. and discussed accomplishments during 2013-14 and goals for 2014-15.*

**I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:**

**A., B., & C.** The meeting was called to order by Chair Lemont at 7:25 p.m. Supt. Hutton, Kim Bedard, Julie Dow, Patti Ayer, David Batchelder, Gavin Barbour were present. Robert Wiles was excused absent. Also present were school administrators.

**D. Warrants:**

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 6-0-0 in favor to approve the warrants.

**E. Adjustments to the Agenda:**

Adjustments to the Agenda was an addendum VI., A.1, Superintendent's Report.  
Adjustment to the Agenda was an Addendum VII.F, New Business.

**F. Minutes:**

The Minutes of June 6, 2014 were approved as amended.

**G. Modified Minutes:**

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 6-0-0 in favor to approve the "modified" Minutes of May 6, 2014 as presented.

**II. PUBLIC COMMENT:**

George Dow addressed the School Committee and commented that he feels that having a Resource Officer available at the schools has been a huge plus for our school district. He questioned what the district is doing to help engage the parents more and how are we building the parent's responsibility more to help their children. He feels that some students who have problems get the counseling and tools to help them when they are in school but then after the school day ends, what happens then and on the weekends. Great accomplishments the students are making while they are in school could be lost if they do not receive the same when not at school.

**III. CORRESPONDENCE:**

A letter was received from SMU extending appreciation to Anne Ellis, staff, and students of Shapleigh for their participation in their CSI Camp for a Day on May 22, 2014.

A notification letter was received from the President of the KEA notifying the School Committee of their intent to negotiate per the contract agreement.

**IV. STAFF REPORTS/PRESENTATIONS:****A. Nutritional Program Update - Wendy Collins**

Wendy Collins, Food Services Director, shared highlights from the year regarding the School Nutrition Program and the vision for the future.

**V. UNFINISHED BUSINESS: None.****VI. SUPERINTENDENT'S REPORT:****A. Resignation/Retirement;**

It was **MOVED** by Kim Bedard, **SECONDED** by Gavin Barbour and **VOTED** 6-0-0 in favor to acknowledge the resignation of Joshua Gagnon, Traip Teacher.

B. Supt. Hutton extended thanks to the Kittery Community for their support on the School Budget for FY2015.

C. Supt. Hutton reported that at a past School Committee meeting a resident requested information and the information have been gathered. She plans on meeting with the member of the public and reviewing the information.

D. Supt. Hutton reported that on June 10, 4 exciting proposals by teams from the permculture class was displayed at Traip. She was excited to see the creative outdoor learning facets of each, coupled with a garden that produces food for consumers.

**VII. NEW BUSINESS:****A. Action to approve the following co/extra curricular positions:**

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 6-0-0 in favor to approve the following co/extra curricular positions:

1. Nancy Sebert as Shapleigh Academic Leadership Team (SALT) for the 2014-15 school year.
2. Lauren Roy as Shapleigh Academic Leadership Team (SALT) for the 2014-15 school year.
3. Kristen Gilpatrick as Shapleigh Academic Leadership Team (SALT) for the 2014-15 school year.
4. Aimee Sutherland as Shapleigh Academic Leadership Team (SALT) for the 2014-15 school year.
5. Kate Sheldon as Shapleigh Academic Leadership Team (SALT) for the 2014-15 school year.
6. Chris Pirkel as Shapleigh Academic Leadership Team (SALT) for the 2014-15 school year.
7. Stephanie Holland as Shapleigh Academic Leadership Team (SALT) for the 2014-

15 school year.

8. Janice Bigos as Shapleigh PLCSS Team for the 2014-15 school year.
9. Nancy Long-Broughton as Shapleigh PLCSS Chair for the 2014-15 school year.
10. Doreen Carson as Shapleigh PLCSS Team for the 2014-15 school year.
11. Karen Seleb as Mitchell PLCSS Team for the 2014-15 school year.
12. Laura Messersmith as Mitchell PLCSS Team for the 2014-15 school year.
13. Penny Draker as Traip PLCSS Team for the 2014-15 school year.
14. Melissa Jolie as Traip PLCSS Team for the 2014-15 school year.
15. Anna Leijon-Guth as Mitchell Webmaster for the 2014-15 school year.
16. Seth Cole as Shapleigh Webmaster for the 2014-15 school year.
17. Doreen Carson as Shapleigh Technology Lead for the 2014-15 school year.
18. Joe Bassett as Shapleigh Technology Lead for the 2014-15 school year.
19. Paul Marquis as Traip Technology Lead for the 2014-15 school year.
20. Suzanne Watson as Traip Technology Lead for the 2014-15 school year.

**B. Action to appoint Danielle Lindman as Admin. Asst III at Central Office.**

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 6-0-0 in favor to appoint Danielle Lindman as Admin. Asst. III at Central Office for the 2014-15 school year.

**C. Action to appoint Bruce Baker as a custodian.**

It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 6-0-0 in favor to appoint Bruce Baker as custodian.

**D. Action to approve a request from Sherri Nelson for a leave of absence for the 2014-15 school year.**

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 6-0-0 in favor to approve a leave of absence for Sherri Nelson for the 2014-15 school year.

**E. Action on first reading of the following policies:**

It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 6-0-0 in favor to approve the first reading of the following policies:

1. JL - Wellness Policy
2. KFD - Use of School Facilities Non-School Sponsored Student Groups

**F. Action to appoint Doug Bennington as 5<sup>th</sup> Grade ELA/Science teacher for the 2014-15 school year.**

It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 6-0-0 in favor to appoint Doug Bennington as 5<sup>th</sup> Grade ELA/Science teacher for the 2014-15 school year.

**VIII. COMMITTEES AND REPORTS:**

- A. Finance Committee:** The Finance Committee met and there were no issues.

- B. Policy Committee:** The Policy Committee is scheduled to meet on Aug. 5.
- C. CIP Committee:** The CIP Committee has requested additional information from some business units and is scheduled to meet on June 23.
- D. ACIL - ACIL** has not met.
- E. MSBA update:** MSBA has not met.
- F. Wellness Committee:** The Wellness Committee has not met.
- G. Other - None.**

**IX. QUESTIONS/COMMENTS/CONCERNS:**

David Batchelder commented that he would like to have an update on school grants which will include which ones the district has applied for and their status.

Patty Ayers congratulated the graduating seniors class. She attended the graduation and is looking forward to next year. Congratulations to all the graduates.

Kim Bedard commented that on Saturday, Kittery will hold their annual block party. She also commented that the year end celebration for staff went very well. Everyone seemed appreciative. It was nice to have it a different location. She also attended the graduation and the Adult Ed Graduation. Congratulations to all the graduates. Best of luck in their future endeavors.

Ken Lemont commented that he had a conversation with former Traip Graduate, Betty Fiore, at the graduation. Ms. Fiore's 5<sup>th</sup> generation granddaughter was graduating this year from Traip and she was so proud. She commented that she has her mother's graduation certificate and would like to donate it to Traip Academy. Ken Lemont also extended condolences to the family of O'Neil Roy who recently passed away. Mr. Roy was a dedicated staff member who was a teacher and very active in coaching sports. He will surely be missed.

**X. EXECUTIVE SESSION:** None.

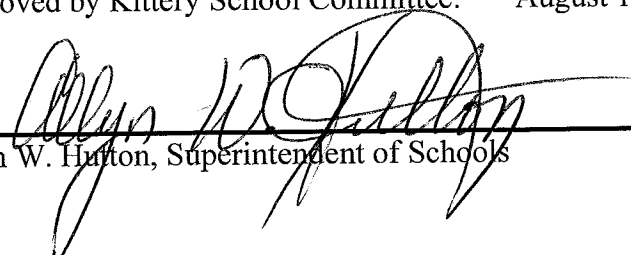
**XI. ACTION ON EXECUTIVE SESSION:** None.

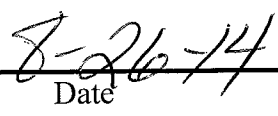
**XII. ADJOURNMENT:**

It was **MOVED** by Julie Dow, **SECONDED** by Ken Lemont and **VOTED** unanimously on a **VOICE VOTE** 6-0-0 to adjourn the meeting in memory of O'Neil Roy at 8:28 p.m.

Submitted by: Janis Colby-Marshall

Approved by Kittery School Committee: August 12, 2014

  
Allyn W. Hutton, Superintendent of Schools

  
Date