

Kittery School Committee Meeting
03 January 2012 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A. & B. The meeting was called to order by Chair Lemont at 6:30 p.m. Supt. Hutton, Kim Bedard, Lisa D'Angelo, Julie Dow, Patti Ayer, and David Batchelder were present. Deborah McCluskey was excused absent. Student Board Member, Anna Powers, was excused absent. Also present were school administrators.

C. Warrants:

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 6-0-0 in favor to approve the warrants.

D. Adjustments to the Agenda: None.

E. Minutes:

The Minutes of December 6, 2011 were approved as amended.

F. Student Advisory Member Report: None.

II. PUBLIC COMMENT: None.

III. CORRESPONDENCE: None.

IV. STAFF REPORTS/PRESENTATIONS.

A. David O'Brien, HVAC Project Manager.

David O'Brien was not present. Supt. Hutton reported that David said that the punch list was nearly completed. She also reported that a hot water problem had been reported and Demmons was on site today to evaluate the problem.

B. Jane Durgin, Special Services Director.

Jane Durgin, Special Services Director, submitted a written report and reviewed the Leadership goals for Special Services for the 2011-12 school year.

C. Becky Bridges, Health Coordinator.

Becky Bridges, Health Coordinator, submitted a written report and reviewed the Leadership goals for Health for the 2011-12 school year.

V. UNFINISHED BUSINESS: None.

VI. SUPERINTENDENT'S REPORT:

A. Supt. Hutton reviewed the third community forum which included approximately 60 individuals including school committee members, parents, town council members, and

interested community members. She felt the discussion was very helpful in assisting the TILT group prepare for the final concept proposal to the school committee in March 2012. She also reviewed some suggestions she feels might be helpful to answer the answered questions.

- B. Supt. Hutton reviewed and updated the Committee on the icy start situation of December 21, 2011. She also noted that the Leadership Team will debrief the situation and discuss how we might make a similar situation less stressful in the future.
- C. Supt. Hutton reported that she heard from the Interim Town Manager, John Ashe, that the CIP proposals from the School Dept. were well developed and supported with data.
- D. Supt. Hutton reported that the new printers/copiers have arrived and she has heard lots of positive comments.
- E. Supt. Hutton reported that the Traip Academy Principal position was posted on December 21, 2011 with an application deadline of January 20, 2012. The interview process should begin late Jan/early Feb. Any Committee members interested in serving on this committee should contact Chair Lemont.
- F. Upcoming Events:
 - Jan. 4 - Negotiations 4-6 p.m. @ Shapleigh library
 - Jan. 5 - Community Forum #4 @ Traip
 - Jan. 10 - Policy Committee 4:30 – 6:00 p.m. @ Central Office
 - Jan. 11 - Negotiations 4-6 p.m. @ Shapleigh library
 - Jan. 12 - Early release for students/PD for staff

VII. NEW BUSINESS:

A. Action on first reading of the following policies:

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 6-0-0 in favor to approve first reading of the following policies:

1. GBGAA - Blood borne Pathogens
3. GBJC - Retention of Application Materials
4. GCQC - Resignation of School Department Employees

It was **MOVED** by Julie Dow, **SECONDED** by Lisa D'Angelo and **VOTED** 5-0-1 (Kim Bedard) in favor to approve first reading of the following policies:

2. GBI - Staff Gifts and Solicitations
5. GDA - Support Staff Positions
6. GDF - Support Staff Employment

VII. COMMITTEES AND REPORTS:

- A. Building Committee:** The Building Committee is scheduled to meet on Feb. 2, 2012.
- B. Finance Committee:** The Finance Committee met today.
- C. Policy Committee:** The Policy Committee is scheduled to meet on Tuesday, January 10, 2012.
- D. CIP Committee:** The CIP Committee met and discussed draft copies of proposals.
- E. Shared Services Committee:** The Shared Services Committee will meet as soon as the Town Manager has been consulted.
- F. Growth Committee:** The Growth Committee is scheduled to meet on Wednesday, January 4, 2012.
- G. Traip Advisory Committee:** The Traip Advisory Committee will schedule a meeting when the plan is ready.
- H. ACIL - ACIL** is scheduled to meet on Wednesday, January 4, 2012.
- I. MSBA Update:** MSBA is schedule to meet on Saturday, January 7, 2012.
- J. Other Committees:** The Wellness Committee is scheduled to meet on Wednesday, January 11, 2012 at 7:30 a.m.

IX. QUESTIONS/COMMENTS/CONCERNS:

David Batchelder wished everyone a Happy New Year. He questioned if the new Kittery Town Manager started his position and hopes to meet with him in the future.

Julie Dow commented that at her job, Common Core standards were discussed and she feels that Kittery students are the right track compared with other school districts.

Patti Ayer wished everyone a Happy New Year. She commented that she is amazed at how many people are questioning how our district is doing and how we are moving ahead.

Kim Bedard expressed concern regarding the communication with the Town and School Dept. regarding our most recent ice situation. She is disappointed to see that the approved polices are not on the web to date. She also noted that for some time she has been questioned and concerns have been expressed from Traip students as to why our nutrition program doesn't provide nutritional information.

Ken Lemont commented that he and David Batchelder have met with the Chair and Vice

Chair of Town Council to discuss the budget. Town Council expressed that they would like to see the same budget as last year from the school dept. This year will be tough with all the state financial cuts and changes we now have to do but will try to do our best. Our main objective is not to cut items that will affect our students education. David and he plan to meet in the future with them again rather than workshops which may be more efficient. They will report back to the Committee.

Supt. Hutton distributed an updated report from Sue Johnson regarding our grants to date.

X. EXECUTIVE SESSION: None.

XI. ACTION ON EXECUTIVE SESSION: None.

XII. ADJOURNMENT:

It was **MOVED** by Lisa D'Angelo, **SECONDED** by Patti Ayer and **VOTED** 6-0-0 unanimously on a **VOICE VOTE** to adjourn at 8:29 p.m.

Approved by Kittery School Committee: January 17, 2012

Submitted by: Janis Marshall-Colby

Allyn W. Hutton, Superintendent of Schools

Date