

KITTERY SCHOOL COMMITTEE
15 January 2013 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMIIYYEE MEMBERS:

A. & B. The meeting was called to order by Chair Lemont at 6:30 p.m.. Supt. Hutton, Kim Bedard, Julie Dow, Patti Ayer, David Batchelder, Robert Wiles, and Gavin Barbour were present. Student Representative, Jessica Batchelder, was present. Also present were staff members.

C. Warrants:

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to approve the warrants.

D. Adjustments to the Agenda: None.

E. Minutes:

The Minutes of January 2, 2013 were approved as amended.

II. PUBLIC COMMENT: None.

III. CORRESPONDENCE: None.

IV. STAFF REPORTS/PRESENTATIONS:

A. Jen Hall, Business Manager - Financial Updates.

Jen Hall, Business Manager, reviewed the Financial Report.

V. UNFINISHED BUSINESS:

A. Discuss letter proposal by Gavin Barbour for School Committee review.

It was **MOVED** by Robert Wiles, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder, in favor to table this letter.

VI. SUPERINTENDENT'S REPORT:

A. Supt. Hutton reported that on Thurs., Jan. 10, lockdown drills were practiced at Mitchell and Traip. Shapleigh had practice drills on Tues., Jan. 15th. At all the drills the Kittery Police and Fire Dept. worked with the administration to simulate what would occur and observe how the staff members are following the plan.

B. Supt. Hutton reported that the Kittery PTA will hold a Forum on School Safety/Security on Wed., Jan. 16th at Mitchell School @ 6:30 p.m.

C. Supt. Hutton reported that she represented York County in a meeting with Commissioner Bowen on Mon., Jan. 14th regarding Unfunded Mandates.

- C. Supt. Hutton reported that to date two community budget forums have been held. Although turnout was low, those who attended reported that the informational sessions are helpful. She has also received written feedback after each meeting. Final Community Budget Forum will be held on Jan. 22nd at 6:30 p.m. @ Shapleigh.
- D. Supt. Hutton reported that within the last week, she has visited four classrooms for formal observations.

VII. NEW BUSINESS:

A. Action on first reading of the following policies:

1. It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative in favor to approve first reading of the following policies:
 1. AC - Nondiscrimination/Equal Opportunities and Affirmative Action
 2. GCFB - Recruiting and Hiring of Administrative Staff
(Regs Only Read)
 3. GCFB-R - GCFB - Recruiting and Hiring of Administrative Staff Administrative Procedures (Regs Only Read)
2. It was **MOVED** by Robert Wiles, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 unanimously on a **VOICE VOTE** with Student Representative, Jessica Batchelder, in favor to reschedule the following polices until the meeting of Feb. 5th.
 4. IJND - Kittery School Department Website/WebPages
 5. UND-R - Kittery School Department Website Guidelines (Regs Only Read)

B. Action on final approval for a trip to Channel Islands National Park, CA (Traip - 2013 Experiential Learning - March 23-27, 2013).

It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 with Student Representative, Jessica Batchelder to approve final approval for a trip to Channel Islands National Park, CA (Traip - 2013 Experiential Learning - March 23-27, 2013).

VIII. COMMITTEES AND REPORTS:

- A. **Finance Committee:** The Finance Committee met today and there were no issues.
- B. **Policy Committee:** The Policy Committee has met every Monday during this month with the exception of the holiday.
- C. **CIP Committee:** The CIP Committee has met and will meet again on Thurs., Jan. 17th.
- D. **Shared Services Committee:** The Shared Services Committee has not met.
- E. **ACIL - ACIL** is scheduled to meet on Jan. 30th.
- F. **MSBA Update:** MSBA met, and discussed and reviewed information.
- G. **Other Committees:** None.

IX. QUESTIONS/COMMENTS/CONCERNS:

Kim Bedard commented that she attended the drama play Pippin and everyone enjoyed the performance.

Ken Lemont thanked Gavin Barbour for the time and initiative he took to write the letter proposal for the district.

Supt. Hutton discussed the meeting for Feb. 19th and the consensus of the Board was to continue with the regular schedule and to meet on Tues., Feb. 19th at 6:30 p.m.

X. EXECUTIVE SESSION:

It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 unanimously on a **VOICE VOTE** to enter into Executive Session to consider legal rights and duties of school unit pursuant to 1 M.R.S.A. ss 405 (6)(E) at 7:38 p.m.

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to come out of Executive Session at 8:15 p.m.

It was **MOVED** by Bob Wiles, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 to enter into Executive Session to consider the evaluation of the Superintendent pursuant to 1 M.R.S.A. ss 405 (6)(A) at 8:16 p.m.

It was **MOVED** by David Batchelder, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to come out of Executive Session at 8:50 p.m.

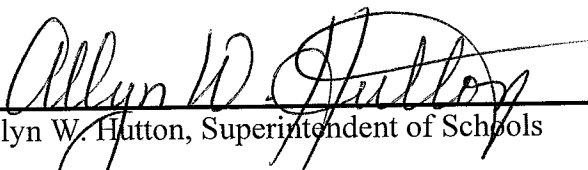
XI. ACTION ON EXECUTIVE SESSIONS: None

XII. ADJOURNMENT:

It was **MOVED** by Patti Ayer, **SECONDED** by Bob Wiles and **VOTED** 7-0-0 unanimously on a **VOICE VOTE** to adjourn at 8:52 p.m.

Submitted by: Janis Marshall-Colby, Recorder

Approved by Kittery School Committee: February 5, 2013


Allyn W. Hutton, Superintendent of Schools

4-2-13
Date