

**Kittery School Committee Meeting**  
**06 January 2015 - Town Hall Chambers - 6:30 p.m.**  
**REGULAR BUSINESS MEETING**

*Before the Regular Business meeting, School Committee members met with the Town Council at 5:45 p.m. and discussed the School Budget.*

**I. ASSEMBLY OF SCHOOL COMMITTEE MEMEBRS:**

**A., B., & C.** The meeting was called to order by Chair David Batchelder at 6:40 p.m. Supt. Hutton, Kim Bedard, Julie Dow, Patti Ayer, Robert Wiles, Gavin Barbour and John Driscoll were present. Also present was Student Representative, Andrew McCluskey. The School Committee pledged allegiance to the flag.

**D. Warrants:** The warrant was reviewed by the Finance Committee and submitted as approved.

**E. Adjustments to the Agenda:**

Adjustment to the Agenda were addendums VII., A2 and B., New Business.

**F. Minutes:**

The Minutes of December 16, 2014 were approved as amended.

**G. Student Advisory Report:**

Student Representative, Andrew McCluskey read his report into the record.

**II. PUBLIC COMMENT:** None.

**III. CORRESPONDENCE:**

A letter was received from the Dept. of Education notifying the Kittery School District that they have accepted their request for an extension regarding the Proficiency Based Learning.

**IV. STAFF REPORTS/PRESENTATIONS:** None.

**V. UNFINISHED BUSINESS:** None.

**VI. SUPERINTENDENT'S REPORT:**

**A. Resignation/Retirement:**

1. It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Andrew McCluskey, in favor to accept the retirement of Diana Schuman, Traip Educator.
  
2. It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Andrew McCluskey, in favor to accept the retirement of Faye McDonough, Literacy Educator.

- B. Supt. Hutton updated the School Committee on the Teacher Performance Evaluation and Professional Growth Plan (PE-PG). She noted that we have nearly completed the rubrics aligned to the National Professional Teacher Standards and are beginning the work on the process implementation framework.
- C. Supt. Hutton reported that as we are approaching the halfway mark of our school year, she will be asking staff to reflect on where we are related to the goals we set as a Leadership Team in the fall.
- D. Supt. Hutton reported that the Impact Aid forms are being gathered for us to complete our report by the Jan. 31 deadline. She also noted that mid Dec. 2014, we received our first payment for FY15 in the amount of \$144, 460. This year's payment is at the 50% allotment ration of expenses incurred.

#### **VII. NEW BUSINESS:**

##### **A. Action to approve the following co/extra curricular positions:**

1. It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Andrew McCluskey, in favor to approve Garrett Sanborn as Traip Yearbook Advisor for the 2014-15 school year.
2. It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 with Student Representative, Andrew McCluskey, in favor to approve Charles Denault, III as Traip Volunteer Indoor Track Coach for the 2014-15 school year.

##### **B. Action to approve a request from Cathy Morse for a leave of absence effective immediately.**

It was **MOVED** by John Driscoll, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 with Student Representative, Andrew McCluskey, in favor to approve a request from Cathy Morse for a leave of absence, without pay or benefits effective immediately.

#### **VIII. COMMITTEES AND REPORTS:**

- A. **Finance Committee:** The Finance Committee met and there were no issues.
- B. **Policy Committee:** The Policy Committee is scheduled to meet on January 12, 2015.
- C. **CIP Committee:** The CIP Committee is scheduled to meet on January 7, 2015.
- D. **ACIL:** ACIL met at Shapleigh School and viewed three presentations.
- E. **MSBA Update:** MSBA is scheduled to meet on January 10, 2015.
- F. **Wellness Committee:** The Wellness Committee has not met.

**G. Concussion Management:** Concussion Management has not met.

**H. Other:** None.

**IX. QUESTIONS/COMMENTS/CONCERNS:**

Kim Bedard commented that the last MSBA conference was successful. She also thanked Town Council for attending the meeting to discuss the upcoming budget.

**X. EXECUSTIVE SESSION:**

A. It was **MOVED** by Julie Dow, **SECONDED** by Gavin Barbour and **VOTED** 7-0-0 to enter into an Executive Session at 7:00 p.m. to consider contract negotiations pursuant to 1 M.R.S.A. § 405 (6) (D).

It was **MOVED** by Kim Bedard, **SECONDED** by Gavin Barbour and **VOTED** 7-0-0 in favor to come out of Executive Session at 9:00 p.m.

B. It was **MOVED** by Patti Ayer, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to enter into Executive Session to consider the Superintendent evaluation pursuant to 1 M.R.S.A § 405 (6)(A) at 9:02 p.m.

It was **MOVED** by Kim Bedard, **SECONDED** by Gavin Barbour and **VOTED** 7-0-0 in favor to come out of Executive Session at 9:59 p.m.

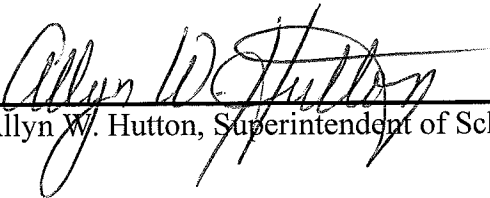
**XI. ACTION ON EXECUTIVE SESSION:** None.

**XII. ADJOURNMENT:**

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow, and **VOTED** unanimously on a **VOICE VOTE** to adjourn at 10:00 p.m.

Submitted by: Janis Marshall-Colby, Recorder

Approved by Kittery School Committee: January 20, 2015

  
Allyn W. Hutton, Superintendent of Schools

  
Date