

**Kittery School Committee**  
**Regular Business Meeting**  
**Tuesday, January 19, 2016 - 6:30 p.m. - Town Hall Chamber**

**I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

**A., B., & C.** The meeting was called to order by Chair Batchelder at 6:30 p.m. Supt. Hutton, Julie Dow, Anne Gilbert and Jonathan Rivers were present. John Driscoll and Gavin Barbour arrived a few minutes late. Student Representative, Jacob Weaver, was present. Kim Bedard excused absence. Also present were school administrators, students and members of the public. School Committee members pledged allegiance to the flag.

- D. Warrants

It was **MOVED** by Jonathan Rivers, **SECONDED** by Julie Dow and **VOTED** 4-0-0 with Student Representative, Jacob Weaver, in favor to approve the warrants.

- E. Adjustment to the Agenda – moved Superintendent’s Evaluation to Executive Session

- F. Approval of the minutes of the meeting held on January 5, 2016.

The Minutes of January 5, 2016 were approved as amended.

**II. PUBLIC COMMENT None.**

**III. CORRESPONDENCE**

- A. Acknowledge receipt of correspondence

**IV. STAFF REPORTS/PRESENTATIONS**

- A. Mitchell Presentation - Lucy Calkins Writing Program

Kate Lantz, Mitchell teacher - five of her students read speeches they wrote as part of their new writing curriculum “Persuasive Writing”.

**V. UNFINISHED BUSINESS**

**VI. SUPERINTENDENT’S REPORT**

- A. Resignation/Retirement
  - 1. Retirement: Sally Sullivan, Educational Technician

It was **MOVED** by Julie Dow, **SECONDED** by Jonathan Rivers and **VOTED** 6-0-0 with Student Representative, Jacob Weaver, in favor to accept the retirement of Sally Sullivan, Educational Technician effective at the end of the 2015-16 school year.

2. Retirement: Jean Crist, Educational Technician

It was **MOVED** by Julie Dow, **SECONDED** by Jonathan Rivers and **VOTED** 6-0-0 with Student Representative, Jacob Weaver, in favor to accept the retirement of Jean Crist, Educational Technician effective at the end of the 2015-16 school year.

3. Retirement: Marilyn Fyfe, Educational Technician

It was **MOVED** by Julie Dow, **SECONDED** by Jonathan Rivers and **VOTED** 6-0-0 with Student Representative, Jacob Weaver, in favor to accept the retirement of Marilyn Fyfe, Educational Technician effective at the end of the 2015-16 school year.

**VII. NEW BUSINESS**

A. Discuss and take action to approve audit report

It was **MOVED** by Julie Dow, **SECONDED** by Gavin Barbour and **VOTED** 6-0-0 with Student Representative, Jacob Weaver in favor to approve the FY15 audit report as presented.

B. Take action to appoint Heather Orr as Educational Technician II at Traip for the 2015-16 school year

It was **MOVED** by Julie Dow, **SECONDED** by Jonathan Rivers and **VOTED** 6-0-0 with Student Representative, Jacob Weaver in favor to Heather Orr as Educational Technician II at Traip Academy for the 2015-16 school year.

**VIII. COMMITTEES and REPORTS**

A. Finance Committee  
*Meets 1/26/2016*

D. MSBA Update  
*No report*

G. Other  
*None*

B. Policy Committee  
*Met on 1/11/2016*  
*Annual policy tasks.*

E. Wellness Committee  
*Meets 1/20/2016*

C. ACIL  
*No report*

F. PBL Advisory Committees  
*1/26/2016 – Shapleigh - meets*  
*1/14/2016 – Traip - met*

**IX. QUESTIONS/COMMENTS/CONCERNS**

Jonathan Rivers attended the PTA session on January 6<sup>th</sup> and mentioned the PTA session on February 10<sup>th</sup>, encouraging others to attend.

Gavin Barbour shared that the OM Coordinator needs parent volunteers for an upcoming competition.

John Driscoll congratulated the hockey team.

**X. EXECUTIVE SESSION**

A. Discuss Superintendent's evaluation and distribute documents

It was **MOVED** by Julie Dow, **SECONDED** by Jonathan Rivers and **VOTED** 6-0-0 with

Student Representative, Jacob Weaver, in favor to enter into Executive Session to discuss the Superintendent's evaluation process pursuant to 1 M.R.S.A. § 405 (6)(A) at 7:15 p.m.

It was **MOVED** by Julie Dow, **SECONDED** by Jonathan River and **VOTED 6-0-0** in favor to come out of Executive Session at 7:27 p.m.

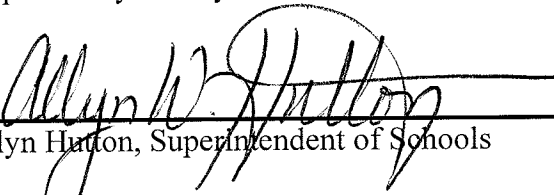
**XI. ACTION ON EXECUTIVE SESSION - None**

**XII. ADJOURNMENT**

It was **MOVED** by Julie Dow, **SECONDED** by Anne Gilbert and **VOTED** unanimously on a **VOICE VOTE** in favor to adjourn at 7:28 p.m.

Approved by Kittery School Committee:

February 2, 2016

  
\_\_\_\_\_  
Allyn Hutton, Superintendent of Schools

2-24-16  
\_\_\_\_\_  
Date