

KITTERY SCHOOL COMMITTEE
19 February 2013 - Town Hall Chambers - 6:00 p.m.
REGULAR BUSINESS MEETING

Before the Regular Business meeting School Committee members met and held a Budget Workshop at 6:00 - 6:30 p.m.

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A. & B. The meeting was called to order by Chair Lemont at 6:00 p.m. Supt. Hutton, Kim Bedard, Julie Dow, Patti Ayer, Robert Wiles, David Batchelder, and Gavin Barbour were present. Student Representative, Jessica Batchelder, was excused absent. Also present were school administrators and press.

C. Warrants:

It was **MOVED** by Patti Ayer, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 in favor to approve the warrants.

D. Adjustments to the Agenda: None.

E. Minutes:

The Minutes of February 5, 2013 were approved as amended.

II. PUBLIC COMMENT: None

III. CORRESPONDENCE: None.

IV. STAFF REPORTS/PRESENTATIONS:

A. Jennifer Hall, Business Manager - Financial Update.

Jennifer Hall, Business Manager, reviewed the Financial Report.

V. UNFINISHED BUSINESS: None.

VI. SUPERINTENDENT'S REPORT:

A. Resignation/Retirement:

It was **MOVED** by Kim Bedard, **SECONDED** by Gavin Barbour and **VOTED** 7-0-0 in favor to acknowledge the retirement of Kathy Lavertu, Traip Guidance Secretary.

B. Supt. Hutton reported that that we have the following meetings scheduled:

Mon., Feb. 25 - Special Meeting @ 6:30 P.M. (Personnel)

Tues., Feb. 26 - Special Meeting @ 6:30 (Presentation of FY14 School Budget) at Traip

C. Supt. Hutton reported that the Kittery School, Police, and Fire Dept. held lockdown drills at each of the three schools on Feb. 12/13. Parents, staff, and students were forewarned of these events. She expressed appreciation to the Kittery Police and Fire Dept and to those who gave their free time to assist in these drills. She is pleased to be working with such a dedicated, caring group of individuals.

D. Supt. Hutton reviewed the important budget meeting dates and deadlines.

- E. Supt. Hutton reported that the interim Shapleigh Principal position for the remainder of the school year has been posted and 13 applications have been received to date. She plans to review the applications and begin interviews in late Feb/early March. The Shapleigh Principal opening for 2013-14 will be posted in early March and the application window will last until the end of March.
- F. Supt. Hutton reported that job descriptions for all personnel are included in the FYI packet. It will be sent to the School Committee electronically at the beginning of next week and on the website.
- G. Supt. Hutton reported that the internship program at Traip was a recipient of a check for \$2625. They shared in the January profits from the local Fabulous Find organization. We extend our appreciation to this organization for their support of the program..

VII. NEW BUSINESS:

A. Action on second reading of the following policies:

It was **MOVED** by Robert Wiles, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to approve the second reading of the following policies:

1. IJNDB - Student Computer and Internet Use
2. IKE - Progress Through the Grades
3. JFC - Student Withdrawal from School (Dropout Prevention Committee)

B. Action on the first reading of the following policy:

It was **MOVED** by Robert Wiles, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to approve first reading of the following policy:

1. JICI - Weapons, Violence, and School Safety

C. Action to reappoint the following building administrators for the 2013-1014 school year.

1. It was **MOVED** by Kim Bedard, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 in favor to reappoint David Foster, Mitchell School Principal, for the 2013-2-14 school year.
2. It was **MOVED** by Kim Bedard, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 in favor to reappoint Eric Waddell, Traip Academy Principal, for the 2013-2-14 school Year/
3. It was **MOVED** by Kim Bedard, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 in favor to reappoint Mike Roberge, Traip Academy Assistant Principal/Athletic Administrator, for the 2013-2-14 school year.

D. Action to appoint Jackie Kagiliery as Traip Kitchen Manager for the remainder of the 2012-13 school year.

It was **MOVED** by Julie Dow, **SECONDED** by Robert Wiles and **VOTED** 7-0-0 in favor to appoint Jackie Kagiliery as Traip Kitchen Manager for the remainder 2012-13 school year.

VIII. COMMITTEES AND REPORTS:

- A. Finance Committee:** The Finance Committee met.
- B. Policy Committee:** The Policy Committee has not met.
- C. CIP Committee:** The CIP Committee met. All requests were taken to the table and the list was finalized.
- D. Shared Services Committee:** The Shared Services Committee has not met.
- E. ACIL:** ACIL will meet on February 27, 2013 (change to March usual meeting).
- F. MSBA Update:** MSBA is scheduled to meet on March 2, 2013.

IX. QUESTIONS/COMMENTS/CONCERNS:

Kim Bedard commented that she is excited with the progress we have made on the budget but is concerned that the budget is too tight. She also commented that the Robotic Team is meeting multiple nights at Traip and she wished them the best of luck with their project.

Gavin Barbour thanked the Committee for understanding his absence at the last School Committee meeting.

David Batchelder thanked Supt. Hutton for the preliminary budget figures.

Patti Ayer congratulated Traip Track State Champions last evening. She also thanked the Fire Dept. and Police Dept. for escorting them on their arrival back to Kittery.

X. EXECUTIVE SESSION: None.

XI. ACTION ON EXECUTIVE SESSION: None.

XII. ADJOURNMENT:

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED 7-0-0** unanimously on a **VOICE VOTE** to adjourn at 8:21 p.m.

Submitted by: Janis Marshall-Colby, Recorder

Approved by Kittery School Committee: March 5, 2013

Allyn W. Hutton

February 21, 2013

Allyn W. Hutton, Superintendent of Schools

Date