

Kittery School Committee Meeting
07 February 2012 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A. & B. The meeting was called to order by Chair Lemont at 6:30 p.m. Supt. Hutton, Kim Bedard, Lisa D'Angelo, Julie Dow, Patti Ayer, Deborah McCluskey, and David Batchelder were present. Student Board Member, Anna Powers, was present. Also present were school administrators, staff, students, and parents.

C. Warrants:

It was **MOVED** by Patti Ayer, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 with Student Board Member, Anna Powers, in favor to approve the warrants.

D. Adjustments to the Agenda:

Adjustment to the Agenda was an addendum VI.A.2., Superintendent's Report.

Adjustment to the Agenda was an addendum VII.I., New Business.

Adjustment to the Agenda was to move Item VII.F. to before Item VII.A., New Business.

Adjustment to the Agenda was to move Item VIII.H. to before Item VII.A., New Business.

E. Minutes:

The Minutes of January 17, 2012 were approved as amended.

F. Student Advisory Member Report:

Mitchell School will celebrate the 100th day of school on Friday. Mitchell attempted this year to collect 100 items of healthy food items from each grade to donate to Footprints Food Pantry. The Green Team is off to a good start and Traip's Green Team will be visiting Mitchell to see how the team works. Thursday, Feb. 16, Grade 3 will hold a choral concert at 6:30 p.m.

Shapleigh will have 2 interns working with students from the University of Maine in Farmington. Emma Auclair, Grade 6, Isabella Woollacott, Grade 5, and Sam Kilty, Grade 4, were recently honored at Kittery Rotary as students of month for November, December, and January. The NECAP scores were celebrated on January 30th by students with a parade. In the fall Shapleigh students were give a state target and a Shapleigh target to meet or exceed in math, writing, and reading. Math scores were met or exceeded, writing exceeded, and reading scores exceeded. Ms. Carbine, Ms. Fickett, Ms. Carson, and Ms. Sheldon joined Mrs. Avery for a 2 day workshop on bullying. Grade 7 & 8 students attended the Music Festival held at Old Orchard Beach.

Five Traip students participated in the MMEA District 1 Music Honors Festival Concert that was held at Noble on Feb. 3rd. The new Town Manager and Police Chief had a tour of Traip. The two finalists for Traip Principal toured Traip, met staff, and had question and answer time. Mr. Roberge recognized Traip's Guidance Counselors during National

School Counselor's Weeks and were presented with a Peace Lily plant. Senior Boys and Girls Basketball & Cheerleading recognition will be held on Friday, Feb. 3. Our Competition Cheerleaders placed 6th in the Regional Finals and advanced to the State Competition which will take place on Sat., Feb. 11th. Congratulations! There will be a sophomore school dance on Feb. 11 from 7-10 p.m. NEAP testing will take place on Monday, Feb. 13th. The Robo Rangers team currently has 20 students and 14 mentors participating. The competition will be held on Mar 1,2, & 3.

II. PUBLIC COMMENT: None.

III. CORRESPONDENCE: None.

IV. STAFF REPORTS:

A. Shapleigh Student Presentation - Sea Perch Learning Unit.

Shapleigh Students presented to the School Committee their Sea Perch project. They shared their experiences which included a video that they made. Doug Bertrand, Project Coordinator, thanked the shipyard for their support with this project. Students learned lot with this project such as engineering skills, electrical skills, and teamwork.

B. NECAP Update - Marilyn Woodside.

Marilyn Woodside reviewed the recent NECAP scores and shared plans for the future.

C. Financial Update - Supt. Hutton

Supt. Hutton updated the School Committee on our financial status for FY12.

D. Budget FY13 Update: Supt. Hutton,

Supt. Hutton updated the School Committee on the FY13 Budget.

V. UNFINISHED BUSINESS: None.

VI. SUPERINTENDENT'S REPORT:

A. Resignation/Retirement:

1. Megan Brown, Kindergarten teacher (effective 2012-13 school year).

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Board Member, Anna Powers, in favor to acknowledge the resignation of Megan Brown, Kindergarten teacher, (effective 2012-13 school year).

2. Jennifer McCann - Educational Tech II at Shapleigh School.

It was **MOVED** by Kim Bedard, **SECONDED** by Deborah McCluskey and **VOTED** 7-0-0 with Student Board Member, Anna Powers, in favor to acknowledge the resignation of Jennifer McCann, Educational Tech II at Shapleigh School.

- B. Supt. Hutton reported that the Traip Academy Principal search is progressing nicely. Finalists have been named. A final interview will be conducted and there will be a School Committee Special meeting on Feb. 9th to appoint the new Principal of Traip Academy.
- C. Supt. Hutton reported that the Traip Redesign Team will not be holding the workshop with John Shea on Thursday, Feb. 9 at 5:30 p.m.
- D. Supt. Hutton reported that the Leadership Team met on Wed., Feb. 1 and will meet on Feb. 8th to discuss the FY13 Budget development.

VII. NEW BUSINESS:

F. Action on concept approval for an overnight trip to Utah - Experiential Classroom - Traip and New Heights (April 5-15, 2012).

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 with Student Board Member, Anna Powers, in favor to approve concept approval for an overnight trip to Utah - Experiential Classroom - Traip and New Heights (April 5-15, 2012).

H. Action on recommendation of Grant Writer.

It was **MOVED** by Julie Dow, **SECONDED** by Lisa D'Angelo and **VOTED** 6-1-0 (Kim Bedard) with Student Board Member, Anna Powers, in favor to approve the Superintendent to seek out grant writing services through June 30, 2012 for an amount not to exceed \$8,000.

A. Action on second reading of the following policies:

It was **MOVED** by Deborah McCluskey, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Board Member, Anna Powers, in favor to approve second reading of the following policies:

1. GBO - Family Sick Leave
2. GCQCA - School Department Employee References.

B. Action on first reading of the following policies:

It was **MOVED** by Julie Dow, **SECONDED** by Deborah McCluskey and **VOTED** 7-0-0 with Student Board Member, Anna Powers, in favor to approve first reading of the following polices as amended:

1. JEAA - Student Attendance/Student Absences and Tardiness
2. JEAA-R - Student Attendance - Administrative Procedure
3. JHB - Truancy
4. JICC - Student Conduct on School Buses
5. JICH - Drug and Alcohol Use by Students

C. Action to appoint the following co-curricular positions:

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Board Member, Anna Powers, in favor to appoint the following co-curricular positions:

1. Nate Duclos as Traip Drama Coach for the 2011-12 school year.
2. Carla Landers as Traip Drama Assistant Coach

D. Action to appoint Janet Houde as Food Services Clerical Assistant at Central Office.

It was **MOVED** by Kim Bedard, **SECONDED** by Deborah McCluskey and **VOTED** 7-0-0 with Student Board Member, Anna Powers, in favor to appoint Janet Houde as Food Services Clerical Assistant at Central Office

E. Action to appoint Bob Doiron as Custodian at Traip Academy.

It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 with Student Board Member, Anna Powers, in favor to appoint Bob Doiron as Custodian at Traip Academy.

G. Action to review and approve Audit Report.

It was **MOVED** by Patti Ayer, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 with Student Board Member, Anna Powers, in favor to table this Item.

I. Action to appoint Caitlin Hatch as Educational Tech II at Mitchell School effective February 8, 2012.

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 with Student Board Member, Anna Powers, in favor to appoint Caitlin Hatch as Educational Tech II at Mitchell School effective February 8, 2012 for the 2011-12 school year..

VIII. COMMITTEES AND REPORTS:

A. Building Committee: The Building Committee held their final meeting on Feb. 2 and are pleased to announce that completion came in under budget and ahead of schedule.

B. Finance Committee: The Finance Committee met.

C. Policy Committee: The Policy Committee met and reviewed policies.

D. CIP Committee: The CIP Committee met and the School Dept. presented their information. The CIP Committee is scheduled to meet on February 13, 2012.

E. Shared Services Committee: The Shared Services Committee met and discussed

our software and financial conditions of the schools.

- F. Growth Committee:** The Growth Committee met with Town Council and Planning Board. They are scheduled to meet tomorrow.
- G. Traip Advisory Committee:** The Traip Advisory Committee will be meeting in early March.
- H. ACIL - ACIL** has not met.
- I. MSBA Update:** MSBA is scheduled to meet on Saturday, February 11, 2012.
- J. Other Committees:**
 - Wellness Committee:** Mitchell Wellness Committee is scheduled to meet on Wed., Feb. 8, 2012.

IX. QUESTIONS/COMMENTS/CONCERNS:

Lisa D'Angelo thanked the students for their presentation on the Sea Perch Project. Congratulations to Shapleigh on the NECAP scores.

Julie Dow thanked the students for their presentation on the Sea Perch Project. She thanked Circle Subs for the fundraiser for Project Graduation. Nearly \$1000 was raised. Thank you to everyone for your support.

Deborah McCluskey thanked the students for their presentation on the Sea Perch Project.

Patti Ayer thanked the students for their presentation on the Sea Perch Project. She also thanked everyone for their work on the FY13 budget. This year has been a tough year for budgeting and we have done our very best.

Kim Bedard commented that the grant writing is very important to our schools and very much appreciated for the work and discussions regarding the grants. She also commented that she would like to see trip concept approvals brought before the School Committee earlier.

X. EXECUTIVE SESSION:

It was **MOVED** by Julie Dow, **SECONDED** by Lisa D'Angelo and **VOTED 7-0-0** with Student Board Member, Anna Powers, in favor to enter into Executive Session to consider negotiations between public employer and Unit A employees pursuant to 1 M.R.S.A.SS 405 (6)(D).

It was **MOVED** by David Batchelder, **SECONDED** by Kim Bedard and **VOTED 7-0-0** to come out of Executive Session at 9:44 p.m.

XI. ADJOURNMENT:

It was **MOVED** by Patti Ayer, **SECONDED** by Julie Dow and **VOTED unanimously** on a **VOICE VOTE** to adjourn at 9:45 p.m.

Approved by Kittery School Committee: February 22, 2012

Respectfully submitted by: Janis Marshall-Colby, Recorder

Allyn W. Hutton

February 29, 2012

Allyn W. Hutton, Superintendent of Schools

Date