

TO: Eric Waddell, Superintendent
FROM: Mathew Kiernan, Director School Counseling
DATE: Jan 30, 2018
RE: School Committee February 2018 Quarterly Report

As a district-level team we have been working most recently on the following:

- **Civil Rights Curriculum Search**
 - In conjunction with the Kittery School Department's Civil Rights Initiative the counselors are charged with working through curriculum at each school and identifying where relevant material is addressed.
 - To date, as a team, we have met with Marilyn Woodside to devise a common platform/framework to categorize the data.
 - Marilyn would then work with teachers to be sure that this framework made sense in the eyes of classroom teachers.
 - We are waiting on next steps and eager to approach the faculty at each of our respective schools to begin collecting data.

- **Mandated Reporter Training**
 - School Department employees who work directly with students are recognized by the State of Maine as "Mandated Reporters"
 - This means that they are legally obligated to make a report, or cause a report to be made when that person knows of, or has reason to suspect a case of abuse and/or neglect has occurred.
 - Mandated Reporters are expected to receive regular training around these issues.
 - The school counselors were able to review an online training program for mandated reporters and judge whether or not we saw value in this.
 - We do recommend this online training tool, as well as the quiz at the end to guarantee each individual has taken the training.
 - We were able to review current KSD policies with this training in mind to be sure it meets our needs
 - We also refined our own work around reporting and reporters to be sure we were working in accordance with State Laws and requirements on our end.
 - New shared documents were created
 - New filing systems and secure document storage was discussed