

Kittery School Committee Meeting
03 December 2013 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A., B., & C. The meeting was called to order by Chair Lemont at 6:30 p.m. Members pledged allegiance to the flag. Supt. Hutton, Kim Bedard, Patti Ayer, Julie Dow, Robert Wiles, and Gavin Barbour were present. Also present was Student Representative, Joseph Lombardi. School administrators, staff, members of the public and press were also present.

D. Warrants:

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 with Student Representative, Joseph Lombardi, in favor to approve the warrants.

E. Adjustments to the Agenda: None.

F. Minutes:

The Minutes of November 18, 2013 were approved as amended.

The Minutes of November 19, 2013 were approved as presented.

G. Student Advisory Member Report:

Student Representative Joseph Lombardi, presented his report on the schools to the School Committee.

II. PUBLIC COMMENT:

Barry Fitzgerald addressed the School Committee and defended his comments of the last school committees meeting regarding the Traip Athletic Dept. He also distributed information packets to each school committee member.

III. CORRESPONDENCE: None.

IV. STAFF REPORTS/PRESENTATIONS:

A. Presentation - Traip Academy Core Benefits and Values.

Bruce Merrill and Katherine Thorne addressed the School Committee and presented a power point presentation on the Traip Academy Core Benefits and Values.

B. Presentation: Leadership Team - Goal # 3 and action plan steps.

Members of the Leadership Team reviewed Goal # 3 and reviewed their action plan steps.

V. UNFINISHED BUSINESS: None.

VI. SUPERINDENT'S REPORT:

A. Supt. Hutton reported that we currently have a need for a long-term substitute in a grade 5 classroom and the challenges in finding a certified substitute. If the staff absence continues beyond Jan. 2014, we will review the situation and make a recommendation at that time.

- B. Supt. Hutton reported that Marilyn Woodside with the assistance from the Tech team, has been managing the laptop sales process. The information is included in the FYI packet.
- C. Supt. Hutton reported that the School Committee is moving forward to a paperless School Committee Format. Per Donna's request, please be sure that you have accessed your email address at kitteryschools.com. We will be using this address to send all School Committee materials.
- D. Supt. Hutton reported that Donna has prepared and included a DRAFT of the brochure we will have available at the school committee meeting. Please review it and let us know if any additional information would be helpful.

VII. NEW BUSINESS:

- A. **Action to appoint Hannah Comeau, Educational Technician II at Mitchell School.**
It was **MOVED** by Robert Wiles, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative in favor to appoint Hannah Comeau as Educational Technician II at Mitchell School for the 2013-14 school year.
- B. **Action to approve first reading of the following policies:**
It was **MOVED** by Robert Wiles, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative Joseph Lombardi, in favor to approve first reading of the following policies:
 - 1. IJOA - Field Trips and Other School Travel
 - 2. IMBB - Accommodation of Sincere Beliefs in Required Instruction
 - 3. JIC - Student Code of Conduct
- C. **Discuss and take action to approve Core Beliefs and Values - Traip Academy.**
It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Joseph Lombardi, in favor to approve the Core Beliefs and Values - Traip Academy,
- D. **Discuss and take action to determine long-term substitute teacher compensation.**
It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Joseph Lombardi, in favor to table this item.

VIII. COMMITTEES AND REPORTS:

- A. **Finance Committee:** The Finance Committee met.
- B. **Policy Committee:** The Policy Committee met and discussed polices.
- C. **CIP Committee:** The CIP Committee has not met.
- D. **Shared Services Committee:** The Shared Services Committee has not met.

E. ACIL - ACIL met and reviewed the laptops.

F. MSBA Update: MSBA has not met.

G. Other Committees: None.

IX. QUESTIONS/COMMENTS/CONCERNS:

Julie Dow commented that the presentations this evening were very well done. Great job!

Kim Bedard commented that she appreciated the presentations this evening. She was impressed by the enthusiasm and knowledge expressed in the presentations.

Ken Lemont commented that school budget discussions will be starting soon.

X. EXECUTIVE SESSION:

It was **MOVED** by Robert Wiles, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Joseph Lombardi, in favor to enter into Executive Session pursuant to 1M.R.S.A. ss 405 (6)(D) to review labor contact discussions..

It was **MOVED** by Patti Ayer, **SECONDED** by David Batchelder and **VOTED** 7-0-0 in favor to come out of Executive Session at 9:00 p.m.

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to enter into Executive Session pursuant to 1M.R.S.A. ss 405 (6)(A) to discuss evaluation of the Superintendent.

It was **MOVED** by David Batchelder, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to come out of Executive Session at 9:22 p.m.

XI. ACTION ON EXECUTIVE SESSION:

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to appoint Allyn Hutton as Superintendent of Schools for the 2014-15 school year with contract terms to be negotiated at a later time.

XII. ADJOURNMENT:

It was **MOVED** by Patti Ayer, **SECONDED** by Bob Wiles and **VOTED** unanimously on a **VOICE VOTE** to adjourn at 9:24 p.m.

Respectfully submitted by: Janis Marshall-Colby, Recorder

Approved Kittery School Committee: January 7, 2014

Allyn W. Hutton

January 10, 2014

Allyn W. Hutton, Superintendent of Schools

Date