

Kittery School Committee Meeting
19 December 2013 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

Before the regular business meeting the School Committee held a workshop - Looking Ahead to the FY15 Budget Planning at 6:00 p.m.

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A., B., & C. The meeting was called to order by Chair Lemont at 6:30 p.m. Members pledged allegiance to the flag. Supt. Hutton, Kim Bedard, Julie Dow, Patti Ayer, Robert Wiles, and David Batchelder were present. Gavin Barbour was excused absent. Student Representative, Joseph Lombardi, was excused absent. Also present were members of the public and press.

D. Warrants:

The warrants were signed on Wed., Dec. 18, 2013.

E. Adjustments to the Agenda: None.

II. PUBLIC COMMENT:

Eugene Cosloy addressed the School Committee noting that he has recently read articles in the local newspaper regarding a drug incident at Traip and questioned if there was a policy in place regarding drugs on school property. Supt. Hutton responded that the particular incident he was referring to did not involve drugs on school property they were off the premises and that we have a policy in place to address any similar situation. Robert Wiles also noted the policy that was in place and noted that it is listed on our website and he could review it there. Mr. Cosloy thanked them.

III. CORRESPONDENCE: None.

IV. STAFF REPORTS/PRESENTATIONS: None.

V. UNFINISHED BUSINESS: None.

VI. SUPERINTENDENT'S REPORT:

A. Supt. Hutton reported that the laptop sale continues to proceed nicely. As of Dec. 12 over 150 laptops have been sold. The sale has now opened to all Kittery residents.

B. Supt. Hutton reported on Friday, Dec. 13, Shapleigh School was honored at an assembly and presented with a \$10,000 check. The event included remarks from Supt. Hutton and Commander Greene with a highlight on the need for technology-related learning to support student learning on the 21st century. Congratulations to Shapleigh School!

C. Supt. Hutton reported that we currently have 3 long term substitutes serving students in the following positions:

- * Doug Bennington (Certified Teacher - Grade 5 classroom)
- * Courtney Edwards - Special Ed Classroom (Grade 4)
- * Ellen McClure - Ed Tech II @ Traip

- D.** Supt. Hutton reported that the FY13 audit report was prepared and a draft sent to Jen Hall and herself early December. Changes were made and a final draft was shared with the Finance Committee on Dec. 13. The Audit report needs to be filed with the Dept. of Education no later than Dec. 31, 2013.

VII. NEW BUSINESS:

- A. Action to appoint Cecilia Gagner as Educational Technician II at Shapleigh School.**
It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED** 6-0-0 in favor to appoint Cecilia Gagner as Educational Technician II at Shapleigh School for the 2013-14 school year.

B. Action on second reading of the following policies.

It was **MOVED** by Julie Dow, **SECONDED** by Robert Wiles and **VOTED** 6-0-0 in favor to approve *second* reading of the following policies:

1. IJOA - Field Trips and Other Student Travel
2. IMBB -Accommodations of Sincere Beliefs in Required Instructions
3. JIC - Student Code of Conduct

C. Action on first reading of the following policies.

It was **MOVED** by Julie Dow, **SECONDED** by Robert Wiles and **VOTED** 6-0-0 in favor to approve *first* reading of the following policies:

1. EEAA - Student Transportation for Co-Curricular Activities
2. GCGA - Substitutes for Staff Members
3. JFABD - Admission of Homeless Students

D. Action to eliminate custodial position at municipal buildings.

It was **MOVED** by Julie Dow, **SECONDED** by Robert Wiles and **VOTED** 6-0-0 in favor eliminate the custodial positions at municipal buildings.

E. Action to approve Audit Report for FY13.

It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED** 6-0-0 in favor to approve Audit Report for FY13.

IX. COMMITTEES AND REPORTS:

- A. Finance Committee:** The Finance Committee met and had no issues.

- B. Policy Committee:** The Policy Committee has not met.

- C. CIP Committee:** The CIP Committee met on Tues., Dec. 17, 2013. Patti reviewed the process, plans and next steps.

- D. Shared Services Committee:** Shared Services Committee has not met.

- E. ACIL - ACIL** has not met.

F. MSBA Update: MSBA has not met.

G. Other Committees: None.

X. QUESTIONS/COMMENTS/CONCERNS:

David Batchelder commented that he attended the Traip musical production at the Kittery Community Center on Saturday and it went very well and well attended. The students did a great job!

Patti Ayer wished everyone a wonderful Christmas and holiday time.

XI. EXECUTIVE SESSION:

A. Personnel - Labor Contract Discussions

It was **MOVED** by Julie Dow, **SECONDED** by Robert Wiles and **VOTED** 6-0-0 in favor to enter into Executive Session to review labor contract discussions pursuant to 1 M.R.S.A.ss 405(6)(D) at 7:40 p.m.

It was **MOVED** by Patti Ayer, **SECONDED** by David Batchelder and **VOTED** 6-0-0 in favor to come out of Executive Session at 8:24 p.m.

XI. ACTION ON EXECUTIVE SESSION: None.

XII. ADJOURNMENT:

It was **MOVED** by Patti Ayer, **SECONDED** by David Batchelder and **VOTED** unanimously on a **VOICE VOTE** to adjourn at 8:25 p.m.

Respectfully submitted by: Janis Marshall-Colby, Recorder

Approved by Kittery School Committee: January 7, 2014

Allyn W. Hutton

January 10, 2014

Allyn W. Hutton, Superintendent of Schools

Date