

**Kittery School Committee Meeting**  
**August 7, 2012 - Town Hall Chambers - 6:30 p.m.**  
**REGULAR BUSINESS MEETING**

**I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:**

**A. & B.** The meeting was called to order by Chair Lemont at 6:30 p.m. Supt. Hutton, Kim Bedard, Lisa D'Angelo, Julie Dow, Patti Ayer, Deborah McCluskey, and David Batchelder were present. Also present were school administrators, and Kittery Town Manager,

**C. Warrants:**

It was **MOVED** by Patti Ayer, **SECONDED** by David Batchelder and **VOTED** 7-0-0 in favor to approve the warrants.

**D. Adjustments to the Agenda:**

Adjustment to the Agenda was an addendum VII.F., New Business.

**E. Minutes:**

The Minutes were approved as amended.

**II. PUBLIC COMMENT:**

Mr. Markel, Kittery Town Manager, thanked the School Committee for their hard work. He commented that he has previously worked for many other towns and is impressed how well the School Committee works with other town departments and how they use the taxpayer's money to the best of their ability for the interest of our schools and students.

**III. CORRESPONDENCE:** None.

**IV. STAFF REPORTS:**

**A. Marilyn Woodside - Updates on CIPS status.**

Marilyn Woodside updated the School Committee on CIPS status noting that last year Shapleigh School was in CIPS status and this year Mitchell School is in CIPS status.

**B. Stephen Stilphen - Updates on summer projects.**

Stephen Stilphen addressed the School Committee and updated them on projects that the Maintenance Dept. have performed over the summer. He thanked the Committee, Supt. Hutton, and Town Manager for working with him and supporting the Maintenance Department.

**V. UNFINISHED BUSINESS:** None.

**VI. SUPERINTENDENT'S REPORT:**

**A. Resignation/Retirement:**

1. It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to acknowledge the resignation of Karyn Moore, Shapleigh School teacher.

2. It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to acknowledge the resignation of Brett Ordway as Traip Special Education teacher.
- B. Supt. Hutton reported on her activities for July 2012.
- C. Supt. Hutton reported that she continues to be excited about the quality of candidates that are applying for positions in the Kittery School Department.
- D. Supt. Hutton reported that we would be receiving an additional \$4,635 of Federal Impact Aid funding for FY2007.
- E. Supt. Hutton reviewed the financial status.
- F. **Upcoming Events:**
  - August 14 - Policy Committee meeting (4:30 - 6:30 p.m.)
  - August 16 - Leadership Team Planning Retreat
  - August 21 - School Committee meeting
  - August 28 - Substitute Training
  - August 29 - New Staff Orientation
  - Sept. 4 - First school day for staff
  - Sept. 5 - First day for students in grades 1, 2, 3, 4, and 9.

## VII. **NEW BUSINESS:**

### A. **Action to appoint the following co-curricular positions:**

It was **MOVED** by Kim Bedard, **SECONDED** by Deborah McCluskey, and **VOTED** 7-0-0 in favor to approve the following co-curricular positions:

1. Seth Cole as Shapleigh Boy's Soccer Coach for the 2012-13 school year.
  2. Steve Frost as Shapleigh's Girl's Soccer Coach for the 2012-13 school year.
  3. Ron Ross as Traip Head Football Coach for the 2012-13 school year.
  4. Steve Crowley as Traip Assistant Football Coach for the 2012-13 school year.
  5. Nathaniel Murphy as Traip Volunteer Assistant Football Coach for the 2012-13 school year.
  6. Kelly Miller as Traip Field Hockey Coach for the 2012-13 school year.
  7. Paul Marquis as Traip Head Boys Soccer Coach for the 2012-13 school year.
  8. Michael Sinclair as Traip Assistant Boys Soccer Coach for the 2012-13 school year.
  9. Don Gagnon as Traip Head Girls Soccer Coach for the 2012-13 school year.
  10. Larissa Simonds as Traip Assistant Girls Soccer Coach for the 2012-13 school year.
  11. Holly Dupuis as Traip Volunteer Head Fall Cheering Coach for the 2012-13 school year.
  12. Guy Pollino as Traip Head Cross Country Coach for the 2012-13 school year.
- B. **Action to appoint Marilyn Woodside as Affirmative Action Officer for the 2012-13**

**school year.**

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to appoint Marilyn Woodside as Affirmative Action Officer for the 2012-13 school year.

**C. Action to appoint Michael Roberge as Chemical Hygiene Officer for the 2012-13 school year.**

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve Michael Roberge as Chemical Hygiene Officer for the 2012-13 school year.

**D. Action to appoint Wanda Avery as Attendance Officer for the 2012-13 school year.**

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to appoint Wanda Avery as Attendance Officer for the 2012-13 school year

**E. Action to create a position for the Extended Learning Options Coordinator.**

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to create a position for the Extended Learning Options Coordinator

**F. Action to appoint Andi Rae Wentworth as Shapleigh Kitchen Manager for the 2012-13 school year.**

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to appoint Andi Rae Wentworth as Shapleigh Kitchen Manager for the 2012-13 school year.

**VIII. COMMITTEES AND REPORTS:**

- A. Finance Committee:** The Finance Committee met, approved the warrants and discussed the upcoming school audit.
- B. Policy Committee:** The Policy Committee is scheduled to meet on August 14, 2012.
- C. CIP Committee:** The CIP Committee's work from last year was a success.
- D. Shared Services Committee:** The Shared Services Committee met several weeks ago and no date has been set for their next meeting.
- E. Comprehensive Planning Committee:** The Comprehensive Planning Committee continues to meet ever other week.
- F. ACIL - ACIL** has not met during the summer. Meetings will resume in the fall.
- G. MSBA Update:** The MSBA has not met.

**H. Other Committees:** None

**IX. QUESTIONS/COMMENTS/CONCERNS:** None.

**X. EXECUTIVE SESSION:**

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to enter into Executive Session pursuant to 1M.R.S.A. ss 405 (6)(A) at 7:40 p.m.

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to come out of Executive Session at 7:50 p.m.

It was **MOVED** by Kim Bedard, **SECONDED** by David Batchelder and **VOTED** 7-0-0 in favor to enter into Executive Session to consider legal rights of the school unit pursuant to 1 MRSA ss 405 (6)(E) at 7:50 p.m.

It was **MOVED** by Deb McCluskey, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to come out of Executive Session at 8:00 p.m.

**XI. ACTION ON EXECUTIVE SESSIONS:**

**XII. ADJOURNMENT:**

It was **MOVED** by Lisa D'Angelo, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 unanimously on a **VOICE VOTE** to adjourn at 8:05 p.m.

Approved by School Committee: August 21, 2012

Submitted by: Janis Marshall-Colby, Recorder August 7, 2012

*Allyn W. Hutton*

*September 12, 2012*

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Allyn W. Hutton, Superintendent of Schools

Date