

Kittery School Committee Meeting
21 August 2012 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A. & B. The meeting was called to order by Chair Lemont at 6:30 p.m. Supt. Hutton, Kim Bedard, Lisa D'Angelo, Julie Dow, Deborah McCluskey, Patti Ayer, and David Batchelder were present. Also present was a school administrator.

C. Warrants:

It was **MOVED** by Julie Dow, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve the warrants.

D. Adjustments to the Agenda: None.

E. Minutes:

The Minutes of August 7, 2012 were approved as presented.

The Minutes of August 15, 2012 were approved as presented.

II. PUBLIC COMMENT: None.

III. CORRESPONDENCE: None.

IV. STAFF REPORTS/PRESENTATIONS:

A. Nutritional Program Update -Wendy Collins, Nutrition Director.

Wendy Collins, Nutrition Director, updated the School Committee on the School Nutrition Program and anticipated meal increases.

V. UNFINISHED BUSINESS: None.

VI. SUPERINTENDENT'S REPORT:

A. Supt. Hutton reported that she met with the Superintendent and Business manager from MSAD #35 and are drafting an agreement for a collaborative model sharing the Director. She has also been in contact with the Dept. of Education regarding funding.

B. Supt. Hutton reported that she has written a letter to the Town Manager and Kittery Town Council stating that we must prepare a RFP for the audit for 2013. Included in the FYI packet is a copy to review.

C. Supt. Hutton reported that Becky Bridges has agreed to take the part time position for the School Health Coordinator position funded by the school district.

D. Included in the FYI packet are copies of the letters being mailed to the parents of Shapleigh and Mitchell school regarding CIPS.

- E. Supt. Hutton reported that she is working with Chief Paul Callaghan to create a MOA for the School Resource Officer position.

VII. NEW BUSINESS:

A. Action to appoint the following co-curricular positions:

It was MOVED by Kim Bedard, SECONDED by Lisa D'Angelo and VOTED 7-0-0 in favor to appoint the following co-curricular positions:

1. Alyssa Mewer as Traip Assistant Field Hockey Coach for the 2012-13 school year.
2. Adam Gray as Traip Volunteer Assistant Football Coach for the 2012-13 school year.
3. Kerianne Tripp as Traip Volunteer Cross Country Coach for the 2012-13 school year.

B. Action to create a School AP/Payroll position for the 2012-13 school year.

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to create a full-time school AP/Payroll position for the 2012-13 school year.

C. Action to appoint Hillary Humiston as SpEd Educational Technician II at Shapleigh Middle School for the 2012-13 school year.

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to appoint Hillary Humiston as SpEd Educational Technician II at Shapleigh Middle School for the 2012-13 school year.

D. Action to appoint Laurie Lambert as Behavior Strategist for the 2012-13 school year.

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to appoint Laurie Lambert as Behavior Strategist for the 2012-13 school year.

E. Action to appoint Dr. Trevor Braden as School Physician (Kittery Family Practice) for the 2012-13 school year.

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to appoint Dr. Trevor Braden as School Physician (Kittery Family Practice) for the 2012-13 school year.

F. Action to approve breakfast price increase effective for the 2012-13 school year.

It was **MOVED** by Kim Bedard, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve breakfast price increasing for grades 4-12 from \$1.25 to \$1.50 and increasing the Adult breakfast price from \$1.50 to \$1.75 effective for the 2012-13 school year.

G. Action on first/second reading of policy: JKAA - Use of Physical Restraint and Seclusion.

1. It was **MOVED** by Julie Dow, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to delete policy JKG - Use of Physical Restraint and Seclusion.
2. It was **MOVED** by Julie Dow, **SECONDED** by Lisa D'Angelo to waive policy per

policy BG-R and allow first/second readings of policy JKAA.

3. It was **MOVED** by Lisa D'Angelo, **SECONDED** by Deborah McCluskey and **VOTED** 7-0-0 on favor to approve first/second reading of policy: JKAA - Use of Physical Restraint and Seclusion.

H. Action on reading only of (regulations) policies.

1. It was **MOVED** by Lisa D'Angelo, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to approve reading only of (regulation) policy JKAA-R - Procedures on Physical Restraint and Seclusion.
2. It was **MOVED** by Julie Dow, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 in favor to approve reading only of (regulation) policy JICH-R - Student Drug and Alcohol Use - Administrative Procedure.

I. Action on first reading of the following polices:

It was **MOVED** by Lisa D'Angelo, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to approve first reading of the following policies:

1. IHBG - Home Schooling
2. IHBGA - Home Schooling - Participation in School Programs
3. IJJ - Instructional and Library - Media Materials Selection

VIII. COMMITTEES AND REPORTS:

- A. **Finance Committee:** The Finance Committee met and reviewed the FY12 Budget, They also discussed and reviewed detailed monthly information and emailing information quarterly.
- B. **Policy Committee:** The Policy Committee is scheduled to meet on Tuesday, August 28th.
- C. **CIP Committee:** The CIP Committee has not met.
- D. **Shared Services Committee:** The Shared Services Committee has not met.
- E. **Comprehensive Planning Committee:** The Comprehensive Planning Committee is scheduled to meet on August 29th @ 6:00 p.m.
- F. **ACIL - ACIL** has not met.
- G. **MSBA Update:** MSBA is getting ready for their conference.

IX. QUESTIONS/COMMENTS/CONCERNS:

David Batchelder questioned if our district if fully staffed for the opening of school.

Lisa D'Angelo commented that comments made by new families to our district have been very positive.

X. EXECUTIVE SESSION: None.

XI. ACTION ON EXECUTIVE SESSION: None.

XII. ADJOURNMENT:

It was **MOVED** by Deborah McCluskey, **SECONDED** by Lisa D'Angelo and **VOTED** 7-0-0 unanimously on a **VOICE VOTE** to adjourn at 7:21 p.m.

Approved by Kittery School Committee: September 4, 2012

Submitted by: Janis Marshall-Colby, Recorder August 21, 2012

Allyn W. Hutton

September 12, 2012

Allyn W. Hutton, Superintendent of Schools

Date