

Kittery School Committee Meeting
18 August 2015 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A., B., & C. The meeting was called to order by Chair Batchelder at 6:30 p.m. Supt. Hutton, Julie Dow, Kim Bedard, Robert Wiles, Patti Ayer, John Driscoll, & Gavin Barbour were present. Also present were School Administrators, staff, students, and members of the public. School Committee members pledged allegiance to the flag.

D. Warrants:

It was **MOVED** by Patti Ayer, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 in favor to approve the warrants.

E. Adjustments to the Agenda:

Adjustment to the Agenda was an Addendum VI.A.2, Superintendent's Report.

F. Minutes:

The Minutes of August 4, 2015 were approved as amended.

II. PUBLIC COMMENT: None

III. CORRESPONDENCE: None

IV. STAFF REPORTS/PRESENTATIONS:

A. Summer Feeding Program:

Wendy Collins, Food Director, highlighted the successes of the Summer Feeding Program. She also presented certificates of appreciations to the volunteers that assisted with the program.

B. Review Contracted Services/Island Contracts for Special Services - Jane Durgin.

Jane Durgin, Special Education Director, provided an overview of Special Education Services. She reviewed the process of each position and the role of the School Committee. She also reviewed the requirements and responsibilities for each position.

V. UNFINISHED BUSINESS:

A. Review and discuss Department of Education Site Visit (May 12).

Supt. Hutton reviewed the Dept. of Education Site Visit that was held on May 12, 2015.

VI. SUPERINTENDENT'S REPORT:

A. Resignation/Retirement:

1. Susannah Walker, Shapleigh School Kitchen Helper

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to acknowledge the resignation of Susannah Walker, Shapleigh School Kitchen Helper.

2. Bess Kiernan, Shapleigh School Guidance Counselor

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to acknowledge the resignation of Bess Kiernan, Shapleigh School Guidance Counselor.

- B. Supt. Hutton reviewed the School Opening Plans.
- C. Supt. Hutton reviewed the Nellie Mae Community Engagement. She reported that David Batchelder, Eric Waddell, Mary Stevens and herself held a conference call with the Everyday Democracy presenters to discuss the next steps. The next meetings are scheduled for Sept. 16 & 23 at the Kittery Community Center from 5-9 p.m.
- D. Supt. Hutton reported that she and David Batchelder met with our three legislators and discussed issues related to School Funding and the function of the Dept. of Education.

VII.

NEW BUSINESS:

A. Action to appoint the following for the 2015-16 school year.

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to appoint the following for the 2015-16 school year.

- 1. Betsy Oulton as Affirmative Action for the 2015-16 school year.
- 2. Allyn Hutton as Attendance Officer for the 2015-16 school year.
- 3. Allyn Hutton as Wellness Committee Representative for the 2015-16 school year.
- 4. Mike Roberge as Chemical Hygiene Officer for the 2015-16 school year.
- 5. Marilyn Woodside as York County Certification Committee Representative for the 2015-16 school year.
- 6. Jane Durgin as Dropout Prevention Coordinator for the 2015-16 school year.
- 7. Jane Durgin as Homeless Liaison for the 2015-16 school year.

B. Action to appoint the following teachers to PE-PG Steering Committee for the 2015-16 school year.

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to appoint the following teachers to PE-PG Steering Committee for the 2015-16 school year.

- 1. Karissa Lemont as PE-PG (Educator Effectiveness) Steering Committee (Shapleigh) for the 2015-16 school year.
- 2. Lauren Roy as PE-PG (Educator Effectiveness) Steering Committee (Shapleigh) for the 2015-16 school year
- 3. Suzanne Watson as PE-PG (Educator Effectiveness) Steering Committee (Traip) for the 2015-16 school year
- 4. Megan Greer as PE-PG (Educator Effectiveness) Steering Committee (Mitchell) for the 2015-16 school year.

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to appoint the following administrators to PE-PG Steering Committee for the 2015-16 school year.

5. Marilyn Woodside as PE-PG (Educator Effectiveness) Steering Committee (Administrator) for the 2015-16 school year
6. Anne Ellis as PE-PG (Educator Effectiveness) Steering Committee (Administrator) for the 2015-16 school year
7. Allyn Hutton as PE-PG (Educator Effectiveness) Steering Committee (Administrator) for the 2015-16 school year

C. Action to appoint the following co/extra co-curricular positions.

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 in favor to appoint the following co/extra curricular positions:

1. Danielle Martin as Traip Green Team/Sustainability for the 2015-16 school year.
2. Katie Conant as Traip Project Search for the 2015-16 school year.
3. Lori Becker as Traip National Honor Society Advisor for the 2015-16 school year.
4. Guy Pollino as Traip Freshman Class Advisor for the 2015-16 school year.
5. Cecilia Gagner Traip Sophomore Class Advisor for the 2015-16 school year.
6. Lori Becker as Traip Co-Junior Class Advisor for the 2015-16 school year.
7. Jaclyn Bousquet as Traip Co-Junior Class Advisor for the 2015-16 school year.
8. Kristina Clements as Traip Co-Senior Class Advisor for the 2015-16 school year.
9. Carla Landers as Traip Co-Senior Class Advisor for the 2015-16 school year.
10. Garrett Sanborn as Traip Student Council Advisor for the 2015-16 school year.
11. Kristina Clements as Traip Interact/S2S Co-Advisor for the 2015-16 school year.
12. Jaclyn Bousquet as Traip Interact/S2S Co-Advisor for the 2015-16 school year.
13. Lawrence Wescott as Traip Act One Assistant Director (Spring) for the 2015-16 school year.
14. Carla Landers as Traip Act One Director (Spring) for the 2015-16 school year.
15. Lawrence Wescott as Traip Music Director (Fall) for the 2015-16 school year.
16. Carla Landers as Traip Stage Director (Fall) for the 2015-16 school year.
17. Daniel Urbano as Traip Volunteer Assistant Football Coach for the 2015-16 school year.
18. Edward Leming as Traip Volunteer Assistant Football Coach for the 2015-16 school year.
19. Gregory Leclair as Traip Volunteer Assistant Coach for the 2015-16 school year.
20. Guy Pullino as TAAG/Wellness Team Advisor for the 2015-16 school year.

D. Action to appoint Dr. Trevor Braden, MD as School Physician for the 2015-16 school year.

It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to appoint Dr. Trevor Braden, MD as School Physician for the 2015-16 school year.

E. Action to create a position for Occupational Therapist.

It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to create a position for Occupational Therapist.

F. Action to appoint Jennifer Freeman as Occupational Therapist for the 2015-16 school year.

It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 in favor to appoint Jennifer Freeman as Occupational Therapist for the 2015-16 school year.

G. Action to appoint Karen Sweeney as Shapleigh Kitchen Manager for the 2015-16 school year.

It was **MOVED** by Julie Dow, **SECONDED** by Gavin Barbour and **VOTED** 7-0-0 in favor to appoint Karen Sweeney as Shapleigh Kitchen Manager for the 2015-16 school year.

H. Action to appoint Margaret Miller as Shapleigh Kitchen Helper for the 2015-16 school year.

It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 in favor to appoint Margaret Miller as Shapleigh Kitchen Helper for the 2015-16 school year.

VIII. COMMITTEES AND REPORTS:

A. Finance Committee: The Finance Committee met and there were no issues.

B. Policy Committee: The Policy Committee is scheduled to meet on Monday, Aug. 24, 2015.

C. ACIL - ACIL has not met.

D. MSBA Update: MSBA has not met.

E. Wellness Committee: Wellness Committee has not met.

F. PBL Advisory Committee: PBL Advisory Committees have not met.

IX. QUESTIONS/COMMENTS/CONCERNS:

Kim Bedard commented that she attended a Hall of Fame for staff and students and thought this might be something we might consider to establish for Kittery Schools.

Patti Ayer commented that Jen Hall is currently working on the audits getting them ready for the School Committee to review.

X. EXECUTIVE SESSION:

It was **MOVED** by Julie Dow, **SECONDED** by Gavin Barbour and **VOTED** 7-0-0 in favor to enter into Execution Session to consider labor contract negotiations pursuant to 1 M.R.S.A. ss 405 (6) (D) at 7:55 p.m.

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to come out of Executive Session at 9:15 p.m.

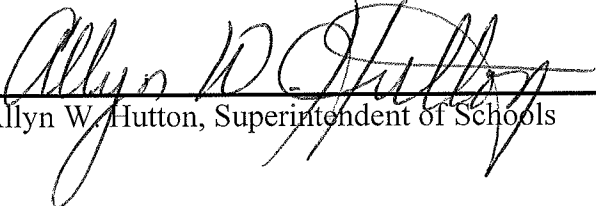
XI. ACTION ON EXECUTIVE SESSION: None.

XII. ADJOURNMENT:

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0
unanimously on a **VOICE VOTE** to adjourn at 9:17 p.m.

Respectfully submitted by: Janis Marshall-Colby, Records

Approved by Kittery School Committee: September 1, 2015


Allyn W. Hutton, Superintendent of Schools

9-2-15
Date