

**Kittery School Committee Meeting**  
**13 August 2013 - Traip Academy Library - 6:30 p.m.**  
**REGULAR BUSINESS MEETING**

**I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:**

**A., B., & C.** The meeting was called to order by Chair Lemont at 6:30 p.m. Members pledged allegiance to the flag. Supt. Hutton, Kim Bedard, Julie Dow, Patti Ayer, and David Batchelder were present. Robert Wiles and Gavin Barbour were excused absent. Also present were school administrators and staff.

**D. Warrants:**

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 5-0-0 in favor to approve the warrants.

**E. Adjustments to the Agenda:**

Adjustment to the Agenda was to move Item X., Executive Session to after Item II., Public Comment.

**F. Minutes:**

The Minutes were approved as amended.

**II. PUBLIC COMMENT:** None.

**X. EXECUTIVE SESSION:**

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 5-0-0 in favor to enter into Executive Session pursuant to 1 M.R.S.A. ss 405 (6) (A) at 6:40 p.m.

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 5-0-0 in favor to come out of Executive Session at 7:29 p.m.

**XI. ACTION ON EXECUTIVE SESSION:** No action was taken.

**III. CORRESPONDENCE:**

Included in the FYI packet was a copy of an email sent to Eric Waddell

**IV. STAFF REPORTS/PRESENTATIONS:** None.

**V. UNFINISHED BUSINESS:**

**Review the Agreement of Understanding between the Kittery Police Dept. and the Kittery School Dept.**

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 5-0-0 in favor to approve the Agreement of Understanding between the Kittery Police Dept. and the Kittery School Dept.

**VI. SUPERINTENDENT'S REPORT:**

**A. Resignation/Retirement:**

1. It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 5-0-0 in favor to acknowledge the retirement of Jane Martin, Traip Kitchen Helper.
2. It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 5-0-0 in favor to acknowledge the resignation of Donna Whitman, Shapleigh Gifted and Talented Facilitator.
3. It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 5-0-0 in favor to acknowledge the resignation of Paul Marquis, Traip Girls Soccer Coach.
4. It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 5-0-0 in favor to acknowledge the resignation of Hillary Humiston, Shapleigh Educational Technician II.

**B.** Supt. Hutton reported that the Leadership Retreat/Part 2 will be held on August 20/21 to complete their summer planning.

**C.** Supt. Hutton reported that the schedule for September will be as follows:  
Tues., Sept. 3 - School Committee Regular Business meeting  
Tues., Sept. 17 - School Committee Workshop with Admin sharing SMART goals/discussion with School Committee members.

**D.** Supt. Hutton updated the School Committee regarding the Impact Aid. She noted that we would be receiving \$35,225.22 for two military children with severe disabilities that we educated during 2012-13. The actual costs incurred for the two students were \$156,000. She noted that she will be writing letters to our congressional representatives and others regarding her ongoing concerns regarding the lack of appropriate funding for federally mandated programs.

**E.** Supt. Hutton reported that she attended a full day orientation in late June for the Leadership Maine Experience. She will be attending a two-day retreat on August 15/16.

**VII. NEW BUSINESS:**

**A. Action to approve the following co-curricular positions:**

1. It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED** 5-0-0 in favor to approve Ed Disy as Shapleigh Head Cross Country Coach for the 2013-14 school year.
2. It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED** 4-1-0 (Ken Lemont) in favor to approve Nathaniel Murphy as Traip Assistant Football Coach for the 2013-14 school year.
3. It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED** 5-0-0 in favor to approve Adam Gray as Traip Volunteer Assistant Football Coach for the 2013-14 school year.

4. It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED 5-0-0** in favor to approve Stephen Webber as Traip Volunteer Assistant Football Coach for the 2013-14 school year.
5. It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED 5-0-0** in favor to approve Michael Humiston as Traip Girls Soccer Head Coach for the 2013-14 school year.
6. It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED 5-0-0** in favor to approve Ashley Modica as Traip Volunteer Assistant Girls Soccer Coach for the 2013-14
7. It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED 5-0-0** in favor to approve Virginia Lee as Traip Volunteer Assistant Field Hockey Coach for the 2013-14 school year.
8. It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED 5-0-0** in favor to approve Heather Orr as Traip Co-Assistant Field Hockey Coach for the 2013-14 school year.
9. It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED 5-0-0** in favor to approve Amy Lemiere as Traip Co-Assistant Field Hockey Coach for the 2013-14 school year.

**B. Action to appoint Sally Leland as Mitchell Lunch/Recess Monitor for the 2013-14 school year.**

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED 5-0-0** in favor to appoint Sally Leland as Mitchell Lunch/Recess Monitor for the 2013-14 school year.

**C. Action to appoint Bethany McEllis as Mitchell Lunch/Recess Monitor for the 2013-14 school year.**

It was **MOVED** by Patti Ayer, **SECONDED** by Julie Dow and **VOTED 5-0-0** in favor to approve Bethany McEllin as Mitchell Lunch/Recess Monitor for the 2013-14 school year.

**VIII. COMMITTEES AND REPORTS:**

- A. **Finance Committee:** There was no report.
- B. **Policy Committee:** There was no report.
- C. **CIP Committee:** There was no report.
- D. **Shared Services Committee:** Supt. Hutton noted that she plans to speak with the Town Manager to schedule a meeting of the Shared Services Committee.
- E. **ACIL:** There was no report.

**F. MSBA Update:** The MSBA did not meet and there was report.

**G. Other Committees:** None.

**IX. QUESTIONS/COMMENTS/CONCERNS:**

Supt. Hutton noted that if any of the School Committee members who's term is ending this year, needs to get the nomination papers at Town Hall if they are considering running again and serving on our Board.

Julie Dow thanked Supt. Hutton for sharing the email from Mary Jane.

David Batchelder thanked Chair Lemont for serving on the interview committee for the hiring of Kittery Town Manager.

Kim Bedard shared a copy of the Pay It Forward magazine with the School Committee.

Congratulations to Chair Lemont! Tonight' School Committee meeting was a milestone for him. Tonight was his 300<sup>th</sup> School Committee meeting that he has participated in. Congratulations!

**XII. ADJOURNMENT:**

It was **MOVED** by David Batchelder, **SECONDED** by Ken Lemont and **VOTED** 5-0-0 unanimously on a **VOICE VOTE** to adjourn at 8:06 p.m.

Submitted by: Janis Marshall-Colby, Recorder

Approved Kittery School Committee: September 3, 2013

*Allyn W. Hutton*

*September 4, 2013*

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Allyn W. Hutton, Superintendent of Schools

Date