

Kittery School Committee Meeting
16 April 2013 - Town Hall Chambers - 6:30 p.m.
REGULAR BUSINESS MEETING

I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:

A. & B. The meeting was called to order by Chair Lemont at 6:30 p.m. Supt. Hutton, Kim Bedard, Patti Ayer, David Batchelder, Robert Wiles, and Gavin Barbour were present. Julie Dow was excused absent. Student Representative, Jessica Batchelder, was excused absent.

C. Warrants:

It was **MOVED** by Patti Ayer, **SECONDED** by Kim Bedard and **VOTED** 6-0-0 in favor to approve the warrants.

D. Adjustments to the Agenda:

Adjustment to Agenda was an addendum VII.G., New Business.

Adjustment to the Agenda was an addendum X., Executive Session.

E. Minutes:

The Minutes of March 27, 2013 were approved as amended.

II. PUBLIC COMMENT: None.

III. CORRESPONDENCE: None.

IV. STAFF REPORTS/PRESENTATIONS: None.

V. UNFINISHED BUSINESS:

A. Review document on support for school funding.

The School Committee reviewed the document for school funding. It was the consensus of the Board to amend with suggestions and email members for review before moving forward.

VI. SUPERINTENDENT'S REPORT:

A. Supt. Hutton reported that the FY14 budget received preliminary approval of Town Council at the April 8 meeting (6-0-1). A public hearing is scheduled for May 13th at 7:00 p.m.. The budget will go to the taxpayers on Tuesday, June 11th.

B. Supt. Hutton reported that the Shapleigh Principal search committee has conducted the first round of interviews. Site visits and final interviews are scheduled within the next two weeks with an anticipated finalist presented for School Committee approval at the May 7th meeting.

C. Supt. Hutton reported that Eric Waddell, Mike Roberge, grade 9 teachers and students met with all incoming students at Shapleigh on Monday, April 8th. During the presentation, students heard about the Traip Academy vision for the future including

online learning, college courses, internships, and independent studies. Students were also told of graduation requirements and courses available to them.

- D. Supt. Hutton reported that the district level Crisis team continues to meet and plan. On April 11, David Foster, Allyn Hutton, Ray Hazen, and David O'Brien attended a full day training in Dover on responding to a school shooting incident.
- E. Supt. Hutton reported that we are pleased to welcome our Japanese guests from Rokunohoe and Oirase back to Shapleigh School and the Town of Kittery. This year our 12 adults and 12 students will be arriving on Friday, April 26 and departing on Wed., May 1.
- F. Included in the FYI packet is the Superintendent's quarterly work log.
- G. Supt. Hutton thanked the Traip chorus members and trumpet players for their participation in the Thresher dedication.
- H. Supt. Hutton asked the School Committee permission to apply for the Leadership Maine Learning experience. She sees this as an outstanding opportunity to network with school and business leaders from across the state and support the community engaged in learning and 21st century learning expectations we envision for all students. Consensus was given.
- I. Upcoming Events:
 - April 22 - Policy Committee @ 4:30 p.m.
 - April 24 - Laptop Buyout meeting @ 3 p.m.
 - April 26 - May 1 - Japanese Visitors in Kittery
 - April 29 - Policy Committee @ 4:30 p.m.
 - May 2 - Special Olympics @ Shapleigh School

VII. NEW BUSINESS:

A. Action on second reading of the following policies:

It was **MOVED** by Robert Wiles, **SECONDED** by Patti Ayer and **VOTED** 6-0-0 in favor to approve the second reading of the following policies waiving the formality of reading each aloud:

1. IGA - Curriculum Development and Adoption
2. IKAB - Report Cards/Progress Reports
3. IL - Evaluation of Instructional Programs
4. ILA - Student Assessment
5. ILB - Testing Programs
6. IMB - Teaching About Controversial Security Issues

B. Action on first reading of the following policies:

It was **MOVED** by Robert Wiles, **SECONDED** by Patti Ayer and **VOTED** 6-0-0 in favor to approve the second reading of the following policies waiving the formality of reading each aloud:

1. KB - Parent Involvement in Education

2. KCB - Community Involvement in Education
4. KDA - Public Information Program
5. KDD - Media Relations
6. KE - Public Concerns and Complaints

It was **MOVED** by Robert Wiles, **SECONDED** by Patti Ayer and **VOTED** 6-0-0 in favor to send the following policies back to the Policy Committee for review.

3. KCD - Public Gifts/Donations to the Schools
7. KFC - Public Conduct on School Grounds
8. KHC - Distribution/Posting of Nonschool Community Materials

C. Action to appoint the following co-curricular positions:

It was **MOVED** by Patti Ayer, **SECONDED** by Gavin Barbour and **VOTED** 6-0-0 in favor to appoint the following co-curricular positions:

1. Steve Frost as Shapleigh Spring Co-Head Track Coach for the 2012-13 school year.
2. Wes Rhames as Shapleigh Spring Co-Head Track Coach for the 2012-13 school year.
3. Ellen Robinson as Shapleigh Fitness Club Advisor for the 2013-13 school year.

D. Discuss and approve dollar amount transfers to carry forward and reserve accounts.

It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 6-0-0 in favor to approve the following transfer of \$365,000 to carry forward for the FY14 school budget with \$318,602 to be transferred to reserve accounts as follows:

- A. \$200,000 to the School Maintenance Dedicated account.
- B. \$50,000 to the School Special Education Dedicated account.
- C. \$68,602 to the School Unfunded Liabilities Dedicated account

E. Adopt and sign off on school articles.

The School Committee adopted and signed off on the school articles as presented by the Superintendent in the amount of \$14,709,021.33.

F. Discuss and set date for School Committee retreat in July.

It was the consensus of the School Committee to have a School Committee retreat on June 10th at the Kittery Community Center.

G. Action to create school positions for 2013-14 school year.

It was **MOVED** by Kim Bedard, **SECONDED** by Robert Wiles and **VOTED** 6-0-0 in favor to create the following positions for the 2013-14 school year:

1. Traip Secretary
2. Mitchell Secretary
3. Recess/Lunch Monitors

VIII. COMMITTEES AND REPORTS:

- A. Finance Committee:** The Finance Committee met.

B. Policy Committee: The Policy Committee has not met.

C. CIP Committee: The CIP Committee has not met.

D. Shared Services Committee: The Shared Services Committee has not met.

E. ACIL - ACIL is scheduled to meet on April 24, 2013.

F. MSBA update: MSBA met on April 6. Rebecca Millet was the speaker and it was very informative.

G. Other Committees: None

IX. Questions/Comments/Concerns:

Gavin Barbour thanked the Superintendent for all her work on the budget and expressed thanks you to all School Committee members for their comments on the document for school funding.

Patti Ayer commented that our thoughts and prayers are with Boston, MA regarding the Marathon tragedy.

X. EXECUTIVE SESSION:

It was **MOVED** by Patti Ayer, **SECONDED** by Gavin Barbour and **VOTED** 6-0-0 in favor to enter into Executive Session pursuant to 1M.R.S.A. § 405 (6)(A) at 8:35 p.m.

It was **MOVED** by Patti Ayer, **SECONDED** by Gavin Barbour and **VOTED** 6-0-0 in favor to come out of Executive Session at 8:52 p.m.

XI. ACTION ON EXECUTIVE SESSION: none

XII. ADJOURNMENT:

It was **MOVED** by Patti Ayer, **SECONDED** by Bob Wiles and **VOTED** 6-0-0 unanimously on a **VOICE VOTE** to adjourn at 9:20 p.m.

Submitted by: Janis Marshall-Colby, Recorder

Approved by School Committee: May 7, 2013

Allyn W. Hutton

May 8, 2013

Allyn W. Hutton, Superintendent of Schools

Date