

**Kittery School Committee Meeting**  
**26 August 2014 - Town Hall Chambers - 6:00 p.m.**  
**REGULAR BUSINESS MEETING**

*Before the Regular School Committee meeting, A workshop was held at 6:00 p.m. and Proficiency Based Learning was discussed.*

**I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:**

**A., B. & C.** The meeting was called to order by Chair Lemont at 7:15 p.m. Supt. Hutton, Kim Bedard, Julie Dow, Patti Ayer, David Batchelder, Robert Wiles, and Gavin Barbour were present. Also present were school administrators. School Committee members pledged allegiance to the flag.

**D. Warrants:** It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to approve the warrants.

**E. Adjustments to the Agenda:**

Adjustment to the Agenda was an addendum VII.F., New Business.

**F. Minutes:**

The Minutes of August 12, 2014 were approved as presented.

**II. PUBLIC COMMENT:** None.

**III. CORRESPONDENCE:** None.

**IV. STAFF REPORTS/PRESENTATIONS:** None.

**V. UNFINISHED BUSINESS:**

**A. Action to approve the Superintendent to request an Option five (5) extension of the Proficiency Based diploma.**

It was **MOVED** by Gavin Barbour, **SECONDED** by Kim Beard and **VOTED** 7-0-0 to have the Superintendent request an Option Five (5) Extension of the Proficiency Based Learning diploma.

**VI. SUPERINTENDENT'S REPORT:**

**A.** Supt. Hutton reported that as of today all vacant classroom vacancies have been filled.

**B.** Supt. Hutton updated the School Committee on the summer building projects.

**C.** Supt. Hutton updated the School Committee on the Federal Impact Aid.

**D.** Supt. Hutton reviewed the following events regarding the opening of school/  
August 19, 2014 - Back to School Bash  
August 21, 2014 - New Staff Orientation

August 27/28, 2014 - Staff Professional Development days

Sept. 2, 2014 - Students return to school for the 2014-15 school year

**VII. A. Action to appoint the following for the 2014-15 school year.**

1. It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to appoint Betsy Oulton as Affirmative Action Officer for the 2014-15
2. It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to appoint Allyn Hutton as Attendance Officer for the 2014-15 school year.
3. It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 in favor to appoint Mike Roberge as Chemical Hygiene Officer for the 2014-15 school year.
4. It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to appoint Marilyn Woodside as York County Certification Committee Representative for the 2014-15 school year.
5. It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 6-0-0 in favor to appoint Jane Durgin as Dropout Prevention Coordinator for the 2014-15 school year. Julie Dow abstained.
6. It was **MOVED** by Kim Bedard, **SECONDED** by Patti Ayer and **VOTED** 6-0-0 in favor to appoint Jane Durgin as Homeless Liaison for the 2014-15 school year. Julie Dow abstained.
7. It was **MOVED** by Julie Dow **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to appoint Allyn Hutton as Wellness Committee Representative for the 2014-15 school year.

**B. Action to appoint Dr. Trevor Braden, MC as School Physician (Kittery Family Practice) for the 2014-15 school year.**

It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to appoint Dr. Trevor Braden, MC as School Physician (Kittery Family Practice) for the 2014-15 school year.

**C. Action to create a Traip Head Fall Cheering Coach position for the 2014-15 school year.**

It was **MOVED** by Julie Dow, **SECONDED** by Patti Ayer and **VOTED** 7-0-0 in favor to create a Traip Head Fall Cheering Coach position for the 2014-15 school year

**D. Action to approve the following Extra Co-Curricular positions:**

It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 in favor to approve the following co-curricular positions:

1. Jessica Pearson as Traip Humanities Content Team Leader for the 2014-15 school year.
2. Lori Becker as Traip National Honor Society Advisor for the 2014-15 school year.
3. Larissa Simonds as Traip Boys JV Soccer Coach for the 2014-15 school year.
4. Jessica Foye as Shapleigh Head Field Hockey Coach for the 2014-15 school year.
5. Bridget Clevinger as Traip Head Fall Cheering Coach for the 2014-15 school year.

**E. Action to approve first reading of Policy IKF - Graduation Requirements.**

It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 in favor to approve first reading of policy IKF - Graduation Requirements.

**F. Action to appoint Sarah Lane as Administrative Assistant II at Central Office for the 2014-15 school year.**

It was **MOVED** by Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 in favor to appoint Sarah Lane as Administrative Assistant II at Central Office for the 2014-15 school year.

**VIII. COMMITTEES AND REPORTS:**

**A. Finance Committee:** The Finance Committee did not meet.

**B. Policy Committee:** The Policy Committee did not meet.

**C. CIP Committee:** The CIP Committee met WITH Town Council and discussed bonds.

**D. ACIL - ACIL** has not met.

**E. MSBA Update:** MSBA had a conference call and discussed Candidate's Night.

**F. Wellness Committee:** The Wellness Committee has not met.

**G. Other:** None.

**IX. QUESTIONS/COMMENTS/CONCERNS:**

Robert Wiles commented that some members of public have informed that have trouble emailing the Supt. and asked that her email be shown on the district homepage.

Kim Bedard commented that website for Adult Education has the start time listed but not the duration of the class. She also commented that the retreat was very informative. She questioned the status of the cottage meetings.

**X. EXECUTIVE SESSION:** None.

**XI. ACTION ON EXECUTIVE SESSION:** None.

**XII. ADJOURNMENT:**

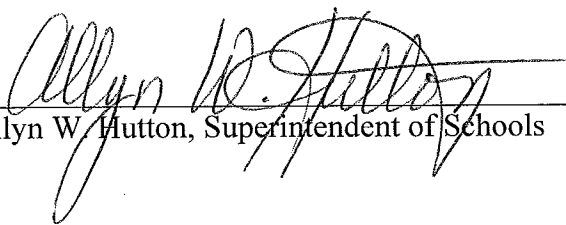
It was **MOVED** by Robert Wiles, **SECONDED** by Julie Dow and **VOTED** 7-0-0 unanimously on a **VOICE VOTE** to adjourn at 8:37p.m.

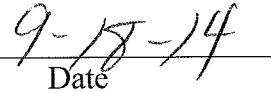
Respectfully submitted by:

Janis Marshall-Colby, Recorder

Approved by Kittery School Committee:

September 16, 2014

  
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Allyn W. Hutton, Superintendent of Schools

  
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Date