

**Kittery School Committee Meeting**  
**05 April 2016 - Town Hall Chambers - 6:30 p.m.**  
**REGULAR BUSINESS MEETING**

**I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS:**

**A., B., & C.** The meeting was called to order by Chair Batchelder at 6:30 p.m. Supt. Hutton, Kim Bedard, Julie Dow, Anne Gilbert, and Jonathan Rivers, John Driscoll and Gavin Barbour were present. Student Representative, Jacob Weaver, was present. Also present were school Administrators, staff, members of the public and press. School Committee members pledged allegiance to the flag.

**D. Warrants**

**E. Adjustments to the Agenda:**

Adjustment to the Agenda was an Addendum VII., G., New Business.

Adjustment to the Agenda was an Addendum VII., H, New Business

Adjustment to the Agenda was to move Item VI.E, New Business to after IV.A.

**F. Minutes:**

The Minutes of March 1, 2016 were approved as amended

The Minutes of March 15, 2016 were approved as amended

**II. PUBLIC COMMENT:**

Steve Crowley addressed the School Committee and asked members to please consider approving the vote to ask Kittery Town Council members to provide Fort Foster passes to Kittery School employees.

Don Gagnon addressed the School committee and also asked the School Committee to vote in favor also to ask the Kittery Town Council to provide passes to Fort Foster at no cost to Kittery School employees.

**III. CORRESPONDENCE: None**

**IV. STAFF REPORTS/PRESENTATIONS:**

**A.** School Nutrition Program - Wendy Collins

Wendy Collins presented an overview of the School Nutrition program and clarified the cost increase request for next year.

**VII. NEW BUSINESS:**

**E. Discuss and take action on school lunch price increase.**

It was **MOVED** Julie Dow, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 with Student Representative, Jacob Weaver, in favor to approve a price increase, effective with the start of the 2016-17 school year: K-8 Lunch to \$2.75 and 9-12 Lunch to \$3.00.

**V. UNFINISHED BUSINESS:**

**A. Action to approve FY17 Adult Education Budget.**

It was **MOVED** by Kim Bedard, **SECONDED** by Jonathan Rivers and **VOTED** 7-0-0 with Student Representative, Jacob Weaver in favor to approve the FY17 Adult Education Budget and that an attested copy of said Vote be filed with the meeting minutes.

**B. Review and approve FY17 School Budget modifications.**

It was **MOVED** by Jonathan Rivers, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 with Student Representative, Jacob Weaver, in favor to approve FY 17 School Budget with modifications from original vote of 11 line items and that an attested copy of said Vote be filed with the meeting minutes.

**VI. SUPERINTENDENT'S REPORT:**

- A. Supt. Hutton reported that she attended a Drummond Woodsum seminar in Augusta on the new federal legislation entitled "Every Student Succeeds Act".
- B. Supt. Hutton reported that she participated in a joint MSBA/MSSA Legislative Committee meeting.
- C. Supt. Hutton reported that the Director of the Military Education Coalition recently contacted her regarding a sizeable grant that would provide support over the next five years. She met with Susan Johnson and we are very excited and hopeful about this grant opportunity.
- D. Supt. Hutton reported that the graduation ceremony for the Traip Academy Class of 2016 has been set for Friday, June 17 at 6:00 p.m. Captain William C. Greene will be the commencement speaker.
- E. Supt. Hutton reported that we have received the Pathways to Success grant which represents a collaborative effort through York Community College and Traip Academy, with funding from the American Honda Foundation.
- F. Supt. Hutton reported that Japanese students will be arriving on Friday, April 22, 2016 and staying until Wednesday morning.
- G. Supt. Hutton updated the School Committee on the Auditor for Town/School. She noted that the bids were opened on March 30 and five bids were received. We will have a recommendation by late April or early May.

**VII. NEW BUSINESS:****A. Action to appoint the following co/extra curricular positions:**

It was **MOVED** Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Jacob Weaver, in favor to appoint the following co/extra curricular positions:

1. Lauren Lawson as Traip Assistant Softball Coach -Volunteer for the 2016-17 school year.
2. David Eddy as Traip Assistant Softball Coach - Volunteer for the 2016-17 school year.
3. Joshua Sharp as Traip Assistant Baseball Coach -Volunteer for the 2016-17 school year.
4. Jonathan Davis as Traip Assistant Baseball Coach - Volunteer for the 2016-17 school year.

5. Bridget Clevinger as Traip Outdoor Track Coach for the 2016-17 school year.

**B. Action to transfer funds as recommended by Business Manager, Jennifer Hall and Superintendent Hutton.**

It was **MOVED** by Kim Bedard, **SECONDED** by Jonathan Rivers and **VOTED** 7-0-0 with Student Representative, Jacob Weaver, in favor to approve the "Transfer of Funds to General Operating Funds" as recommended by Superintendent Hutton and an attested copy of said Vote be filed with the meeting minutes.

**C. Action to approve additional local funds for the 2016-17 School budget**

It was **MOVED** by Jonathan Rivers, **SECONDED** by Kim Bedard and **VOTED** 7-0-0 with Student Representative, Jacob Weaver, in favor to approve "Additional Local Funds for the 2016-17 School Budget" as recommend by Superintendent Hutton and an attested copy of said Vote be filed with the meeting minutes.

**D. Discuss and prioritize meeting/workshop topics.**

School Committee members discussed and prioritized the remaining School Committee meetings.

**F. Discuss Fort Foster passes for school district employees.**

It was **MOVED** Kim Bedard, **SECONDED** by Anne Gilbert and **VOTED** 7-0-0 with Student Representative, Jacob Weaver, in favor to request Kittery Town Council to annually provide Fort Foster passes at no cost to all school employees.

**G. Action to approve Lauren Bovyn-Satenstein as Payroll/Accounts Payable Specialist at Central Office, pending final background checks.**

It was **MOVED** Kim Bedard, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Jacob Weaver, in favor to approve Lauren Bovyn-Satenstein as Payroll/Accounts Payable Specialist at Central Office, pending final background checks.

**H. Action to approve the Cooperative Agreement for the Technical Advisory Committee of the Sanford Regional Center.**

It was **MOVED** by Jonathan Rivers, **SECONDED** by Julie Dow and **VOTED** 7-0-0 with Student Representative, Jacob Weaver, in favor to approve the Cooperative Agreement for the Technical Advisory Committee of the Sanford Regional Center.

**VIII. COMMITTEES AND REPORTS:**

**A. Finance Committee:** The Finance Committee met and there were no issues.

**B. Policy Committee:** Policy Committee is scheduled to meet May 2, 2016.

**C. ACIL:** ACIL is scheduled to meet on May 11, 2016

**D. MSBA Update:** MSBA met on March 19 and had a presentation from the Maine Dept. of Education and it was very informative.

**E. Wellness Committee:** Wellness Committee met on March 16, 2016 and discussed ways to increase staff participation with our meal program.

**F. PBL Advisory Committees:** PBL Advisory Committees will meet as follows: May 11, Mitchell; May 5, Shapleigh; May 28, Traip.

**G. Other:** None.

**IX. QUESTIONS/COMMENTS/CONCERNS:**

Julie Dow congratulated the OM Teams on their success. Great job!

Kim Bedard commented that she went to the Robotic Team competition this year in Durham. She noted that this year's competition was very exciting.

Jonathan Rivers commented that this Friday the Kittery PTA will be holding a live talent show which is their largest fundraiser this year.

Gavin Barbour congratulated the Traip OM Team.

**X. EXECUTIVE SESSION:**

It was **MOVED** by Julie Dow, **SECONDED** by Anne Gilbert and **VOTED** 7-0-0 with Student Representative, Jacob Weaver, in favor to enter into Executive Session to consider a personnel matter pursuant to 1 M.R.S.A. § 406 (6)(A) at 8:27 p.m.

It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** in favor to come out of Executive Session at 8:50 p.m.

**XI. ACTION ON EXECUTIVE SESSION: None**

**XII. ADJOURNMENT:**

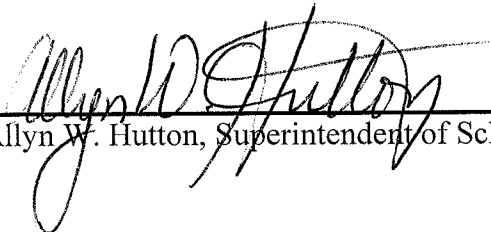
It was **MOVED** by Kim Bedard, **SECONDED** by Julie Dow and **VOTED** unanimously on a **VOICE VOTE** in favor to adjourn at 8:51 p.m.

Respectfully submitted by:

Janis Marshall-Colby, Recorder

Approved by Kittery School Committee:

April 19, 2016

  
Allyn W. Hutton, Superintendent of Schools

4-27-16  
Date