

**Kittery School Committee**  
**Regular Business Meeting ~ July 17, 2018 - 6:30 PM**  
**Town Hall Chambers**

**I. ASSEMBLY OF SCHOOL COMMITTEE MEMBERS**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Warrants
- E. Adjustment to the Agenda
- F. Approval of the minutes of the meetings held on June 19, 2018 and June 26, 2018

**II. PUBLIC COMMENT**

**III. CORRESPONDENCE**

- A. Acknowledge receipt of correspondence
  - 1. Retired teacher thank you
  - 2. Montana Arsenault, Traip Academy student
  - 3. Maine School Nutrition Association, Cook to the Musing

**IV. STAFF REPORTS/PRESENTATIONS**

- A. Quarterly Reports: Nursing Department, School Counseling Department, Facilities Department, SRO, Adult Education Program

**V. UNFINISHED BUSINESS**

- A. Take action to approve the UNIT C Collective Bargaining Agreement

**VI. SUPERINTENDENT'S REPORT**

- A. Highlight bi-weekly report to School Committee
- B. Update on August 20 & 22 School Committee Retreat
- C. Dates for Fall Election of School Committee members
- D. 2018-19 Program of Studies (Traip Academy) with Master Schedule
- E. 11 Category Report
- F. Announcement: Finance Committee has approved a CIP Reserve account purchase of \$6,000 for sound abatement project at Shapleigh School (Art Room)
- G. Announcement: Finance and Facilities Committees have approved a CIP Reserve purchase for grounds improvement at Shapleigh School and Mitchell Primary School
- H. Building-Level Leadership Position Descriptions and 2018-19 Assignments by Building
- I. Resignation/Retirement
  - 1. Resignation: Kelsey Emery, Adult Education Office Support

**VII. NEW BUSINESS**

- A. Take action to appoint the following new employees for the 2018-19 school year:
  - 1. Kimberly Burke, Traip Academy Visual Arts teacher
  - 2. Jennifer Dunham, Traip Academy Math teacher (one year position)
- B. Take action to appoint the following co/extra curricular positions for the 2018-19 school year:
  - 1. Gretchen Nelson, District Proficiency-Based Learning Facilitator
  - 2. Jennifer Dufort, District Proficiency-Based Learning Facilitator
  - 3. Katie Conant, Traip Academy Content Team Leader (World Language)
  - 4. Alexandra MacPhail, Traip Academy Content Team Leader (ELA)
  - 5. Elizabeth Hoyt, Traip Academy Content Team Leader (Science)
  - 6. Nancy Berry, Traip Academy Content Team Leader (Math)
  - 7. Jessica Pearson, Traip Academy Content Team Leader (Social Studies)
  - 8. Susan Johnson, Traip Academy Building Level Leadership Team
  - 9. Lori Marsh, Traip Academy Building Level Leadership Team
  - 10. Sharon Stathoplos, District Director of Nursing

11. Mathew Kiernan, District Director of School Counseling
  12. Kerry Waters, Shapleigh School SALT/Grade Level Team Leader
  13. Heidi Randall, Shapleigh School SALT/Grade Level Team Leader
  14. Emilie Durgin, Shapleigh School SALT/Grade Level Team Leader
  15. Aimee Sutherland, Shapleigh School SALT/Related Arts Team Leader
  16. Michelle Perry, Shapleigh School SALT/Math Content Area Leader
  17. Karissa Lemont, Shapleigh School SALT/Science Content Area Leader
  18. Heidi Ayotte, Shapleigh School SALT/Social Studies Content Area Leader
  19. Allison Le, Shapleigh School SALT/ELA Content Area Leader
- C. Take action to appoint the following 2018 summer Extended School Year positions:
1. Betsy Burke, Extended School Year Nurse
  2. Eileen Jacobsen, JumpStart Summer Co-Coordinator
- D. Discuss School Committee member rotation of bi-weekly review of warrants
- E. Take action to accept/acknowledge donation:
1. My School Bucks Grant, School Nutrition Program (\$500)

**VIII. COMMITTEES and REPORTS**

- |  |                            |                                     |
|--|----------------------------|-------------------------------------|
| A. Finance Committee                                     | D. MSBA Update             | H. Dropout Prevention Cmte          |
| B. Policy Committee                                      | E. Wellness Committee      | I. Adult Education Committee        |
| C. ACIL (Advisory Cmte<br>for Informational<br>Literacy) | F. PBL Advisory Committees | J. CTE (SRTC)                       |
|  | G. Facilities Committee    | K. Kittery Advocates For All (KAFA) |

**IX. QUESTIONS/COMMENTS/CONCERNS**

**X. EXECUTIVE SESSION**

- A. Negotiations

**XI. ACTION ON EXECUTIVE SESSION**

**XII. ADJOURNMENT**